

COUNCIL PROCEEDINGS

Regular City Council Meeting: Monday, April 3, 2023 (5:00 p.m.)
Mayor/Council Present: Mayor Pro-tem J. Clark presiding--1; J. Heckard, R. Gage, G. Heckard, B. Carlin--6
Council Absent: Goebel--1
Staff Present: G. Van Langen, E. Burton, P. Clayton, B. Shatto, J. Finn*--6
Media Present: E. Funston (KILR), A. Petersen (EN)--2; via Zoom: KUOO--1
Others Present: None--0

Minutes

Moved by Seylar, seconded by Gage to approve the minutes of the Mar. 20, 2023 council session. VOTE: ayes--6 absent: Goebel--1

*Jennifer Finn arrives.

Standing Committee Reports

a. Finance Committee - Mar. 29

Petitions and Communications

a. Retirement Letter from Geoff Schmaus.

Bills

Moved by Carlin, seconded by Gage to approve the bills for the month of Mar., 2023. VOTE: ayes--6 absent: Goebel--1

Table with 4 columns: Vendor Name, Category, Unit, and Amount. Lists various vendors like A & B Business Solutions, Inc. and their respective amounts.

Boyer Trucks Sioux Falls	Parts	\$	2,308.74
Brodie, Cindy	Svcs.		250.00
Byte Speed, LLC	Parts		165.00
Card Services	Training		1,824.25
Center Point Large Print	Books		230.10
CenturyLink	Acct.		324.85
City Laundering Co.	Svcs.		42.08
Clayton, Andrew	Reimb.		461.24
Cohrs Construction, Inc.	Sand		258.55
Collection Services Center	Svcs.		942.44
Condon, Jesse	Reimb.		170.78
Constellation NewEnergy	Power		4,444.97
Corn Belt Power Coop.	Power		1,016.99
Dahl, Braxton/Brittany	Grant		2,500.00
Dakota Rigger & Tools Supply	Parts		251.80
Debt Service Fund	Transfer		23,177.17
Decker Sporting Goods	Supp.		581.00
Delta Dental of Iowa	Ins.		2,334.96
Demco, Inc.	Supp.		85.67
Duitsman Plumbing & Heating	Svcs.		874.57
ELC Community Schools	Grant		12,500.00
Electric Fund	Transfer		1,958.33
Electric Pump, Inc.	Svcs.		1,553.00
Emmet County Auditor	Acct.		9,985.76
Emmet County Recorder	Svcs.		32.00
Enerson, David P.	Svcs.		3,990.00
Equipment Rev.-Enterprise	Transfer		14,495.50
Equipment Rev.-General	Transfer		24,798.92
Estherville Area Chamber	Pay.		18,451.88
Estherville Aviation, Inc.	Fees		3,182.45
Estherville, City of	Acct./Ins.		93,997.76
Estherville Communications	Acct.		909.88
Estherville Housing	Rent		100.00
Estherville Iron & Metal Co.	Svcs.		157.50
Estherville Printing Co.	Supp.		90.60
Evoqua Water Technologies	Part		141.60
Expertpay	Svcs.		358.14
Fareway Stores	Supp.		53.97
Fastenal	Parts		712.63
Fire Service Training Bureau	Fees		100.00
Flexible Plastics, Inc.	Curb Bags		11,501.84
Forge & Build	Supp.		401.65
Foundation Analytical Laboratories	Svcs.		1,402.50
Friends of the Estherville Public Library	Grant		20,000.00

Garage Fund	Transfer	\$	39,714.18
GCS Tech, Inc.	Svcs.		60.00
General Fund	Transfer		140,087.75
Hawkins, Inc.	Supp.		14,196.22
Hevern, Lyle	Svcs.		3,000.00
Hy-Vee. Inc.	Supp.		26.58
Iowa Assoc. Municipal Utilities	Training		15,054.00
Iowa Fire Chiefs Assoc.	Dues		50.00
Iowa Great Lakes Doors	Svcs.		70.00
Iowa Lakes Comm. College	Power		25,038.66
Iowa Lakes Electric Coop.	Power		210,698.00
Iowa Lakes Regional Water	Acct.		89.24
Iowa Law Enforcement Academy	Fees		400.00
Iowa Public Employees	With.		33,160.64
Irby, Stuart C., Co.	Supp.		1,926.00
Jack's Uniforms & Equipment	Supp.		74.94
Jacobson-Westergard, Inc.	Svcs.		3,811.00
JCL Solutions-Spencer	Supp.		476.64
Laidig, Lane	Svcs.		5,000.00
Larson, Nicholas	Reimb.		122.32
Lausen, Grant	Ref.		124.90
Madison National Life Insurance	Ins.		1,007.91
Mahin, Jeremiah	Ref.		14.79
Mc2, Inc.	SUPP.		929.75
McMaster-Carr	Parts		631.95
Mediacom Business	Acct.		1,207.62
Menendez, Ronald	Svcs.		400.00
Mid-American Research Chemicals	Supp.		278.13
Midwest Breathing Air, LLC	Svcs.		628.82
Morphew, Sarah	Svcs.		625.00
Motorola Solutions, Inc.	Svcs.		1,500.00
Municipal Fire & Police Retirement	With.		16,780.66
Municipal Supply, Inc.	Supp.		386.80
Murphy Tractor & Equip Co.	Equip.		41,790.50
Nationwide Retirement Solutions	With.		2,675.00
North Central Laboratories	Supp.		437.96
NorthStar Bank	With.		51,555.82
Northway Corporation, The	Parts		31,878.00
Notary Rotary	Stamp		29.95
O'Reilly Automotive, Inc.	Parts		128.32
Origer, Seth	Reimb.		32.29
Pelzer Law Firm , LLC	Svcs.		1,419.00
Perkins Plumbing, LLC	Svcs.		159.27
Pomps Tire Service, Inc.	Svcs.		239.90

