

COUNCIL PROCEEDINGS

- Regular City Council Meeting: Monday, March 7, 2022 (5:00 p.m.)
- Mayor/Council Present: Mayor Pro-tem J. Clark presiding--1; J. Heckard, A. Goebel, R. Gage, G. Heckard, D. Seylar, B. Carlin--6
- Council Absent: None--0
- Staff Present: G. VanLangen, E. Burton, B. Shatto, P. Clayton, J. Finn, L. Hevern--6
- Media Present: E. Funston (KILR), A. Petersen (EN)--2; via Zoom: KICD, S. Schwaller (KUOO)--2
- Others Present: Amy Sathoff**, Dennis & Judy Johnson, Jeff Rose****, Dennis & Lynn Feddersen****, Rich & Lisa Ogilvie****, Rebecca & Michael Masters****, Eric Anderson***, Edwin Waleh*--12

Minutes

Moved by Goebel, seconded by G. Heckard to approve the minutes of the Feb. 21 & 23, 2022 council sessions. VOTE: ayes--7

Standing Committee Reports

- a. Finance Committee - Mar. 3

Petitions and Communications

- a. RIDES FY21 Annual Report

*Edwin Waleh arrives.

Bills

Moved by Carlin, seconded by J. Heckard to approve the bills for the month of Feb., 2022. VOTE: ayes--7

911 Installs, LLC	Svcs.	\$	2,231.70
A & B Business Solutions	Maint.		156.35
Access Systems, Inc.	Maint.		549.81
Ace Hardware, Inc.	Supp.		3.83
AED Superstore an Allied 1	Supp.		101.97
AFLAC Benefit Services	Ins.		1,201.87
AFSCME/Iowa Council 61	With.		402.00
Alibris, Inc.	Books		84.53
Alig Backhoe & Construction	Svcs.		16,902.00
Allen, Ray Manufacturing	Parts		79.97
Alpha Wireless Communication	Svcs.		2,667.00
Amaril Uniform Company	Supp.		1,319.33
Aries Industries, Inc.	Svcs.		491.61
AT & T	Svcs.		850.00

AT&T Mobility	Acct.	\$	277.38
Avera Holy Family Health	Svcs.		112.00
Avera Medical Group	Svcs.		247.00
Baker & Taylor Books	Books		2,018.41
Bank Plus	With.		750.00
Barco Municipal Products	Supp.		1,035.02
Black Hills Energy	Acct.		12,822.78
Bolton & Menk, Inc.	Svcs.		14,505.50
Bomgaars Supply	Supp.		250.30
Campbell, Terrell	Ref.		77.84
Card Services	Misc.		430.39
Center for Chiropractic Wellness	Svcs.		75.00
Center Point Large Print	Books		224.10
CenturyLink	Acct.		379.68
City Laundering Co.	Svcs.		37.25
CMRS-FP	Postage		5,000.00
Collection Services Center	Svcs.		779.37
Constellation NewEnergy	Power		4,826.86
Corn Belt Power Coop.	Power		1,035.08
Covertrack Group, Inc.	Subsc.		600.00
Debt Service Fund	Transfer		27,410.00
Delta Dental of Iowa	Ins.		2,146.58
DGR Engineering	Svcs.		8,371.50
Duitsman, Keith/Bernadette	Grant		4,253.25
Duitsman Plumbing & Heating	Svcs.		450.91
Eagle Construction, Inc.	Svcs.		10,377.50
EAGP	Pay.		1,278.67
ECCOG	Svcs.		19,960.99
Edwards, Adam	Svcs.		500.00
Electric Emergency Fund	Transfer		772.89
Electric Fund	Transfer		1,958.33
Elliott Equipment Co.	Supp.		119.32
Emmet County Auditor	Pay.		11,594.60
Emmet County Treasurer	Taxes		202.00
Enerson, David P.	Svcs.		996.00
Environmental Resource Assoc.	Svcs.		294.04
Equipment Rev.-Enterprise	Transfer		13,632.89
Equipment Rev.-General	Transfer		25,422.24
Estherville Abstract Co.	Svcs.		125.00
Estherville Aviation, Inc.	Fees		2,826.50
Estherville, City of	Acct./Ins.		90,205.78
Estherville Communications	Svcs.		84.35
Estherville Housing	Rent		100.00
Estherville Iron & Metal Co.	Svcs.		430.50

Estherville News	Publication	\$	890.88
Estherville Paint & Glass	Supp.		556.92
Estherville Printing Co.	Supp.		284.49
Expertpay	Svcs.		358.14
Fastenal	Supp.		269.13
Feld, Ed M. Equip. Co., Inc.	Svcs.		1,171.96
Ferguson Enterprises, Inc.	Supp.		180.51
Fisher, Cory	Reimb.		181.25
Flexible Plastics, Inc.	Supp.		7,771.61
Foundation Analytical Laboratories	Svcs.		1,371.60
Fox International, Inc.	Parts		381.86
Galls, LLC	Supp.		355.23
Garage Fund	Transfer		40,830.66
General Fund	Transfer		132,864.66
Girl & A Bucket Cleaning	Svcs.		333.36
Hart's Auto Supply	Parts		304.16
Hevern, Lyle	Reimb.		44.44
Hiway Truck Equipment	Parts		1,461.92
IA Narcotics Officers Association	Fees		300.00
Idexx Distribution, Inc.	Parts		1,629.84
Inman Electric Co., Inc.	Parts		992.21
Iowa Assoc. Municipal Utilities	Dues		10,362.00
Iowa Dept. of Agriculture	Supp.		9.00
Iowa Great Lakes Doors	Parts		229.45
Iowa Lakes Comm. College	Power		29,455.40
Iowa Lakes Electric Coop.	Power		259,343.00
Iowa Lakes Regional Water	Acct.		88.04
Iowa Public Airports Assn.	Dues		175.00
Iowa Public Employees	With.		30,640.36
Iowa Utilities Board	Svcs.		2,526.52
J & K Snowmobile	Parts		85.59
JCL Solutions-Spencer	Supp.		315.58
Jones, Robert G.	Svcs.		2,828.76
M. E.'s Body Shop	Svcs.		143.08
Madison National Life Insurance	Ins.		976.72
McGuinness, C. H. Co., Inc.	Parts		917.05
Mediacom Business	Acct.		1,497.75
Menendez, Ronald	Svcs.		400.00
Merchant Services	Svcs.		3,004.48
Mercy One Siouxland Occupational	Svcs.		1,129.00
Mid-American Research Chemicals	Supp.		76.25
Mid-Iowa Solid Waste Equipment	Svcs.		454.90
Midwest Fire Equipment	Supp.		2,419.36
Midwest Municipal Transmission	Dues		908.50

Municipal Fire & Police Retirement	With.	\$ 19,253.54
Municipal Supply, Inc.	Parts	896.73
Mustard, Wade	Reimb.	218.05
Nationwide Retirement Solutions	With.	3,170.00
North Central Laboratories	Supp.	541.17
North Iowa Lumber & Design	Supp.	317.98
Northern Balance & Scale, Inc.	Svcs.	232.00
NorthStar Bank	Bonds	54,098.39
Novelty Machine Co.	Parts	217.25
Nuway - K&H Cooperative	Propane	605.18
One Office Solution	Equip.	99.50
O'Reilly Automotive, Inc.	Parts	6.79
Pelzer Law Firm, LLC	Svcs.	1,907.75
Perkins Plumbing, LLC	Svcs.	210.97
Petty Cash	Postage	21.36
Presto-X	Svcs.	85.00
Pro Cooperative Cardtrol	Diesel	9,418.77
Queener, Jenny	Ref.	17.35
Quill Corporation	Supp.	744.73
Regional Transit Authority	Pay.	1,875.00
Regional Wellness Center	With.	314.46
Rogers, Megan	Ref.	8.92
Sande Construction & Supply	Svcs.	64,595.25
Schenck, Cristine	Ref.	206.00
Schmitz, Ian	Reimb.	435.00
Skarshaug Testing Lab, Inc.	Supp.	268.59
Smart Technology Team Solutions	Supp.	5,969.94
Spee Dee Delivery Service	Svcs.	76.20
Stalls Farm & Home Dist., Inc.	Supp./Maint.	1,362.60
Standard, The	Ins.	239.73
Staples Credit Plan	Supp.	1,181.58
Starnet - River Valley Telephone	Acct.	89.90
State Hygienic Lab-Univ. of	Svcs.	135.00
Step Saver, Inc.	Salt	31,600.00
Storey Kenworthy	Supp.	135.35
Subdivision Development	Transfer	91.00
Syn-Tech Systems, Inc.	Maint.	758.40
Treasurer, State of Iowa	Taxes	20,611.00
Tripp, Joshua	Ref.	90.51
Truelook, Inc.	Svcs.	556.40
Tulio, Marco	Ref.	5.79
Uline	Supp.	21,600.74
U. S. Postal Service	Postage	845.23
Unitypoint Clinic-Occ. Med.	Svcs.	42.00

Utility Equipment Co.	Supp.	\$ 1,295.18
Verizon Wireless	Acct.	40.01
Wages/Salaries	Wages/Salaries	197,692.51
Warrington, Kim	Reimb.	57.60
Wastewater Admin.	Transfer	11,475.00
Wastewater Fund	Transfer	7,500.00
Wellmark Blue Cross/Blue Shield	Ins.	64,000.00
Werts Janitorial	Svcs.	30.00
Wesco Receivables Corp.	Parts	811.85
Western Area Power Admin.	Power	35,522.82
Wheeler World, Inc.	Parts	277.38
White Tools, LLC	Parts	1,123.40
Ziegler, Inc.	Parts	3,197.69
	TOTAL	<u>\$ 1,404,740.93</u>

Disbursements by Fund

Airport \$6,422.69; Cares Grant \$7,747.76; Econ. Dev. \$1,289.67; Elect. Fund \$496,898.04; Equip. Rev.-General \$2,231.70; FICA & IPERS \$18,207.98; Garage Fund \$24,189.06; General Fund \$176,222.34; Group Ins. \$35,174.73; Ind. Park \$772.89; L.O.S.T Fund \$16,101.58; L.O.S.T. Rev. \$84.35; Parks & Rec. Rev. \$592.50; Police Misc. \$1,529.97; Police Ret. \$14,166.90; Pool Proj. \$98,549.39; Road Use Tax \$10,377.50; Self-Funded Ins. \$64,000.00; Subdv. Dev. \$91.00; WWT Fund \$107,231.63; WWT Constr. \$14,505.50; Water Fund \$110,661.24; TOTAL \$1,207,048.42

Receipts

Airport \$38,023.57; Airport Rev. \$3.92; Debt. Svc. \$28,635.35; Elect. Aerial \$120.47; Elect. Fund \$657,753.76; Elect. Emerg. \$113.24; Emerg. Levy \$180.98; Equip. Rev.-Ent. \$13,632.89; Equip. Rev.-Gen. \$25,422.24 FICA & IPERS \$796.52; Garage \$45,718.09; General Fund \$219,237.89; Group Ins. \$2,256.14; Ind. Park \$772.89; Libr.-Osher \$12.02; Library-Sanborn \$13.12; L.O.S.T Rev. \$12.75; Police Ret. \$999.22; Pool Proj. \$33,197.55; Road Use \$64,960.06; Self-Funded Ins. \$68,859.61; WWT Fund \$159,457.72; WWT Emerg. \$25.25; WWT Sinking Fund \$11,475.00; Water Fund \$149,936.08; TOTAL \$1,521,616.33

Ordinance No. 793 Run-off Election Process

Amy Sathoff, Emmet County Auditor answered additional questions for the council regarding Chapter 45 Elections.

Seylar introduced Ordinance No. 793 entitled "AN ORDINANCE AMENDING AND REVISING TITLE I, CHAPTER 1, ARTICLE 3, OF THE CITY CODE OF ESTHERVILLE, IOWA, CONCERNING RUN-OFF ELECTIONS" and asked that it be placed on file.

Moved by Seylar, seconded by Goebel that the previously entitled Ordinance No. 793 be consider for the first time. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--7

Moved by Seylar, seconded by Goebel that the rule requiring the previously entitled ordinance be considered on three different council meetings be waived. VOTE: ayes: Seylar, Carlin, J. Heckard, Goebel, Gage, G. Heckard--6 nays: Clark--1

Moved by Seylar, seconded by Goebel that the proposed Ordinance No. 793 entitled "AN ORDINANCE AMENDING AND REVISING TITLE I, CHAPTER 1, ARTICLE 3, OF THE CITY CODE OF ESTHERVILLE, IOWA, CONCERNING RUN-OFF ELECTIONS" be finally passed and adopted. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--7

**Amy Sathoff leaves.

Resolution No. 2331
Sale of Property
Meadows Subdivision

Mayor Pro-tem Clark opened the public hearing on the sale of property in the Meadows Subdivision.

