

CITY OF GRANITE FALLS

RESOLUTION NO 2010-03

A RESOLUTION OF THE CITY OF GRANITE FALLS, WASHINGTON, ADOPTING AMOUNTS FOR RATES, FEES, AND DEPOSITS FOR VARIOUS CITY SERVICES AND ACTIONS, FOR FINES LEVIED AGAINST CODE VIOLATORS, AND FOR SEWER, WATER AND STORMWATER UTILITY RATES AND CHARGES.

WHEREAS, various City Council ordinances have adopted regulations requiring certain actions and services; and

WHEREAS, these various ordinances have set forth that fees and charges, which the City has determined are appropriate to be set by resolution; and

WHEREAS, the cost of providing these various services consistent with applicable codes, regulations, and policies periodically increases or decreases, and certain services or practices are discontinued so that fees are no longer needed; and

WHEREAS, it is the City's intent to charge appropriate fees and charges that are consistent with the cost of the services provided, so that the public is not subsidizing individual benefits derived therefrom;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANITE FALLS that the following rates, fees, and deposits for various services provided and actions performed by the city and fines levied against code violators are hereby adopted:

Section 1. Fees and Deposits-General.

- A. **Fees and Deposits.** Fees are intended to cover the normal, recurring administrative costs associated with said action, such as secretarial staff time, advertising, mailings, file distribution, etc. and project review. Fees are non-refundable. Deposits are intended to cover reviews, by City Staff or Consultants, which exceed normal costs, and any remaining deposit, at the conclusion of the review and/or permit process, will be refunded to the payee. The applicant is responsible for costs incurred for any portion of project/permit reviewed by a consultant hired by the City for such review. If reviews go above and beyond fees and deposits specified, the City shall notify the applicant and provide an estimate of the amount necessary to complete the permit processing, and the applicant shall pay for any additional costs upon invoicing by the City.
- B. **Payment Due.** Fees and deposits are due at the time the action is requested (e.g., at time of application) or occurs (e.g., prior to a specific action). An applicant may pay all fees and deposits of a multi-phased project in advance; however, doing so does not vest the amount of the applicable fees due. Fees due are those in effect at the time the specific action or phase of an action is requested or occurs.
- C. **Late Payment Penalties.** If payment is not received within 30 days of the due date specified on the invoice, the amount due shall accrue interest at the rate

of 1.5 percent per month from the date the fee became due until the date payment is actually made.

- D. **Waivers.** Upon petition by the applicant, the City Council may waive any of the fees or portions thereof, for any non-profit organization that provides services for the necessary support of the poor or infirm.

Section 2. Land Use Fees. Fees for various services, actions, and permits regarding land use, as per GFMC Titles 15 and 19, shall be as listed in Table A.

Table A: Schedule of Land Use Fees

Action	Fee (\$)	Deposit (\$)	Engr. Fees (\$)
Preliminary Plats			
Short Plat (GFMC 19.5.040)	400	2,500*	500*
Plat (GFMC 19.5.050)	1,000	4,000*	100/lot (1,000 min.) *
Conditional use permit for a major plat	600	4,000*	
Zoning permit for a short plat	400	2,500*	
Preliminary Plat to Final Plat			
Confirmation of Complete Application	200/lot	2,500*	
Preliminary and short plats Construction Drawing Review	200/lot	2,500*	1,000 short plat 200/lot long plats*
Construction Inspections	2.5% of est. const. costs	3,000*	Inspector 100/hr 3- hr/day, incl. travel for duration of construction plus 500 office time (300/lot) *
Septic Review	50	0	SHD
Final Plats			
Review documentation (Final Plat Maps, Bonding, as-built drawings)	400	4,000*	100/lot*
Final construction inspection	250	2,000*	2,000*
Maintenance Bond Release		500*	
Official Site Plans (GFMC 19.5.090)			
	1,000	3,000*	1,000*
Conditional Use Permit (GFMC 19.5.020.A)			
Residential	300	1,500*	
Commercial	500	2,000*	
Forest Practice Permits			
Permit Review	100	500*	
Forest practice permit application fee	100	100 per acre*	
Review fee for conservation option harvest plat approval	100	100 per acre*	
Review fee to lift FPA moratorium	300	500*	
Inspection fee	50	100 per acre*	Hourly for required consultants*
Appeals			
To City Council	100	150*	
To Planning Commission	100	150*	
To Hearing Examiner	100	1,000*	
To Shorelines Hearing Board	100	1,000*	
Reconsideration of Decision by (GFMC 19.04.080(D))			
Hearing Examiner	100	1,000*	

Action	Fee (\$)	Deposit (\$)	Engr. Fees (\$)
City Council	100	1,000*	200*
Permit Extension	100	0	
Amendment to or Modification of Permit (GFMC 19.04.130)			
Minor amendments	200	1,000*	500*
Major amendments	500	1,500*	1,500*
Boundary Line Adjustment	350	1,000*	0
Land Use Ordinance Amendment			
Amendment to text of Land Use Ordinance	100	600*	
Amendment of Zoning Map (Rezone)			
< 5 acres	250	800*	
> or = 5 acres	350	1,500*	
Comprehensive Plan Amendment			
Minor amendment (annual cycle)	350	1,000*	1,000*
Major amendment (five-year cycle)	500	1,500*	1,500*
Annexations			
Submission of 10%	200		
Submission of 60%	350	2,000*	
Right-of-Way Construction Permit			
Driveway Cut			
- Application Fee	25		
- Permit Fee	75		
ROW Construction			
- Application Fee	50		
- Permit Fee	100		
- LF Fee	Varies		
Utilities - Overhead			
- Application Fee	50		
- Permit Fee	100		
- LF Fee	Varies		
Shoreline Development Permit			
SDP in conjunction with a land use permit	350	1,000*	
SDP not in conjunction with a land use permit	650	1,500*	
Sign Permits			
Wall Sign - Application and Permit fee for sign permits with a valuation of up/including \$1,000	250		
Wall Sign - Application and Permit fee for sign permits with a valuation of \$1,001 and over	400		
Master Signage Plan and Freestanding Signs – Application/Review Fee	400		
Master Signage Plan and Freestanding Signs – Permit Fee	250		
Vacations of:			
Right-of-way	250	300*	300*
Plats	250	300*	
Variance			
Administrative	300	1,200*	
If it goes to hearing (fee/dep. In addition to that paid for administrative decision)	200	1,500*	1,000*
Miscellaneous Actions/Items			
Business License (Annual)	45		
Business License (Initial Zoning Review/Approval)		75*	

Action	Fee (\$)	Deposit (\$)	Engr. Fees (\$)
Public notice signs	50		
Zoning Interpretation	50	150*	
Miscellaneous engineering review (e.g., storm drainage plans for single-family residential and duplexes)		Staff/Consultant hourly wage x estimated hours*	Single-family exempt from development guidelines but not ROW permit*
Miscellaneous research or other staff time		Staff/Consultant hourly wage x estimated hours*	Staff/Consultant hourly wage x estimated hours*
Preapplication Meetings			
First two hours	250	0	100/hr plus travel one way approx. 200*
Subsequent preapplications	Staff rate + 10/hr.	250*	100/hr plus travel one way approx. 200*
Review of Other Studies			
Review of requested studies (other than those others listed)	100/study	125/study*	150*
Review of requested traffic studies	100	350*	500*
Request of Utility Services outside City			
Single-family residence/duplex	100		
Other development	100	1,000*	
Environmental Review			
Residential (1-9 lots or du's)	100	350*	
Residential (10-20 lots or du's)	100	500*	
Residential (21-100 lots or du's)	100	1,000*	
Residential (greater than 100 lots or du's)	100	1,500*	
Commercial/Industrial (0 – 2 acres)	100	350*	
Commercial/Industrial (2.01 to 20 acres)	100	750*	
Commercial/Industrial (greater than 20 acres)	100	1,500*	
SEPA required with residential building permit	350	500*	
Critical Area Study Review	250	350*	Hourly for extended review*
Habitat management plan review	250	350*	Hourly for extended review*
Residential Building Permit Fees and Deposits/Miscellaneous Fees			
Site Review	100	150*	
Site Plan with Grading Permit	800	800*	
Drainage Review			
Plan Review	225	325*	
Inspection	125	200*	
Grading Permit			
A. Application Fee	50		
B. Yardage Fee = \$.33 cubic yard	Varies		
C. Permit Fee	100		
D. Work commencing without permit = Double all Fees	Varies		
E. City Contract Consultant Review of applications (when required)	Consultant hourly rate + 10/hr		

* City Contract Consultant Review of application (when required)

Section 3. Building Permit Fees.

A. Washington State Construction Code Fees Adopted. The City of Granite Falls does hereby adopt

and incorporate by reference the fees as set forth in the following:

1. International Building and Residential Codes & Standards 2006
2. International Fire Code & Standards 2006
3. International Mechanical Code 2006
4. Uniform Plumbing Code 2006
5. Uniform Code for the Abatement of Dangerous Buildings 1997
6. Washington State Barrier Free Regulations 2003
7. Washington State Energy Code 2006
8. Washington State Ventilation & Indoor Air Quality Code 2006
9. Washington State Historic Building Code

- B. Valuation for Calculating Building Permit Fees. Any building or structure not addressed in Subsection C below shall be determined according to the International Code Council "Building Valuation Data", which is hereby adopted and incorporated by reference. The "Building Valuation Data," including modifiers, is found in the Building Safety Journal, which is published quarterly by the International Code Council. Subsequent semi-annual revisions of the "Building Valuation Data" shall be automatically adopted and incorporated by this reference to be effective immediately following each new publication. Building permit fees shall be based on the formulas contained in the following Table 1A:

(Building Code) Table 1A: Building Permit Fees

Total Valuation	Fee
\$1.00 to \$499.99	\$23.50
\$500.00 to \$1,999.99	\$23.50 for the first \$499.99 plus \$3.05 for each additional \$100, or fraction thereof, up to and including \$1,999.99.
\$2,000.00 to \$24,999.99	\$69.25 for the first \$1,999.99 plus \$14 for each additional \$1,000, or fraction thereof, up to and including \$24,999.99.
\$25,000.00 to \$49,999.99	\$391.25 for the first \$24,999.99 plus \$10.10 for each additional \$1,000, or fraction thereof, up to and including \$49,999.99.
\$50,000 to \$99,999.99	\$643.75 for the first \$49,999.99 plus \$7.00 for each additional \$1,000, or fraction thereof, up to and including \$99,999.99.
\$100,000 to \$499,999.99	\$993.75 for the first \$99,999.99 plus \$6.50 for each additional \$1,000, or fraction thereof, up to and including \$499,999.99.
\$500,000 to \$999,999.99	\$3,233.75 for the first \$499,999.99 plus \$4.75 for each additional \$1,000, or fraction thereof, up to and including \$999,999.99.
\$1,000,000 and up	\$5,608.75 for the first \$999,999.99 plus \$3.65 for each additional \$1,000, or fraction thereof.

- C. Plan Review Fees:

Building: Residential: 65% of the building permit fee using table 1A; Commercial: 85% of the building permit fee using table 1A.

Plumbing and Mechanical: 25% of permit fee or City's hourly cost or \$75 per hour, whichever is greater.

- D. Other Inspections and Fees:

See Building Safety Journal, Section II Tables D and E for Sprinkler and Alarm fees.

Inspections outside of normal business hours: \$75/ hour, 2 hour minimum.

Reinspection fees assessed at \$75 per hour (1 hour minimum).
 Penalty for commencing work prior to permit issuance: Double permit fee.
 Inspections for which no fee is specifically indicated: \$75 /hour (1/2 hour minimum).
 Additional plan review required by changes, additions or revisions to plans: \$75/hour.
 For use of outside consultants for plan checking and inspections, or both: Actual Costs

- E. **Miscellaneous Building Permit Fees.** The following Tables B2 and B3 specify those fees charged for permits to be issued pursuant to the Washington State Building Code, which are not included in the provisions of Subsections A and B above:

Table B2: Schedule of Miscellaneous Building Permit Fees

Permit	Fee (\$)		
	Permit	Plan Check	Total
Accessory Structures/Porch Cover	Valued as for carport or garage per IRC, whichever it more closely resembles		
Building Code fee - WA State per RCW 19.27.085: per unit	\$4.50		\$4.50
Each additional unit	\$2.00		\$2.00
Deck Permit	Refer to Table 1A	65% of permit fee	Permit fee + plan check fee
Demolition Permit	50		50
Dock Permit	Refer to building standards valuation list		
Fence	75		75
Masonry Fireplace	Refer to building standards valuation list		
Mobile Home Placement & Skirting	200		200
Certificate of Occupancy	100		100
Temporary C of O valid for 30 days	75		75
Commercial Building Change of Use or Occupancy			
Under 10,000 square feet	\$250		\$250
Over 10,000 square feet	\$500		\$500
Reroof: Residential	40.00		40.00
Residential with sheathing	90.00		90.00
Commercial	Refer to Table B1	85% of permit fee	Permit fee + plan check fee

Table B3: Mechanical and Plumbing Fees

Mechanical Fees		Plumbing Fees	
Mechanical Permit	30.00	Plumbing Permit	30.00
Gas Piping 1 – 5 Outlets	10.00	Supplemental Permit	15.00
Additional Outlets	10.00	Water Closet	10.00
Ventilation Fans	10.00	Bathtub	10.00
Forced Air System <100,000 BTU	16.00	Shower	10.00

Forced Air System 100,000 or more BTU	22.00	Residential Dishwasher	10.00
Wall/Unit Heaters	16.00	Commercial Dishwasher	15.00
Gas Clothes Dryer	12.00	Lavatory	10.00
Manf. Fireplace/ Log Lite	12.00	Kitchen Sink	10.00
AC unit < 100,000k	15.00	Washing Machine	10.00
AC unit 100,000k – 499,999 k	20.00	Water Heater/Expansion Tank	10.00
AC unit 500,000k and up	30.00	Laundry Tray	10.00
Water heater	12.00	Urinal	10.00
Boilers up to 3 HP	16.00	Waste Interceptor	10.00
Boilers 3 HP – 15 HP	30.00	Drinking Fountain	10.00
Boilers 16 HP – 30 HP	40.00	Floor Sink or Drain	10.00
Boilers 31 HP – 50 HP	60.00	Hose Bibs	10.00
Boilers 51 HP and up	99.00	Roof Drains	10.00
Refrigeration Unit <100K	20.00	Ice Makers	10.00
Refrigeration Unit 100K – 499K	30.00	Grease Traps	10.00
Refrigeration Unit 500K and up	40.00	Grease Interceptor	50.00
Air Handlers <10,000 CFM	12.00	Back Flow Preventer	10.00
Air Handlers 10,000 CFM and up	20.00	Lawn Sprinkler System	10.00
Evaporative Cooler	15.00	Mop Sink	10.00
Range Hood – Residential	12.00	Reclaimed Water System	40.00
Range Hood – Commercial	Based on Value. See Table B1	Testing of Reclaimed Water System	30.00
Vent Systems	12.00	Vacuum Breakers 1- 5	10.00
Vent w/o Appliance	10.00	Vacuum Breakers, for each one over five	2.00
Domestic Incinerator	20.00	Medical Gas 1- 5	50.00
Commercial Incinerator	30.00	Medical Gas, for each one over five	10.00
Wood Stoves	12.00	Specialty Fixtures	10.00
Relocation Repair	15.00	Water Service	50.00

Stove Appliance	12.00	Backflow Prevention	
Water Heater expansion tank	10.00	- 2" Diameter or less	10.00
Heat Pump	16.00	- Over 2" diameter	15.00
Misc. Appliance	15.00		
Heat Exchanger	15.00		
Condensers	20.00		
Supplemental Permit	15.00		
Duct Work	15.00		

Section 4. Sewer Rates, Fees, and Fines. Fees for various services, actions, permits, and violations, regarding sewer utility services and regulations under Title 13 GFMC, shall be as listed in the following Table C:

