



GRANITE FALLS

ANNEXING INTO THE CITY OF GRANITE FALLS

When can my property be annexed into the City of Granite Falls?

The City Council can review requests for annexation any time during the calendar year. Property must be within Granite Falls Urban Growth Area (UGA), as established by Snohomish County. State law prohibits annexation beyond the UGA. If property is not within the UGA, property owner(s) must first petition Snohomish County to have the property included in the UGA. Once it is included in the UGA, the City can act on an annexation request.

What is the process to Petition for Annexation into the City of Granite Falls?

There are several steps in the annexation process. They include:

Meeting with Planning Staff/Determination of UGA

Prior to submitting your request for annexation, your first step should be to schedule a meeting with staff in the Planning Division. They will help you determine whether you are within the City of Granite Falls UGA. If you are within the Urban Growth Area, they will assist you in determining the best boundaries as well as provide the information you need for your submittal and an indication of staff recommendation on the proposal. You can then proceed to the next step.

If you are not within the UGA, you must take steps to have the UGA boundary revised to include your property. This is done through Snohomish County Planning and Development Services Department which is located in the County Administration Building at 3000 Rockefeller Avenue in Everett; their phone number is (425) 388-3311.

What are the Submittal Requirements for an Annexation Request?

For the 10% petition, you will need to submit the following to the City of Granite Falls Planning Division:

- ❖ Completed City of Granite Falls Master Land Use Permit Application Form
- ❖ Application Fees
- ❖ Completed 10% petition (Notice of Intention to Commence Annexation Proceedings)
- ❖ General description of the area proposed for annexation
- ❖ County Assessor's map of the area proposed for annexation and vicinity map, if necessary.

For the 60% (or 50%/50%) petition, you will need to submit the following to the Granite Falls Planning Division:

- ❖ Application Fees
- ❖ Completed 60% (or 50%/50%) petition
- ❖ Certified legal description of the area proposed for annexation.
- ❖ County Assessor's map of the area proposed for annexation and vicinity map, if necessary

How much does an Annexation request cost?

Please refer to the current fee schedule for costs for processing an annexation. These amounts are in addition to any cost you may incur in preparing the paperwork required for your submittal.

How long does an Annexation request take?

Because the process involves three City Council meetings plus a 45-day BRB review period, annexations usually take 5-6 months to complete. The amount of time you need to obtain the necessary signatures is in addition to the process timeline.