

COUNCIL PROCEEDINGS

Regular City Council Meeting: Monday, March 21, 2022 (5:00 p.m.)

Mayor/Council Present: Mayor Pro-tem J. Clark--1; J. Heckard, A. Goebel, R. Gage, G. Heckard, D. Seylar; B. Carlin--6

Council Absent: None--0

Staff Present: E. Burton, G. VanLangen, P. Clayton, B. Shatto, J. Finn--5

Media Present: E. Funston (KILR), A. Petersen (EN)--2; via Zoom: (KUOO)--1

Others Present: David Astello, Shane Tymkowicz (IDOT), Dakin Schultz (IDOT), Scott Brunsvold*--4 *Attendance of Deer Creek Apts. - Lyle Hevern, Nancy Clark, Travis Sheridan, Don Edward, Steve Boote, Larry Crees, Lynette Sorbo, Jeff Enderson, Chris Brown, Lisa Ogilvie--8

Deer Creek Apartments Tour

Representatives of Deer Creek Apartments gave a tour and the council reconvened to city hall for the remainder of the meeting at 5:20 p.m.

Minutes

Moved by Goebel, seconded by Seylar to approve the minutes of the Mar. 7, 2022, council session. VOTE: ayes--7

*Scott Brunsvold arrives.

Petitions and Communications

- a. Letter from Mediacom
- b. News Release-Spring Yard Waste Collection

Reports

Moved by Carlin, seconded by G. Heckard to approve the Financial Statement for the month of Feb., 2022. VOTE: ayes--7

Approval of Liquor Licenses

Moved by Goebel, seconded by Gage to approve a Class B Beer Permit and Outdoor Service Area for the Emmet County Agricultural Show in the fairgrounds at 1686 3rd Ave. So. pending dram, and a change in premise for Class C Liquor and Sunday Sales Privilege for El Tequila Mexican Restaurant at 6 No. 16th St. VOTE: ayes--7

Resolution No. 2334 FY 21-22 Budget Amendment

Mayor Pro-tem Clark opened the public hearing on amending the FY 2021-22 Budget. City Clerk Burton reviewed the changes to the budget. No written or oral objections were heard, and the public hearing was closed.

Seylar introduced Resolution No. 2334 entitled "A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2022" and moved its adoption, which was seconded by Carlin. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--7

Resolution No. 2335
FY 22-23 Budget Amendment

Mayor Pro-tem Clark opened the public hearing on amending the FY 2022-23 Budget. City Clerk Burton reviewed the changes to the budget. No written or oral objections were heard, and the public hearing was closed.

Carlin introduced Resolution No. 2335 entitled “A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2023” and moved its adoption, which was seconded by Seylar. VOTE: ayes: Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard, Seylar--7

Resolution Nos. 2336 & 2337
2022 Street Improvements Project

Mayor Pro-tem Clark opened the public hearing on the 2022 Street Resurfacing Project. Administrator Clayton provided a project summary. No written or oral objections were heard, and the public hearing was closed.

Resolution No. 2336: Seylar introduced Resolution No. 2336 entitled “RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND FORM OF CONTRACT FOR THE 2022 STREET IMPROVEMENTS PROJECT IN THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by G. Heckard. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--7

Administrator Clayton reviewed the bids for the project. One bid was received with Blacktop Service Company of Humboldt, IA submitting a bid of \$351,994.15.

Resolution No. 2337: Seylar introduced Resolution No. 2337 entitled “RESOLUTION PROVIDING FOR AWARD OF CONTRACT FOR THE 2022 STREET IMPROVEMENTS PROJECT IN THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by G. Heckard. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, Heckard--7

IDOT

Dakin Schultz and Shane Tymkowicz from the Iowa Dept. of Transportation presented the plans for 2022 Iowa Hwy. 9 and 2023 Iowa Hwy 4 projects.

Resolution No. 2338
FY 2021-22 Budget Transfers

City Clerk Burton presented a proposed resolution authorizing the City Clerk to make the appropriate fund transfers for the 2021-22 City Budget.

Seylar introduced Resolution No. 2338 entitled “A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 2022 FOR THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Carlin. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--7

Resolution No. 2339
FY 2022-23 Budget Transfers

City Clerk Burton presented a proposed resolution authorizing the City Clerk to make the appropriate fund transfers for the 2022-23 City Budget.

Carlin introduced Resolution No. 2339 entitled "A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 2023 FOR THE CITY OF ESTHERVILLE, IOWA" and moved its adoption, which was seconded by G. Heckard. VOTE: ayes: Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard, Seylar--7

Water Trails Grant

Administrator Clayton presented a proposed Water Trails Grant #22-09 for approval.

The project consists of creating an access part way between Estherville and Wallingford off of 200th St. The budget for the project is \$212,531, which includes \$30,000 in engineering and \$182,531 in estimated construction costs. The proposed plan timeline is to complete fundraising by July 2022, go out to bid in September 2022 and complete construction in 2023.

Moved by Seylar, seconded by G. Heckard to accept the proposed Water Trails Grant #22-09. VOTE: ayes--7

Commercial Building Standards Variance Request

The building at 14 No. 2nd St. has been purchased by Jeff & Sheila Schichtl and they have submitted a building permit application to add a 33 X30 addition to the southwest side of the building. This would square up the existing building. They also have requested a variance from the Minimal Requirements for Commercial Structures to side the building to match the existing building. There is an existing variance that was granted by Council on Oct. 3, 2011 when the existing building was remodeled.

Moved by Seylar, seconded by Goebel to approve the variance request for the building at 14 No. 2nd St. VOTE: ayes--7

City Wide Cleanup

Information on a proposed city wide clean-up for residential customers during the week of April 25 was provided.

Moved by J. Heckard, seconded by Goebel to authorize a citywide clean-up for residential customers during the week of April 25. VOTE: ayes--7

Change Order #4 Estherville Pool Project

Administrator Clayton presented Change Order #4 in the amount of \$90,512.00 for a parking lot extension to Sande Construction, Inc. for the Estherville Pool Project for approval.

Moved by Carlin, seconded by Seylar to approve Change Order #4 in the amount of \$90,512 for parking lot extension to Sande Construction, Inc. for the Estherville Pool Project. VOTE: ayes--7

Public Forum

a. Old Pool Playground

Updates

a. Streets & Alleys Comm. Meeting on Wed. Mar. 23, 2022 at 4:30 p.m.

Adjournment

Moved by Seylar, seconded by Carlin to adjourn the meeting at 6:33 p.m. VOTE: ayes--7

Julie Clark, Mayor Pro-tem

ATTEST:

Elizabeth Burton, City Clerk