

Project Location: _____

_____ Approved As Submitted
_____ Approved As **Noted***
* Please Refer to condition comments and changes noted on the permit and plans

City of Estherville, Iowa
EXCAVATION OR LOCATION PERMIT
Application Form

NOTE: Application must be filled out **at least 10 days prior** to date you wish to work.

Name of Contractor or Utility performing work (Applicant): _____

Address of Applicant: _____

Contact Person: _____ Phone: _____

Date Application Submitted to City: _____

Date you wish to commence work: _____

Projected timetable for the project: _____

Proposed Plans: Applicant shall file with this application true and accurate plans or sketches of your proposed installation of facilities within our right-of-way or easements with proposed distances noted from back of curb, edge of pavement, property line or other identifiable reference points. Include such information as street names, addresses and north arrow. Also include a description of facilities to be installed such as 12" RCP storm sewer pipe, 7200V electric cable, 50 pair telephone cable, 2" gas pipe, etc.

Proof of Insurance: No permit shall be approved unless the person performing the excavation or installation shall have furnished evidence of insurance coverage satisfactory to the City of Estherville. A "Certificate of Insurance" is required to be filed with this application.

"As Built Drawings": Within 30 days of the completion date for the permitted work the permit holder shall file with the City of Estherville true and accurate "As Built" plans or drawings of its facilities as constructed or installed within the city's right-of-way or easements.

This application for an Excavation or Location Permit to excavate and/or install facilities shown on your plans is hereby approved by the City of Estherville, Iowa, under the following conditions (if any):

City of Estherville, Iowa by: _____
Date: _____

NOTE: Please read and follow attached construction standards.

City of Estherville

CONSTRUCTION STANDARDS

FOR EXCAVATION OR INSTALLATION OF UTILITIES WITHIN CITY RIGHT-OF-WAY OR EASEMENTS

1. Written request for an Excavation or Location Permit shall be filed with the office of the City Administrator at least ten (10) days prior to the commencement of any excavation or construction within any right-of-way, easement or public place except under emergency conditions.
2. Prior to any excavation or installation the City shall designate the approved location of the placement of cable, conduit, pole or structure within the right-of-way or easement.
3. Within 30 days of the completion date of the permitted work, the permit holder shall file with the City of Estherville true and accurate "As Built" plans or drawings of its facilities as constructed or installed within the right-of-way or easement.
4. **Insurance:** No permit shall be approved unless the person performing the excavation shall have posted evidence of insurance in force satisfactory to the City.
5. **Public Convenience:** Streets and alleys shall be opened in the manner which will cause the least inconvenience to the public and admit the uninterrupted passage of water along the gutter on the street. No excavation shall be commenced except at such time as may be specified by the City.
6. **Barricades and Lighting:** Adequate barricades and warning lights shall be so placed as to protect the public from hazard.
7. **Notice to Utilities:** All utilities shall be notified in advance of any proposed excavation work. **Call Iowa One Call at (800) 292-8989.**
8. **Backfill:** Backfilling shall be only with gravel or other material approved by the City and in accordance with methods established by the City.
9. **Excess Material:** All excess material shall be promptly removed from the area by the excavator.
10. **Restoration:** The excavator shall be responsible for the restoration of all public property to the satisfaction of the City except that street or alley surfacing shall be replaced by the City at the excavator's expense in accordance with the schedule of such charges approved by the city council.

NOTE: Failure to comply with these standards is a simple misdemeanor and violators may be subject to a fine not to exceed \$100.00 or 30 days in jail, each day of noncompliance may be deemed a separate offense.