Table C: Schedule of Sewer Service Rates, Fees, and Fines

Service/Action	Fee/Fine (\$)
Sewer Disconnection Inspection	50
Sewer Re-Connection	200
Sewer – Private Sewage Disposal – Permit & Application	
- Permit and inspection fee	40 each
Side Sewer Permit Fee	
- Single-family dwelling units	40 each
- Multiple-family dwelling units	40 per unit
- Commercial or industrial buildings	40 each connection
- Modifications or additions to an existing side sewer servicing a building where such modification or addition is done entirely on private property	40 each
Side Sewer Inspection Fee	
- Single-family dwelling units	40 each
- Multiple-family dwelling units	40 per unit
- Commercial or industrial buildings	40 each connection
Sewer Stub Fee	
- Costs and expenses incident to the installation and connection of the building sewer shall be borne by the owner.	
Illegal connections to City sewer system	200 fine per day
Sewer Connection Charges	
- Residential	7,300 per residential unit or equivalent
- Commercial and industrial	7,300 for the first unit and 1,000 for each additional unit

Service/Action	Fee/Fine (\$)
Monthly Sewer Service Rate <ul style="list-style-type: none"> - Residential Uses - Commercial & industrial 	50/unit 50/unit for the first 1000 ft ³ of water consumption/unit 3.54/100 ft ³ (or part thereof) of water consumption/unit over 1000 ft ³
Late Payment Charge <ul style="list-style-type: none"> - If the monthly sewer service charge is not received by the City on or by the last calendar day of the month there will be assessed a 10% late charge on the current month's outstanding charges and 8% annum interest charge on the total outstanding balance. 	
Lien Fee <ul style="list-style-type: none"> - The fee for filing/releasing liens shall include the cost set by the Snohomish County Auditor's Office plus City administrative fee. 	County Fee + 35
Collection of delinquent accounts <ul style="list-style-type: none"> - The fee shall be set by the collection agency Foreclosure (attorney and administrative fees) <ul style="list-style-type: none"> - Uncontested foreclosure without property sale - Contested foreclosure without property sale - Uncontested foreclosure with property sale - Contested foreclosure with property sale 	1,000 2,500 2,500 4,000

Section 5. Water Rates, Fees, and Fines. Fees for various services, actions, permits, and violations, regarding water utility services and regulations under Title 13 GFMC, shall be as listed in the following Table D:

Table D: Schedule of Water Service Rates, Fees, and Fines

Service/Action	Meter Size	Fee/Fine (\$)
Water Service Fee - Monthly - Metered Users		
- Per unit Monthly Fee	3/4"	24.50
- Per 100 ft ³ in excess of 600 ft ³		2.27
- Additional 400 ft ³ when in excess of initial 600 ft ³		15.90
- Per unit Monthly Fee	1"	32.25
- Per 100 ft ³ in excess of 1100 ft ³		2.27
- Additional 400 ft ³ when in excess of initial 1100 ft ³		15.90

Service/Action	Meter Size	Fee/Fine (\$)
- Per unit Monthly Fee	1 1/2"	61.50
- Per 100 ft ³ in excess of 3500 ft ³		2.27
- Additional 400 ft ³ when in excess of initial 3500 ft ³		15.90
- Per units Monthly Fee	2"	115.50
- Per 100 ft ³ in excess of 6500 ft ³		2.27
- Additional 400 ft ³ when in excess of initial 6500 ft ³		15.90
- Per unit Monthly Fee	2 1/2"	181.50
- Per 100 ft ³ in excess of 10750 ft ³		2.27
- Additional 400 ft ³ when in excess of initial 10750 ft ³		15.90
- Per unit Monthly Fee	3"	247.50
- Per 100 ft ³ in excess of 15000 ft ³		2.27
- Additional 400 ft ³ when in excess of initial 15000 ft ³		15.90
- Per unit Monthly Fee	3 1/2"	294.20
- Per 100 ft ³ in excess of 15000 ft ³		2.27
- Additional 400 ft ³ when in excess of initial 15000 ft ³		15.90
- Per unit Monthly Fee	4"	340.70
- Per 100 ft ³ in excess of 15000 ft ³		2.27
- Additional 400 ft ³ when in excess of initial 15000 ft ³		15.90
Out of town customers		
- Per unit Monthly Fee	3/4"	31.00
- Per 100 ft ³ in excess of 600 ft ³		2.27
- Additional 400 ft ³ when in excess of initial 600 ft ³		15.90
Water Service Fee – Monthly – Non-Metered Users		
- Per Unit	3/4"	29.00
- Per Unit	1"	
- Per Unit	1 1/2"	
- Per Unit	2"	
- Per Unit	3"	
Water Connection Fee		
- Water service PER ERU		4169.07
- 3/4" meter = 1 ERU		
- 1" meter = 2.5 ERU		
- 1.5" meter = 5 ERU		
- 2" meter = 8 ERU		
- Water Meter		Varies
Late Payment Charge		
- If the monthly water service charge is not received by the City on or by the last calendar day of the month there will be assessed a 10% late charge on the current month's outstanding charges and 8% annum interest charge on the total outstanding balance.		
Lien Fee		
- The fee for filing/releasing liens shall include the cost set by the Snohomish County Auditor's Office plus City administrative fee.		County Fee + 35
Collection of delinquent accounts		
- The fee shall be set by the collection agency		

Service/Action	Meter Size	Fee/Fine (\$)
Foreclosure (attorney and administrative fees)		
- Uncontested foreclosure without property sale		1,000
- Contested foreclosure without property sale		2,500
- Uncontested foreclosure with property sale		2,500
- Contested foreclosure with property sale		4,000

Section 6. Stormwater Utility Fees Fees for the Stormwater Management Utility, as per Title 13 GFMC, shall be as listed in the following Table I:

Table I: Stormwater Management Utility

Class	Fee
Single Family Residential/Multi-family – Monthly Rate	\$4.00 for 1 st unit + \$2.00 ea. Addt. unit
Commercial/Industrial – Monthly Rate	\$4.00 per unit
Residential Connection	0.5% of building valuation with a \$300 minimum
Commercial/Industrial Connection*	\$1.25 per sf new impervious surface

* Reference GFMC 13.20.040 for applicability

Section 7. Miscellaneous Fees and Fines. Fees for various other services, actions, and permits shall be as listed in Table F.

Table F: Schedule of Miscellaneous Fees and Fines

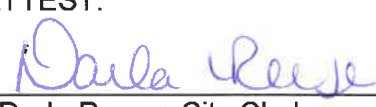
Permit/Action	Fee or Fine (\$)	
Public Works :		
Hourly Rate for Service for non-profits that serve the poor or infirm	50.00/hr	55.00/hr
Hourly Rate for Service for others	55.00/hr	63.00/hr
Duplication of Public Records: (postage/delivery costs extra)		
- In-house Copying of City documents for the public		15¢/page
- Unified Development Code		\$25
- Comprehensive Plan		\$25
- Public Works Standards – Development Guidelines		\$25
- Land Use “Permit Process” User’s Manual		\$25
- Landscape Requirements		\$15
- In-house Copying of City documents to pdf when original		10¢/page

document is not in electronic format	\$1 extra for copy to CD
- In-House duplication of City documents to CD, such as Comprehensive Plan, Granite Falls Municipal Code Title 19, Urban Design Standards, Engineering Design and Development Standards, etc.	\$6/CD
- Documents or CDs printed by outside party	Actual cost to reproduce
- Maps - Duplication of maps less than 11"x17"	2
- Maps - Duplication of maps greater than 11"x17"	6
Colored Zoning Map – 11" x 17"	5
- Special requests for plotted maps, aerials, plans, etc. (each)	12
- Audio cassette recordings of meetings:	
Duplicated by staff	6/cd
Duplicated by outside party	Actual cost to reproduce
- Color photos (cost to reproduce)	40¢
- Duplication of all other types of City media (i.e., photographs, audio/video tapes, blueprints) shall include the cost of duplication, postage/delivery costs, and actual staff time	
Dishonored Check Fine (in payment of City services)	35


PASSED BY THE CITY COUNCIL OF THE CITY OF GRANITE FALLS 7th DAY OF April, 2010.



 Sheikh Haroon Saleem, Mayor

ATTEST:


 Darla Reese, City Clerk

APPROVED AS TO FORM:


 Craig Knutson, City Attorney