Presto-X	Pest Control	\$	96.05
Pro Cooperative Cardtrol	Gas/Fuel		13,141.19
Productivity Plus Account	Parts		1,395.31
Quill Corporation	Supp.		534.61
R & D Industries, Inc.	Svcs.		950.00
Ramco Innovations	Svcs.		1,113.56
Regional Wellness Center	With.		329.61
Resco	Supp.		12,666.66
Rodriguez, Rosalia	Svcs.		20.00
Rubin Construction, LLC	Svcs.		17,038.00
Sanchez-Palomin, Jesus	Ref.		83.85
Sarmiento, Noe	Ref.		14.95
Secretary of State	Notary Fee		30.00
Shatto, Brent	Reimb.		13.88
Simon, Mike	Reimb.		120.00
Spee Dee Delivery Service	Svcs.		86.88
Spencer, City of	Testing		232.56
Stalls Farm & Home Dist., Inc.	Parts/Supp.		1,129.24
Standard, The	Ins.		246.72
Step Saver, Inc.	Salt		54,000.00
Streicher's, Inc.	Supp.		45.99
Summers, Steven	Ref.		86.03
Sunset Law Enforcement	Supp.		281.80
Treasurer, State of Iowa	Taxes		30,588.57
Truck Center Companies	Part		819.33
U. S. Postal Service	Postage		1,003.37
Upper Des Moines Opportunity	Ref.		248.66
USA Bluebook	Parts		945.48
Van Wert, Inc.	Meters		946.04
Verizon Wireless	Acct.		82.28
Wages/Salaries	Wages/Salaries		184,870.49
Wastewater Admin.	Transfer		11,727.50
Wastewater Fund	Transfer		7,500.00
Wellmark Blue Cross/Blue Shield	Ins.		68,000.00
Werts Janitorial	Svcs.		35.00
Wesco Receivables Corp.	Parts		7,284.56
Western Area Power Admin.	Power		36,026.91
White Tools, LLC	Tools		211.50
Ziegler, Inc.	Parts		4,397.27
	TOTAL	\$	<u>1,449,665.43</u>

Disbursements by Fund

Airport \$8,215.98; Apron Repair \$1,900.00; Elect. Fund \$474,206.57; FICA & IPERS \$18,052.51; Garage Fund \$27,550.66; General Fund \$158,163.83; Group Ins. \$40,720.65; Ind. Park TIF \$11,666.64; L.O.S.T Fund \$65,827.97; L.O.S.T. Rev. \$2,500.00; Police Misc. \$79.94; Police Ret. \$12,043.78; Pool Proj. \$180.92; Self-Funded Ins. \$70,120.00; Snow Equip. \$41,790.50; WWT Fund \$134,703.36; WWT Constr. \$12,018.00; Water Fund \$181,347.63; Water Emerg. \$3,811.00; TOTAL \$1,264,794.94

Receipts

Airport \$43,697.23; Debt. Svc. \$33,012.73; Elect. Fund \$593,307.72; Elect. Aerial Fund \$93.16; Elect. Emerg. \$9,605.47; Emerg. Levy \$1,514.36; Equip. Rev.-Ent. \$14,495.50; Equip. Rev.-Gen. \$24,798.92; FICA & IPERS \$7,845.74; Garage \$39,714.8; General Fund \$277,154.98; Group Ins. \$18,383.30; Ind. Park TIF \$11,516.51; L.O.S.T. Fund \$10,000.00; Police Ret. \$5,908.93; Pool Proj. \$50.00; Self-Funded Ins. \$70,453.71; WWT Fund \$166,809.91; WWT Sinking Fund \$11,727.50; Water Fund \$149,836.83; TOTAL \$1,489,926.68

**Brent Shatto arrives.

Approval of Liquor Licenses

Moved by Gage, seconded by Seylar to approve a Class C Liquor License and Sunday Sales Privilege for Egeland's Event Center at 408 2nd Ave. No. pending dram; a permanent move for HyVee Wine & Spirits to HyVee Food Store at 1221 Central Ave. and a Class B Native Wine Permit for Brey's on Seventh at 18 No. 7th St. VOTE: ayes--6 absent: Goebel--1

Resolution No. 2402
FY 2023-24 City Budget

Mayor-Pro-tem Clark opened the public hearing on the proposed fiscal year 2023-24 City Budget. No written or oral objections were heard, and the public hearing was closed.

Gage introduced Resolution No. 2402 entitled "A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024" and moved its adoption, which was seconded by Carlin. (This resolution approves the fiscal year 2023-24 budget in the amount of \$31,217,207.) VOTE: ayes: Gage, G. Heckard, Seylar, Carlin, J. Heckard, Clark--6 absent: Goebel--1

Resolution No. 2403
Easement

Mayor Pro-tem Clark opened the public hearing on the proposed encroachment easement agreement with Cory Juergens for City property located west of and adjacent to 603 So. 1st St. No written or oral objections were heard, and the public hearing was closed.

Gage introduced Resolution No. 2403 entitled "A RESOLUTION APPROVING THE GRANT OF AN ENCROACHMENT EASEMENT OVER CITY REAL PROPERTY: THE SOUTH 22.67 FEET OF THE DESCRIBED PROPERTY LOCATED WEST OF AND ADJACENT TO 603 SOUTH 1ST STREET, ESTHERVILLE, EMMET COUNTY, IOWA TO CORY JUERGENS CONSTRUCTION" and moved its adoption, which was seconded by Carlin. VOTE: ayes: Gage, G. Heckard, Seylar, Carlin, J. Heckard, Clark--6 absent: Goebel--1

Resolution No. 2404
2023-24 Budget Transfers

City Clerk Burton presented a proposed resolution authorizing the City Clerk to make the appropriate fund transfers for the 2023-24 City Budget.

Carlin introduced Resolution No. 2404 entitled “A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 2024 FOR THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Seylar. VOTE: ayes: Carlin, J. Heckard, Clark, Gage, G. Heckard, Seylar--6 absent: Goebel--1

Resolution No. 2405
Iowa Workforce Housing
Tax Incentive Program Application

Administrator Clayton presented information on the 64 unit apartment building at 203 No. 5th St. that Deer Creek II Apartments, LLC/Talon Development is interested in constructing in Estherville.

The Workforce Housing Tax Incentive Program requires a local match of a minimum of \$1,000 per unit and a 10 year tax abatement program for new multi-residential development, which will qualify as local match.

Seylar introduced Resolution No. 2405 entitled “A RESOLUTION IN SUPPORT OF A WORKFORCE HOUSING TAX INCENTIVE PROGRAM APPLICATION BEING SUBMITTED TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY” which was seconded by G. Heckard. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Gage, G. Heckard--6 absent: Goebel--1

Resolution No. 2406
Nuisance Abatements

An assessment schedule for the collection of an unpaid invoice totaling \$3,074.62 was presented. If adopted the list would be certified to the Emmet County Treasurer for collection with property tax.

Seylar introduced Resolution No. 2406 entitled “RESOLUTION ADOPTING ASSESSMENT SCHEDULE FOR THE COLLECTION OF UNPAID INVOICES FOR THE ABATEMENT OF NUISANCES AND OTHER SERVICES IN THE CITY OF ESTHERVILLE, IOWA” and moved its adoption, which was seconded by Carlin. VOTE: ayes: Seylar, Carlin, J. Heckard, Clark, Gage, G. Heckard, Seylar--6 absent: Goebel--1

Resolution No. 2407
Easement Agreement

Administrator Clayton presented information on the proposed permanent easement agreement with Iowa Lakes Regional Water for City property located at the Estherville Airport.

Carlin introduced Resolution No. 2407 entitled “A RESOLUTION PROPOSING THE GRANT OF A PERMANENT EASEMENT OVER CITY REAL PROPERTY: THE EAST TWENTY-FIVE (25) FEET ADJACENT TO ROAD RIGHT OF WAY, IN THE NORTHEAST QUARTER (NE ¼) OF SECTION NINE (9), TOWNSHIP NINETY-NINE NORTH (99N), RANGE THIRTY-THREE (33) WEST OF THE 5TH PM, EMMET COUNTY, IOWA TO IOWA LAKES REGIONAL WATER, SCHEDULING A PUBLIC HEARING; AND DIRECTING THE PUBLICATION OF NOTICE” and moved its adoption, which was seconded by G. Heckard. (This resolution sets Apr. 17, 2023 at 5:00 p.m. in the council chambers as the time and place for the public hearing.) VOTE: ayes: Carlin, J. Heckard, Clark, Gage, G. Heckard, Seylar--6 absent: Goebel--1

Redevelopment RFP
608 22nd Avenue North

Discussion of proposed redevelopment RFP's for property at 608 22nd Ave. No. was tabled.

Public Forum

- a. Concern over some of the bills in the State House & Senate.

Updates

- a. Northwest Iowa League of Cities April meeting is on Thurs., Apr. 20, 2023 at Estherville VFW Post 3388 at 6:00 p.m. with Social Hour at 5:30 p.m.

Adjournment

Moved by Carlin, seconded by J. Heckard to adjourn the meeting at 5:46 p.m. VOTE: ayes--6
absent: Goebel--1

Julie Clark, Mayor Pro-tem

ATTEST:

Elizabeth Burton, City Clerk