



**CITY COUNCIL
MEETING MINUTES
NOVEMBER 16, 2022
7:00 PM**

1. CALL TO ORDER (Via In-Person & Online Via Zoom)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Absent
David Griggs	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
Community Dev. Director Eric Jensen

Consultants

Thom Graafstra – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.

Councilmember Glenn moved to excuse Councilmember Hogan due to personal illness. Councilmember Griggs seconded. Motion carried.

Mayor Hartman added an item 7D to the Agenda – Discussion – Need to appointment someone to the Solid Waste Advisory Committee. It has been recommended that City Manager Kirk and Charles White will be the representatives.

4. CONSENT AGENDA

- A. AB 138-2022 Approval of November 16, 2022 claims checks #412910 through #412941 and One EFT totaling \$287,516.67**
- B. AB 139-2022 Approval of October 16, 2022 through October 31, 2022 payroll claims checks #27471 through #27476 and Nineteen EFT’s totaling \$107,319.81**

Councilmember Glenn moved to approve the Consent Agenda. Councilmember Griggs seconded. Motion carried.

5. STAFF REPORTS

Consultant Police Chief Dalton was out on vacation the last 12 days. He mentioned the Deputies are working on a few follow-up cases.

Deputy City Manager Balentine gave the following financial updates:

- Passport update
- Reminded City Council to check their emails for survey
 - City Manager performance review

City Clerk Reese noted Mayor Hartman, City Manager Kirk and Councilmember Griggs asked to be signed up for the Snohomish County Cities dinner.

Community Planning & Development Director Jensen gave the following planning updates:

- Planning Commission meeting; discussed a Planning Commission work plan work schedule for 2023-2024
- Staff level - code updates; land use code matrix
- Is currently working on grant application paperwork for the Department of Commerce

Council asked to schedule a joint meeting with the Planning Commission on March 8, 2023.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

7. NEW BUSINESS

A. AB 140-2022 Public Hearing – 7:10 PM, or soon thereafter, For consideration of the 2023 Preliminary Budget

Councilmember Glenn moved to open the Public Hearing. Councilmember FitzGerald seconded. Motion carried.

City Clerk Reese submitted the following Exhibits into the record:

Exhibit 1 – Public Hearing Notice dated November 4, 2022, 1 page

Exhibit 2 – Verification of Public Hearing Posting dated November 4, 2022, 1 page

Exhibit 3 – 2023 Preliminary Budget Presentation, 53 pages

Deputy City Manager Balentine presented a PowerPoint presentation to the members of the public and the City Council which included the following discussion items:

- 2023 Budget Calendar
- Your 2022 Tax Dollar Breakdown
- General Fund – 2022 Actuals
- 2023 General Fund Revenues
 - 2023 Estimated General Fund Revenues
 - 2023 Estimated General Fund Expenses – Category w/ARPA
 - 2023 Estimated General Fund Expenses – Category w/o ARPA
 - Estimates General Fund Expenses – Category
 - 2023 Estimated General Fund Expenses – Department w/ARPA
 - 2023 Estimated General Fund Expenses – Department w/o ARPA
 - Estimated General Fund Expenses – Department
 - Estimated General Fund Reserves
- Street Fund
 - 2023 Estimated Street Fund Revenues
 - 2023 Estimated Street Fund Expenses – Department
 - Estimated Street Fund Reserves
 - Park Impact Fees
 - CIF Streets
 - CIF Arterial Route
 - CIF
- REET Fund
- Water Fund
 - 2023 Estimated Water Fund Revenues
 - 2023 Estimated Water Fund Expenses – Category
 - Estimated Water Fund Reserves
- Water CIF Fund
- Sewer Fund
 - 2023 Estimated Sewer Fund Revenues
 - 2023 Estimated Sewer Fund Expenses – Category
 - Estimated Sewer Fund Revenues
- Sewer CIF Fund
- Storm Fund
 - 2023 Estimated Storm Fund Revenues
 - 2023 Estimated Storm Fund Expenses – Category
 - Estimated Storm Fund Reserves
- Sewer Capital Improvement Fund
- Solid Waste Fund
- Debt Load
- 2023 Non-Exempt Positions – As of January 1, 2023

- 2022 Exempt Positions – As of January 1, 2022
- Questions

Mayor Hartman opened the public testimony portion of the Public Hearing.

No one from the audience or on-line chose to comment.

Mayor Hartman closed the public testimony portion of the Public Hearing.

Council comments on budget changes included:

- Bringing back the purchase of “Ponder” for treatment of Lake Gardner
- Setting aside \$150,000.00 from General Fund for old City Hall fixes, roofing, siding, gutters, etc.

Councilmember Griggs moved to close the Public Hearing. Councilmember Glenn seconded. Motion carried.

**B. AB 141-2022 Public Hearing – 7:30 PM or soon thereafter,
For consideration of adjustments to Utility Rates for 2023**

Councilmember Glenn moved to open the Public Hearing for consideration of adjustments to utility rates for 2023. Councilmember FitzGerald seconded. Motion carried.

City Clerk Reese entered the following Exhibits into the record:

Exhibit 1 – Public Hearing Notice dated November 5, 2022, 1 page

Exhibit 2 – Verification of Public Hearing posting dated November 4, 2022, 1 page

Exhibit 3 – Resolution 2022-05 – Option A, 23 pages

Exhibit 4 – Resolution 2022-05 – Option B, 23 pages

City Manager Kirk reviewed the two different options on rates with the Councilmembers:

- **Option A:** \$1.00 increase in base fee for water (annually moving forward = a 2.5% increase)
- **Option B:** \$1.50 increase in base fee for water (scheduled every other year = a 4.0 % increase)
- Both options show a \$7.00 increase in sewer rates (could be revised to any amount Council deems appropriate)

Mayor Hartman opened the public testimony portion of the Public Hearing.

Fred Cruger, 7020-230th Ave. NE

Mr. Cruger was in favor of raising the rates by \$1.50 for the first year and not raising it the second year.

Mayor Hartman closed the public testimony portion of the Public Hearing.

Councilmember Glenn moved to close the Public Hearing. Councilmember Griggs seconded. Motion carried.

Councilmember Griggs moved to approve Resolution No. 2022-05, with the option for \$81.00 sewer and \$1.50 water and authorize the Mayor to sign. Councilmember Griggs seconded. Motion carried.

C. AB 142-2022 Consideration of adoption of Ordinance No. 1034-2022, an ordinance of the City of Granite Falls, Washington, relating to the 2022 City Budget; and amending Ordinance No. 117-2021 adopting the 2022 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit "A"

Councilmember FitzGerald moved to adopt Ordinance No. 1034-2022, an ordinance of the City of Granite Falls, Washington relating to the 2022 City budget; and amending Ordinance No. 117-2021 adopting the 2022 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit "A." Councilmember Griggs seconded. Motion carried.

D. Appointment of Representative and Alternate to the Solid Waste Advisory Committee

Councilmember Griggs moved that Brent Kirk and Charles White be the designated representatives to the Snohomish County Solid Waste Advisory Committee. Councilmember Glenn seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman discussed the following items:

- Explained the letter from Nate Nehring and other local Mayors within the County; supporting the Police (wanted to make Council aware)
- Snohomish County Cities dinner
- Granite Ridge house for sale – broken into
- Election results

10. COUNCIL COMMENTS

Councilmember Glenn was happy to see the weather changing. He also commented on increased Police presence and how he appreciates it.

Councilmember FitzGerald discussed the following items:

- No School Board Meeting tonight – at a WASDA Conference
- Looking forward to the AWC Conference to plead for money for the Wastewater Treatment Plant
- AWC Center for Quality Community Scholarship

Councilmember Griggs commented in support of Nate Nehring's letter. Stated his disappointment that Granite Falls couldn't get its signature on the letter in time.

11. CITY MANAGER

City Manager Kirk had the following comments:

- Responded to Councilmember Griggs. Stated maybe in the future, have the Council support certain organizations of Mayors to give our Mayor authorization to sign.

12. ADJOURNMENT

Mayor Hartman adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman