SIGN UP FOR PAPERLESS!

xpress BILL PAY

ALREADY HAVE AN XPRESS BILL PAY ACCOUNT?

Step 1: Go to www.xpressbillpay.com and log in

Step 2: Click "View Bill" under the account you would like to be paperless

Step 3: Locate the "Paperless (Off)" button

Step 4: Click the button to turn "Paperless (On)"

REGISTER AND SIGN UP FOR PAPERLESS:

Step 1: Go to www.xpressbillpay.com

Step 2: Click "Sign Up" on the top of the screen

Step 3: Fill in your email and password, then click in the "I'm not a robot" box and follow prompts

Step 4: Complete the short registration form and click "Next"

Step 5: Go to your inbox and open the verification email, click "Verify Email" and "Continue" to log in

Step 6: Select your billing organization

Step 7: Enter your account number and last name, then click in the box to opt in for paperless and select "Locate Bill" and select "Locate Account"