Eric Anderson addressed the Council on the offer from Dennis & Judy Johnson. He stated that reducing the lot sale is not good use of public money.

Carlin introduced Resolution No. 2331 entitled "RESOLUTION AUTHORIZING SALE OF REAL ESTATE AND EXECUTION OF DEED - OUTLOT 1, MEADOWS SUBDIVISION" and moved its adoption, which was seconded by Goebel. VOTE: ayes: Carlin, Clark, Goebel, Gage, Seylar--5 nays: J. Heckard, G. Heckard

Recycling Contract

City Clerk Burton presented reference information on the bidders for the recycling contract. While they were all good references, it was decided to go with Laidig Industries who was the lowest bidder.

Moved by Gage, seconded by Carlin to approve Laidig Industries for the recycling contract. VOTE: ayes--7

Pay Application #12
Swimming Pool Project

Pay Estimate #12 for \$64,595.25 to Sande Construction for the swimming pool project was presented for approval.

Moved by Seylar, seconded by J. Heckard to approve Pay Estimate #12 for \$64,595.25 to Sande Construction. VOTE: ayes--7

*Edwin Waleh leaves.

***Eric Anderson leaves.

Trail Project

Administrator Clayton presented a proposed trail extension along Iowa Hwy #4 No. between 14th & 18th Ave. No.

Lisa Ogilvie stated that it is too dangerous crossing a highway.

Richard Ogilvie was concerned with the cost of the trail and safety issues.

Mike Masters said his sewer line needs to be moved to the ditch and wanted to know if it was going to cost him extra money to move his sewer line. It is also cost saving to use the trail that is already there in Maplecrest.

Rebecca Master asked if there would still be a chance to discuss the trail route at a later date.

Consensus was to table to a later meeting.

Moved by Carlin, seconded by G. Heckard to table the trail project to a later meeting. VOTE: ayes--7

***Lisa & Richard Ogilvie, Mike & Rebecca Masters, Dennis & Lynn Feddersen & Jeff Rose leave.

Street Closing Requests

A written request from Relay for Life to close 1st Ave. No. between 6th & 7th St. and the on-street parking on the east and west side of Library Square for their event on Fri., June 3 from 5:00 p.m. to 10:00 p.m. was presented.

Moved by Carlin, seconded by Goebel to approve the street closings, in addition the City will provide dumpsters at no charge. VOTE: ayes--7

Pay Application #3 North 5th Street Project

Pay Estimate #3 for \$10,377.50 to Eagle Construction for the No. 5th St. project was presented for approval.

Moved by Seylar, seconded by Carlin to approve Pay Estimate #3 for \$10,377.50 to Eagle Construction. VOTE: ayes--7

Resolution No. 2332 Property Purchase

Code Enforcement Officer VanLangen presented information on property adjacent to Oak Hill Cemetery and a proposed offer to purchase the property from Forrest & Karen Hofbauer.

Gage introduced Resolution No. 2332 entitled "RESOLUTION APPROVING PURCHASE OF REAL ESTATE" and moved its adoption, which was seconded by Seylar. VOTE: ayes: Gage, G. Heckard, Seylar, Carlin, J. Heckard, Clark, Goebel--7

Resolution No. 2333 2022 Estherville Airport Snow Removal Equipment Project

City Clerk Burton presented information on the 2022 Estherville Airport Snow Removal Equipment Project.

Seylar introduced Resolution No. 2333 entitled "RESOLUTION TO PROVIDE FOR NOTICE OF HEARING ON PROPOSED PLANS AND SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE ESTHERVILLE AIRPORT SNOW REMOVAL EQUIPMENT PROJECT FOR THE CITY OF ESTHERVILLE, IOWA, AND FOR THE TAKING OF BIDS FOR SAID EQUIPMENT" and moved its adoption, which was seconded by Goebel. (This resolution sets Mar. 24, 2022 at 1:00 p.m. for the bid opening and Apr. 4 at 5:00 p.m. in the council chambers as the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost.) VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Goebel, Gage, G. Heckard--7

Public Forum

- a. DOT plans to come to the next council meeting to provide an update on planned projects in Estherville.

Updates

- a. The Council will tour the Deer Creek Apartments on the Mar. 21, council meeting.

Adjournment

Moved by Carlin, seconded by G. Heckard to adjourn the meeting at 6:25 p.m. VOTE: ayes--7

Julie Clark, Mayor Pro-tem

ATTEST:

Elizabeth Burton, City Clerk