

MEMORANDUM OF UNDERSTANDING

The parties hereto are the Volunteers of America NW (hereinafter referred to as "Grantee") and the City of Granite Falls, Washington, a Washington municipal corporation (hereinafter referred to as "City")

WHEREAS, the Grantee has established a place where Granite Falls residents can find hope and help in difficult situations; and

WHEREAS, the Grantee operates a support center that coordinates resources available to families and individuals with urgent basic needs; and

WHEREAS, the City will receive Cares Act funds for helping mitigate the impacts to its residents due to the COVID-19 Public Health emergency; and

WHEREAS, the City wishes to fund the work of the Grantee to help get relief directly to Granite Falls residents, which relief could include a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals, utility bills and other emergency individual needs and which should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary;

NOW THEREFORE, the parties do agree as follows

Mutual Covenants


1. Responsibilities of VOA NW
 - a. Grantee agrees to comply with all rules and requirements of the City and the Washington Department of Commerce. Grantee will use all resources provided by the City to support families and individuals affected by the impacts of Covid-19 in accordance with applicable laws..
 - b. Grantee shall focus the distribution of funds to residents in Granite Falls for the purpose of basic needs including rent, mortgage utilities, food and all basic needs.
 - c. Grantee will report back to City on the purpose and amount of fund expenditures within a week of the end of each month funds are allocated. The report will be sent to darla.reese@ci.granite-falls.wa.us
2. Responsibilities of City
 - a. City will refer wherever possible, residents who are delinquent on utility payments.
 - b. City will publish the availability of the financial support through all its current media channels.
3. General Provisions
 - a. Audit. Receipt of these funds may subject Grantee to audit by Federal or State auditors and Grantee must maintain records of your receipt, use and distribution of these funds for audit purposes.
 - b. Public Records. All Grantee records, regardless of media, concerning the receipt, use, administration, distribution and reporting related to these funds are public records, and by acceptance of these funds Grantee agrees to fully cooperate with the city to provide records for audit and to respond to any public record request under the Public Records Act of the State of Washington asking for records related to the CARES Act and/or these funds.

c. Non-discrimination. Grantee shall comply with all anti-discrimination laws and Grantee shall not discriminate in its use and distribution of these funds.

CITY OF GRANITE FALLS:

VOAWW _____ :

By: 
BRENT KIRK, City Manager

By: 
Print: Brian Smith
Title: COO

Attest:


DARLA REESE, City Clerk