



**CITY COUNCIL
MEETING MINUTES
DECEMBER 7, 2022
7:00 PM**

1. CALL TO ORDER (Via In-Person & Online Via Zoom)

Mayor Pro Tem Glenn called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Pro Tem Glenn led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Absent
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine

Consultants

Thom Graafstra – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.

Councilmember Glenn moved to excuse Councilmember Hartman due to business trip.
Councilmember Hogan seconded. Motion carried.

4. CONSENT AGENDA

- A. AB 143-2022 Approval of November 2, 2022 Minutes
- B. AB 144-2022 Approval of November 9, 2022 Minutes
- C. AB 145-2022 Approval of November 16, 2022 Minutes
- D. AB 146-2022 Approval of December 7, 2022 claims checks #412942 through #412995 and One EFT totaling \$450,045.38
- E. AB 140-2022 Approval of October 16, 2022 through November 15, 2022 payroll claims checks #27471 through #27477 and Thirty-Five EFT's totaling \$166,457.14
- F. AB 141-2022 Approval of November 16, 2022 through November 30, 2022 payroll claims checks #27478 and Twenty EFT's totaling \$107,673.43

Councilmember Hogan moved to approve the Consent Agenda as is. Councilmember Griggs seconded. Motion carried.

5. STAFF REPORTS

City Manager Kirk gave a Community Planning & Development update due to Director Jensen's absence.

City Manager Kirk gave a Public Works update on the following information:

- Crosswalks on Alpine updates
- Lightning control box by Shell has been fixed
- CCTV conduit put in at Frank Mason Park
- Hydrant leakage found on Grand
- Smoots Lift Station – foreign objects found in the sewer
- Waste Management Contract capped at 8% and all rates increasing at 8%.
- Galena St. project update – met with engineer today
- TIB Grant update = city received both grants we applied for

Deputy City Manager Balentine gave the following financial updates:

- Financial summary was emailed out to Council
- Close out for month is looking good
- Passport office = Sunday, we met the annual revenue plan (at 3,000 applicants)

Consultant Police Chief Dalton gave an update on yearly training, evaluations, missing person in the area and vehicle prowls at night.

Staff reports halted due to the start of the public hearing – will resume after hearing

7. NEW BUSINESS

A. AB 149-2022 Public Hearing – 7:10 PM, or soon thereafter, For consideration of the 2023 Budget

Councilmember Griggs moved to open the public hearing. Councilmember Hogan seconded. Motion carried.

City Clerk Reese entered the following exhibits into the record:

Exhibit 1 – Public Hearing Notice dated November 18th and 25th 2022, 1 page

Exhibit 2 – Verification of Public Hearing Posting dated November 18, 2022, 1 page

Exhibit 3 – Proposed Ordinance No. 1035-2022, 3 pages

Exhibit 4 – 2023 Budget Totals, 29 pages

Exhibit 5 – 2023 Final Budget Review, 53 pages

Deputy City Manager Balentine updated the Councilmembers that the only change made to the budget since the last meeting and public hearing of November 15, 2022, was the addition of \$150,000.00 to repair the old city hall building.

Mayor Pro Tem Glenn opened the public comment portion of the meeting.

No one from the audience or on-line chose to comment.

Mayor Pro Tem Glenn closed the public comment portion of the meeting.

Councilmember Hogan moved to close the public hearing. Councilmember Griggs seconded. Motion carried.

Councilmember Griggs moved to adopt Ordinance No. 1035-2022, an Ordinance of the City of Granite Falls, Washington, adopting the 2023 Annual Budget providing estimated revenues and appropriated expenditures for the operation of the City. Councilmember Hogan seconded. Motion carried.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

Fred Cruger, 7020-230th Ave. NE, Granite Falls 98252

Mr. Cruger indicated the museum is willing to help with the interior of the old city hall to make it more usable as it is a historic property.

7. NEW BUSINESS

B. AB 150-2022 Consideration of Approval of GMA Update Grant Agreement

Councilmember Hogan moved to approve Grant Agreement and authorize City Manager to sign. Councilmember Griggs seconded. Motion carried.

C. AB 151-2022 Gray & Osborne Presentation on the 2022 Water System Plan and Water Use Efficiency Goals

Consultant Engineers Stacey Clear, P.E. and Russell Porter, P.E., gave a power point presentation on the Water System Plan and Water Efficiency Goals. This discussion included information on the following slides:

- Water System Plan
- Existing Water System Facilities
- Water Demand Projections

- Water Use Efficiency
- System Analysis – Water Quality
- System Analysis – System Capacity
- System Analysis – Distribution System
- Capital Improvement Program
- Financial Program
- Next Steps
- Questions

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman was absent from the meeting.

10. COUNCIL COMMENTS

Mayor Pro Tem Glenn spoke about the following items:

- Happy to see sidewalk safety stuff going up
- Tree lighting
- Granite Falls High School food/cash drive wrapping up on December 12th
 - Giving trees are located at each of the schools

Councilmember Hogan mentioned she went shopping last Saturday for the Fire Department's Christmas House.

Councilmember Griggs attended the tree lighting event and is looking forward to the Santa Cruise next week. He also commented on the Legion Building and requested formal liability on the city if the building falls down and buying options.

Councilmember FitzGerald stated he hopes everyone has a wonderful holiday.

11. CITY MANAGER

City Manager Kirk gave an update on the Chamber of Commerce meeting.

12. EXECUTIVE SESSION per RCW 42.30.110(1)(i) Legal Ramifications of a Course of Conduct (10 minutes) with possible action to follow and RCW 42.30.110(1)(g) Review Performance of a Public Employee (30 minutes)

8:07 PM –

Councilmember Griggs moved to recess into executive session for 40 minutes under 110(1)(g) and 110(1)(i) to evaluate the performance of a public employee and to review legal ramifications of a course of conduct with possible action to follow with regards to the legal ramifications matter. Councilmember Hogan seconded. Motion carried.

8:47 PM –

Council exited executive session.

Councilmember Hogan moved to approve settlement agreement with contract and authorize City manager to sign. Councilmember Griggs seconded. Motion carried.

12. ADJOURNMENT

Mayor Pro Tem Glenn adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman