

COUNCIL PROCEEDINGS

Regular City Council Meeting: Monday, March 6, 2023 (5:00 p.m.)
Mayor/Council Present: Mayor K. Billings presiding--1; J. Heckard, J. Clark, R. Gage, G. Heckard\*, B. Carlin--6
Council Absent: A.Goebel--1
Staff Present: G. VanLangen, E. Burton, P. Clayton, B. Shatto\*\*, J. Finn\*\*\*, T. Gray--6
Media Present: E. Funston (KILR), A. Petersen (EN), KICD--3
Others Present: None--0

Minutes

Moved by Clark, seconded by Gage to approve the minutes of the Feb. 20, 2023 council session.
VOTE: ayes--5 absent: Goebel, G. Heckard--2

Standing Committee Reports

- a. Finance Committee - Mar. 1
b. Excel! Oversight Committee - Feb. 28

Petitions and Communications

- a. Estherville Annual Easter Egg Hunt, Sat. Apr. 8, 10:00 a.m. Sharp at Spurgin Park.

Bills

Moved by Gage, seconded by Carlin to approve the bills for the month of Feb., 2022. VOTE: ayes--5
absent: Goebel, G. Heckard--2

Table with 3 columns: Vendor Name, Category, and Amount. Includes entries like 'A & B Business Solutions, Inc.' with amount 73.79, 'Access Systems' with 135.62, and 'Bank Plus' with 10,925.00.

|                                    |              |             |
|------------------------------------|--------------|-------------|
| Card Services                      | Misc.        | \$ 2,445.77 |
| Center Point Large Print           | Books        | 230.10      |
| CenturyLink                        | Acct.        | 219.79      |
| City Laundering Co.                | Svcs.        | 42.08       |
| Collection Services Center         | Svcs.        | 942.44      |
| Constellation NewEnergy            | Power        | 4,343.64    |
| Corn Belt Power Coop.              | Power        | 1,016.99    |
| Debt Service Fund                  | Transfer     | 23,177.17   |
| Delta Dental of Iowa               | Ins.         | 2,334.96    |
| Demco, Inc.                        | Supp.        | 72.34       |
| Diamond Vogel Paint Center         | Supp.        | 1,114.51    |
| Don's Truck Sales, Inc.            | Part         | 1,328.38    |
| DPT Services, LLC                  | Parts/Supp.  | 163.75      |
| ECCOG                              | Svcs.        | 23,197.30   |
| Electric Emergency Fund            | Transfer     | 9,605.47    |
| Electric Fund                      | Transfer     | 1,958.33    |
| Elliott Equipment Co.              | Parts/Supp.  | 440.82      |
| Emmet County Auditor               | Pay.         | 10,611.23   |
| Equipment Rev.-Enterprise          | Transfer     | 14,495.50   |
| Equipment Rev.-General             | Transfer     | 24,798.92   |
| Estherville Aviation, Inc.         | Fees         | 3,229.50    |
| Estherville, City of               | Acct./Ins.   | 94,634.59   |
| Estherville Communications         | Svcs.        | 910.09      |
| Estherville High School Rodeo      | Advertising  | 1,000.00    |
| Estherville Housing                | Rent         | 100.00      |
| Estherville Iron & Metal           | Svcs.        | 136.50      |
| Estherville News                   | Publication  | 590.49      |
| Estherville Printing Co.           | Meter Cards  | 86.99       |
| Evoqua Water Technologies          | Parts        | 679.52      |
| Expertpay                          | Svcs.        | 358.14      |
| Fastenal                           | Supp.        | 587.55      |
| Ferguson Waterworks                | Water Meters | 48,360.00   |
| Fire Service Training Bureau       | Svcs.        | 200.00      |
| Flexible Plastics, Inc.            | Supp.        | 4,842.88    |
| Foundation Analytical Laboratories | Svcs.        | 2,479.00    |
| Friesner, Brad                     | Reimb.       | 32.44       |
| Garage Fund                        | Transfer     | 39,714.18   |
| General Fund                       | Transfer     | 140,087.75  |
| Gray, Tony                         | Supp.        | 202.34      |
| Hallett Materials Co., Inc.        | Supp.        | 1,525.50    |

|                                    |            |    |            |
|------------------------------------|------------|----|------------|
| Hamm, Ann                          | Ref.       | \$ | 197.09     |
| Hash Roger                         | Reimb.     |    | 50.00      |
| Hawkins, Inc.                      | Supp.      |    | 6,940.77   |
| Hinrickson, Jacob                  | Reimb.     |    | 467.11     |
| Hoffman Filter Service, LLC        | Supp.      |    | 48.75      |
| Hy Vee, Inc.                       | Supp.      |    | 46.14      |
| IA Dept. of Public Health          | Svcs.      |    | 70.00      |
| Idexx Distribution, Inc.           | Parts      |    | 1,500.18   |
| IMFOA                              | Fees       |    | 125.00     |
| Inman Electric Co., Inc.           | Svcs.      |    | 9,925.39   |
| Iowa Assoc. Municipal Utilities    | Fees       |    | 350.00     |
| Iowa Dept. of Agriculture          | Motor Fuel |    | 9.00       |
| Iowa Lakes Comm. College           | Power      |    | 18,133.60  |
| Iowa Lakes Electric Coop.          | Power      |    | 235,366.00 |
| Iowa Lakes Regional Water          | Acct.      |    | 89.24      |
| Iowa Law Enforcement Academy       | Fees       |    | 250.00     |
| Iowa Prison Industries             | Supp.      |    | 300.41     |
| Iowa Public Employees              | With.      |    | 33,899.39  |
| Iowa Utilities Board               | Fees       |    | 332.00     |
| Iowa Workforce Development         | Permit     |    | 175.00     |
| Irby, Stuart C., Co.               | Supp.      |    | 1,174.33   |
| Jacobson-Westergard, Inc.          | Svcs.      |    | 8,537.00   |
| JCL Solutions                      | Supp.      |    | 108.36     |
| John Deere Financial               | Part       |    | 456.89     |
| Johnston Autostores                | Supp.      |    | 660.20     |
| Laidig, Lane                       | Svcs.      |    | 5,000.00   |
| Larson, Nicholas                   | Reimb.     |    | 38.32      |
| Leal, Pablo                        | Svcs.      |    | 40.00      |
| MacQueen Equipment                 | Parts      |    | 2,812.92   |
| Madison National Life Insurance    | Ins.       |    | 1,049.31   |
| Matheson Tri-Gas, Inc.             | Propane    |    | 179.75     |
| McGuinness, C. H. Co., Inc.        | Part       |    | 1,061.66   |
| McMaster-Carr                      | Part       |    | 227.46     |
| Mediacom Business                  | Acct.      |    | 1,189.19   |
| Menendez, Ronald                   | Svcs.      |    | 400.00     |
| Mid-American Research Chemicals    | Supp.      |    | 871.72     |
| Midwest Technology Service         | Svcs.      |    | 85.00      |
| Morphew, Sarah                     | Svcs.      |    | 500.00     |
| Municipal Fire & Police Retirement | With.      |    | 16,790.11  |
| Municipal Supply, Inc.             | Supp.      |    | 503.84     |

|                                 |              |           |
|---------------------------------|--------------|-----------|
| Murphy Tractor & Equip Co.      | Svcs.        | \$ 795.30 |
| Nationwide Retirement Solutions | With.        | 2,745.00  |
| North Central Laboratories      | Supp.        | 942.93    |
| Northern Balance & Scale, Inc.  | Svcs.        | 436.40    |
| NorthStar Bank                  | With.        | 58,302.62 |
| Nuway - K&H Cooperative         | Propane      | 519.94    |
| Olson, Kristi                   | Ref.         | 53.54     |
| Pelzer Law Firm, LLC            | Svcs.        | 1,036.99  |
| Pineda, Jose                    | Ref.         | 64.43     |
| Presto-X                        | Pest Control | 96.05     |
| Primary Arms, LLC               | Supp.        | 495.51    |
| Pro Cooperative Cardtrol        | Fuel/Gas     | 17,138.89 |
| Productivity Plus Account       | Parts        | 1,085.75  |
| R & D Industries, Inc.          | Svcs.        | 1,381.25  |
| Regional Transit Authority      | Pay.         | 1,875.00  |
| Regional Wellness Center        | With.        | 329.61    |
| Reineke, Matthew D.             | Reimb.       | 132.53    |
| Resco                           | Supp.        | 24,566.13 |
| S & R Auto & Tire, Inc.         | Kerosene     | 63.19     |
| Schimberg Company               | Part         | 1,034.90  |
| Shatto, Brent                   | Reimb.       | 25.68     |
| Simon, Mike                     | Reimb.       | 10.70     |
| Skarshaug Testing Lab, Inc.     | Supp.        | 299.99    |
| Sliger, Devin                   | Reimb.       | 12.57     |
| Smart Technologies              | Supp.        | 4,221.59  |
| Spee Dee Delivery Service       | Svcs.        | 87.13     |
| Stalls Farm & Home Dist., Inc.  | Parts/Supp.  | 449.69    |
| Standard, The                   | Ins.         | 214.47    |
| Staples                         | Supp.        | 683.73    |
| State Hygienic Lab-Univ. of     | Supp.        | 263.00    |
| Step Saver, Inc.                | Supp.        | 40,381.20 |
| Syn-Tech Systems, Inc.          | Maint.       | 550.00    |
| T & R Electric Supply Co.       | Supp.        | 3,004.51  |
| Treasurer, State of Iowa        | Taxes        | 38,354.16 |
| Tri-Tech Forensics, Inc.        | Supp.        | 121.25    |
| U. S. Postal Service            | Postage      | 1,000.31  |
| Upper Des Moines Opportunity    | Ref.         | 39.41     |
| USA Bluebook                    | Supp.        | 888.59    |
| Utility Equipment Co.           | Parts        | 915.04    |
| Valley Contracting, Inc.        | Svcs.        | 1,650.00  |

|                                 |                  |                        |
|---------------------------------|------------------|------------------------|
| Van Wert, Inc.                  | Meters           | \$ 4,340.13            |
| Verizon Wireless                | Svcs.            | 82.28                  |
| Wages/Salaries                  | Wages/Salaries   | 221,794.82             |
| Wastewater Admin.               | Transfer         | 11,727.50              |
| Wastewater Fund                 | Transfer         | 7,500.00               |
| Wellmark Blue Cross/Blue Shield | Ins.             | 68,000.00              |
| Werts Janitorial                | Svcs.            | 35.00                  |
| Wesco Receivables Corp.         | Supp.            | 8,110.60               |
| Western Area Power Admin.       | Power            | 41,322.42              |
| White Tools, LLC                | Update Scan Tool | 1,840.81               |
| Ziegler, Inc.                   | Supp.            | <u>1,885.76</u>        |
| TOTAL                           |                  | <u>\$ 1,441,007.68</u> |

Disbursements by Fund

Airport \$6,249.16; Apron Repair \$2,280.00; Elect. Fund \$514,680.11; Equip. Rev.-Gen. \$300.41; FICA & IPERS \$19,728.01; Garage Fund \$33,051.64; General Fund \$173,456.48; Group Ins. \$40,729.80; Ind. Park TIF \$9,605.47; L.O.S.T Fund \$11,616.67; Police Misc. \$495.51; Police Ret. \$12,050.56; Pool Proj. \$17,908.00; Road Use Tax \$3,832.00; Self-Funded Ins. \$68,000.00; WWT Fund \$117,806.34; WWT Constr. \$2,511.00; Water Fund \$180,206.70; Water Emerg. \$4,705.00; TOTAL \$1,219,212.86

Receipts

Airport \$1,485.91; Debt. Svc. \$24,157.94; Econ. Dev. Rev. Fund \$20,000.00; Elect. Fund \$663,479.52; Elect. Aerial Fund \$77.12; Emerg. Levy \$151.01; Equip. Rev.-Ent. \$14,495.50; Equip. Rev.-Gen. \$24,798.92; FICA & IPERS \$782.36; Garage \$51,678.80; General Fund \$226,428.97; Group Ins. \$1,833.12; Police Ret. \$589.22; Pool Proj. \$50.00; Self-Funded Ins. \$70,453.71; WWT Fund \$158,025.79; WWT Sinking Fund \$11,727.50; Water Fund \$157,921.91; TOTAL \$1,428,137.30

\*\*Brent Shatto arrives.

Ordinance No. 802

Fences, Hedges, Walls & Retaining Walls

Mayor Billings opened the public hearing on the proposed ordinance. No written or oral objections were heard, and the public hearing was closed.

Moved by Seylar, seconded by Carlin that the proposed Ordinance No. 802 entitled "AN ORDINANCE AMENDING AND REVISING VOLUME 2, ARTICLE 14, SECTION 14.6, SUBSECTION 1 OF THE CITY CODE OF ESTHERVILLE, IOWA, CONCERNING FENCES, HEDGES, WALLS & RETAINING WALLS" be considered for the second time. VOTE: ayes: Seylar, Carlin, J. Heckard, Gage, Clark--5 absent: Goebel, G. Heckard--2

\*\*\*J. Finn arrives.

Resolution No. 2396

Urban Revitalization Plan Amendment

Mayor Billings opened the public hearing on the amended plan for the Estherville Urban Revitalization Area. No written or oral objections were heard, and the public hearing was closed.

Gage introduced Resolution No. 2396 entitled "RESOLUTION TO APPROVE URBAN RENEWAL PLAN AMENDMENT FOR THE ESTHERVILLE CONSOLIDATED URBAN RENEWAL AREA" and moved its adoption, which was seconded by Clark. VOTE: ayes: Gage, Seylar, Carlin, J. Heckard, Clark--5 absent: Goebel, G. Heckard--2

Resolution No. 2397  
Annual Appropriation Tax Increment  
Estherville Area Chamber of Commerce

Mayor Billings opened the public hearing on the amended plan for proposed Economic Development Support Agreement and Tax Increment Payments with the Estherville Area Chamber of Commerce. No written or oral objections were heard, and the public hearing was closed.

Gage introduced Resolution No. 2397 entitled “RESOLUTION APPROVING ECONOMIC DEVELOPMENT AGREEMENT WITH ESTHERVILLE AREA CHAMBER OF COMMERCE, AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT” and moved its adoption, which was seconded by Clark. VOTE: ayes: Gage, Seylar, Carlin, J. Heckard, Clark--5 absent: Goebel, G. Heckard--2

Resolution No. 2398  
Annual Appropriation Tax Increment  
Estherville Area Chamber of Commerce

Mayor Billings opened the public hearing on the amended plan for proposed Economic Development Support Agreement and Tax Increment Payments with the Estherville Area Chamber of Commerce. No written or oral objections were heard, and the public hearing was closed.

Gage introduced Resolution No. 2398 entitled “RESOLUTION APPROVING ECONOMIC DEVELOPMENT AGREEMENT WITH IOWA LAKES CORRIDOR DEVELOPMENT CORPORATION, AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT” and moved its adoption, which was seconded by Clark. VOTE: ayes: Gage, Seylar, Carlin, J. Heckard, Clark--5 absent: Goebel, G. Heckard--2

Annual Reports

Tony Gray, Water Department Superintendent presented the Annual Report for the Water Department.

\*G. Heckard arrives.

Street Closing Requests

A written request from Relay for Life to close 1<sup>st</sup> Ave. No. between 6<sup>th</sup> & 7<sup>th</sup> St. and the on-street parking on the east and west side of Library Square and to provide dumpsters for their event on Fri., June 2 from 5:00 p.m. to 10:00 p.m. was presented.

Moved by Seylar, seconded by J. Heckard to approve the street closings, in addition the City will provide dumpsters at no charge. VOTE: ayes--6 absent: Goebel--1

Resolution No. 2399  
FY 2023-24 Budget

City Clerk Burton and City Administrator Clayton presented information on the proposed 2023-24 City Budget.

Carlin introduced Resolution No. 2399 entitled “RESOLUTION TO PROVIDE FOR NOTICE OF HEARING ON PROPOSED BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024, FOR THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Gage. (This resolution sets Apr. 3, 2023 at 5:00 p.m. in the Council Chambers as the time and place for the public hearing.) VOTE: ayes: Carlin, J. Heckard, Clark, Gage, G. Heckard, Seylar--6 absent: Goebel--1

Updates

- a. Public Hearing for Rezoning 16207<sup>th</sup> Ave. So. was left off the agenda will be reset to Mar. 20.
- b. Workshop on the pipeline will be set up.

Adjournment

Moved by Clark, seconded by Gage to adjourn the meeting at 5:58 p.m. VOTE: ayes--6 absent:  
Goebel--1

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Kenny Billings, Mayor

ATTEST:

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Elizabeth Burton, City Clerk