



**CITY COUNCIL
MEETING MINUTES
NOVEMBER 2, 2022
7:00 PM**

1. CALL TO ORDER (Via In-Person & Online Via Zoom)

Mayor Pro Tem Glenn called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Pro Tem Glenn led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Absent
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Absent

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
Community Dev. Director Eric Jensen

Consultants

Emily Guildner – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.

Councilmember Glenn moved to excuse Councilmember Hartman due to illness. Councilmember FitzGerald seconded. Motion carried.

Councilmember FitzGerald moved to excuse Councilmember Griggs due to a family emergency. Councilmember Hogan seconded. Motion carried.

4. CONSENT AGENDA

- A. AB 130-2022 Approval of October 12, 2022 Minutes
- B. AB 131-2022 Approval of October 19, 2022 Minutes
- C. AB 132-2022 Approval of November 2, 2022 claims checks #412871 through #412909 totaling \$254,177.57
- D. AB 133-2022 Approval of October 1, 2022 through October 15, 2022 payroll claims checks #27469 through #27470 and Fifteen EFT's totaling \$56,238.65

Councilmember Hogan moved to approve the Consent Agenda. Councilmember FitzGerald seconded. Motion carried.

5. STAFF REPORTS

Consultant Police Chief Dalton introduced new night Deputy John Thorne. He also discussed recent traffic enforcement by Deputy Dennis Montgomery.

City Manager Kirk gave the following Public Works updates:

- Flashing crosswalk signals update
- Tree roots on Hemming Way
- Four flashing lights on Alder Way sign
- Waterline on Kentucky – extension found and documented
- Fire hydrant on South Granite/Grand found during annual leak detection
- Catch basin on Hemming Way
- Street sweeping – start weekly
- Frank Mason Park CCT update
- Smoke testing in Saratoga neighborhood completed
- Smoots lift station pumps pulled for welfare check

Deputy City Manager Balentine gave the following financial updates:

- October closeout
- Budget amendment needed
- Financial highlights
- Passport update
- 2023 Preliminary budget – will be posted on website

Community Planning & Development Director Jensen gave the following planning updates:

- Recently submitted projects under review:
 - Gas Station at 805 W. Stanley St.
 - McDaniel's Hardware Store at 407 Jordan Rd.
- Pre-Application Meeting – yesterday for property on Mt. Loop Hwy.
- Prioritizing planning activities – Land use matrix
- Periodic update checklist for Department of Commerce

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

-Public Comments were halted at this time due to the start of the Public Hearing -

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

7. NEW BUSINESS

A. AB 135-2022 Public Hearing – 7:10 PM, or soon thereafter, for consideration of Revenue Sources for this coming year’s budget, including consideration of possible increases in tax revenues for the 2023 Budget

Councilmember FitzGerald moved to open the Public Hearing. Councilmember Hogan seconded. Motion carried.

City Clerk Reese submitted the following Exhibits into the record:

Exhibit 1 – Public Hearing Notice dated October 14 & 21, 2022, 1 page

Exhibit 2 – Verification of Public Hearing Posting dated October 14, 2022, 1 page

Exhibit 3 – Affidavit of Publication from the Everett Daily Herald, dated October 21, 2022, 2 pages

Exhibit 4 – City of Granite Falls 2022 Property Tax Worksheet, 1 page

Exhibit 5 – City of Granite Falls Levy Certification, 1 page

Exhibit 6 – City of Granite Falls Levy Limitations Worksheet, 2 pages

Exhibit 7 – Proposed Ordinance No. 1033-2022, 2 pages

Deputy City Manager Balentine presented a PowerPoint presentation to the members of the public and the City Council which included the following discussion items:

- 2023 Budget Review – Public Hearing – 2023 Revenue Sources for Levy Setting
- Granite Falls 2023 Budget – Calendar
- Your 2022 Tax Dollar Breakdown
- City of Granite Falls’ Property Tax – Key Information
- City of Granite Falls’ Property Tax – Regular Levy Example
- City of Granite Falls Banked Capacity Cumulative Scenario
- Granite Falls 2022 Actuals
- 2023 Estimated General Fund Revenues
- Granite Falls 2023 Preliminary Trend
- 2023 Estimated Street Fund Revenues
- Estimated Street Fund Reserves
- Park Impact Fees
- CIF Streets
- CIF Arterial Route
- CIF
- REET Fund
- Water Fund
- 2023 Estimated Water Fund Revenues
- Water Capital Improvement Trend
- Sewer Fund

- 2023 Estimated Sewer Fund Revenues
- Estimated Sewer Fund Reserves
- Sewer Capital Improvement Fund
- Storm Fund
- 2023 Estimated Storm Fund Revenues
- Estimated Storm Fund Reserves
- Storm Capital Improvement Fund
- Solid Waste Fund
- Questions

Mayor Pro Tem Glenn opened the public testimony portion of the Public Hearing.

No one from the audience or on-line chose to comment.

Mayor Pro Tem Glenn closed the public testimony portion of the Public Hearing.

Councilmember Hogan moved to close the Public Hearing. Councilmember FitzGerald seconded. Motion carried.

Councilmember Hogan moved to adopt Ordinance No. 1033-2022, an Ordinance increasing the City of Granite Falls' previous year's level amount by \$6,586.83 or 1.0% and levying the same upon all taxable property, both real and personal, in the City of Granite Falls, Washington, for collection in 2023. Councilmember FitzGerald seconded. Motion carried.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

-Public Comments were resumed -

Fred Cruger, 7020-230th Ave. NE, Granite Falls

Mr. Cruger congratulated the City team on a great Halloween event.

B. AB 136-2022 Consideration of Transfer of Ownership interest in Snohomish County Health District Building to Snohomish County

Councilmember FitzGerald moved to Approve agreement to relinquish all real property interest in Snohomish Health District property to Snohomish County and associated Quit Claim Deed and authorize City Manager to sign. Councilmember Hogan seconded. Motion carried.

C. AB 137-2022 Discussion of 2023 Utility Rates

Staff and Council discussed different utility rate increase scenarios. This item is scheduled for a Public Hearing on November 16, 2022 for action.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman was absent from the meeting.

10. COUNCIL COMMENTS

Mayor Pro Tem Glenn stated his enjoyment for Halloween and to see a "Year in Review" – of events that have been brought back to the City.

Councilmember FitzGerald discussed the following items:

- School Board Meeting tonight
 - Quarterly Success in Education Meeting
- Snohomish County Steering Meeting was cancelled for the 17th
- Heard amazing things on Frightening Falls – thanked those that helped out
- 6:30 PM football game at the High School – last one of the year

Councilmember Hogan had no comments.

11. CITY MANAGER

City Manager Kirk had the following comments:

- Will be gone on the November 16th meeting but will join via Zoom (will be out of town from the 14th through Thanksgiving)
- Haunted House at old City Hall on Halloween was a success
- Chamber of Commerce meeting update from October 20th
- Upcoming Chamber of Commerce meeting – Nominating Board Members

12. EXECUTIVE SESSION per RCW 42.30.110(1)(i) to discuss pending litigation for 10 minutes

8:56 PM –

Councilmember Hogan moved to enter into Executive Session for 10 minutes with no action to follow. Councilmember FitzGerald seconded. Motion carried.

9:06 PM –

Council exited Executive Session.

12. ADJOURNMENT

Mayor Pro Tem Glenn adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman