



**CITY COUNCIL  
MEETING MINUTES  
DECEMBER 21, 2022  
7:00 PM**

**1. CALL TO ORDER (Via In-Person & Online Via Zoom)**

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
Community Dev. Director Eric Jensen

Consultants

Thom Graafstra – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.

**4. CONSENT AGENDA**

**A. AB 152-2022 Approval of December 21, 2022 claims checks #412996 through #413028 totaling \$221,824.09**

**B. AB 153-2022 Approval of December 1, 2022 through December 15, 2022 payroll claims checks #27483 and Nineteen EFT's totaling \$60,628.84**

Councilmember Hogan moved to approve the Consent Agenda. Councilmember Glenn seconded. Motion carried.

**5. STAFF REPORTS**

Community Development Director Eric Jensen mentioned the Planning Commission adopted their Final Work Plan for 2023-2024. This plan can be updated quarterly.

**Consultant Police Chief Dalton** gave an update regarding:

- End of year training – finishing up (new policies)
- New taser training
- Looking forward to providing a detailed report in middle of January
- Currently working on jail bill errors
- Mt. Loop Highway incidents; 3 dump trucks stuck and car in ditch
- Thanked Public Works staff for a great job on roads

**City Manager Kirk** gave a Public Works update on the following information:

- Sanding & plowing update
- Sewage = County ordinance on solid waste
- ILA's for smaller wastewater treatment plants – exemptions
- Snohomish County Cities Dinner – attended last week
- Economic Alliance Meeting in Snohomish County on January 5<sup>th</sup>
- Crosswalk module to be fixed

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

**Justin Thoreson**

Mr. Thoreson was present at tonight's meeting just to observe.

## **7. NEW BUSINESS**

**A. AB 154-2022 Public Hearing – 7:10 PM, or soon thereafter,  
For consideration to adopt Resolution 2022-06 – Adoption of the 2022 Water System Plan  
and Water Use Efficiency goal settings**

**Councilmember Hogan** moved to open the Public Hearing. Councilmember Glenn seconded. Motion carried.

**City Clerk Reese** entered the following exhibits into the record:

Exhibit 1 – Public Hearing Notice dated December 6, 2022, 1 page

Exhibit 2 – Verification of Public Hearing Posting dated December 6, 2022, 1 page

Exhibit 3 – Affidavit of Public Hearing from the Everett Daily Herald dated December 12, 2022, 2 pages

Exhibit 4 – Resolution No. 2022-06, 2 pages

**City Manager Kirk** explained this is a follow-up to the recent presentation by Gray & Osborne:

- Looked into loss of water with Charles
  - Spiked up consistent with development in the area
  - Contractors hooking up to the water mains directly

- People trying to bypass the service
- Treatment

**Mayor Hartman** opened the public comment portion of the meeting.

No one from the audience or on-line chose to comment.

**Mayor Hartman** closed the public comment portion of the meeting.

**Councilmember Glenn** moved to close the Public Hearing. Councilmember Hogan seconded. Motion carried.

**Councilmember FitzGerald** moved to adopt Resolution 2022-06. Adopting the City's water system plan and water use efficiency goal. Councilmember Griggs seconded. Motion carried.

**B. AB 155-2022 Consideration of Approval of 2023 City Attorney Agreement with Trusted Guidance Law, Inc. for Legal Services**

**Councilmember Griggs** moved to approve 2023 City Attorney Agreement between the City of Granite Falls and Trusted Guidance Law, Inc. for legal services. Councilmember Hogan seconded. Motion carried.

**C. AB 156-2022 Consideration of Adoption of Ordinance No. 1036-2022, an Ordinance of the City of Granite Falls, Washington relating to the 2022 City Budget; and amending Ordinance No. 1017-2021 adopting the 2021 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit "A".**

**Councilmember Glenn** moved to adopt Ordinance 1036-2022, an Ordinance of the City of Granite Falls, Washington, relating to the 2022 City Budget; and amending Ordinance No. 1017-2021 adopting the 2022 Budget to adjust revenue estimates and appropriations for funds as included on Exhibit "A". Councilmember Hogan seconded. Motion carried.

**D. AB 157-2022 Consideration of Approval of Project Grants Awarded from the Washington State Transportation Improvement Board (TIB) for West Stanley St. Sidewalks, TIB project number P-P-820(P05)-1 and N. Alder Ave. Overlay, TIB Project number 2-P-820(008)-1**

**Councilmember FitzGerald** moved to approve 2022 TIB grant agreements for Stanley St. and Alder Ave. transportation projects and authorize City Manager to sign. Councilmember Glenn seconded. Motion carried.

**E. AB 158-2022 Consideration of Approval of Ordinance #1037-2022, An Ordinance adding Chapter 2.60 “Environmentally Preferable Purchasing and Product Utilization” to Granite Falls Municipal Code related to compost procurement requirements in compliance with RCW 43.19A.150.**

**Councilmember Hogan** moved to approve Ordinance #1037-2022 and authorize Mayor to sign. Councilmember Glenn seconded. Motion carried.

**F. AB 159-2022 Consideration of Amendment Number 6, Employment Agreement Between the City of Granite Falls, Washington and the City Manager**

**Councilmember Glenn** moved to approve amendment #6, Employment Agreement between the City of Granite Falls, Washington and Brent Kirk for the amount of \$174,704.75 beginning January 1, 2023 and including salary scale step increase consistent with the current 2022-2024 union collective bargaining agreement and an annual cola also consistent with the current CBA. Councilmember Hogan seconded. Motion carried.

## **8. CURRENT BUSINESS**

There were no Current Business items for the Agenda.

## **9. MAYOR’S COMMENTS**

**Mayor Hartman** gave an update on the new board members chosen on the Granite Falls Chamber of Commerce and mentioned the next meeting would be held on January 12, 2023. He also added the Public Works Department is staying on top of the weather-related issues – hats off to them!

## **10. COUNCIL COMMENTS**

**Mayor Pro Tem Glenn** stated he was very happy to see the trucks out. Happy to be able to drive around the City and was happy with the street conditions.

**Councilmember FitzGerald** gave updates on the following items:

- AWC Conference – he will attend and ask for money for the Wastewater Treatment Plant
- January 5, 2023 – Economic Legislative Kick Off is in Everett from 10am-12pm
- AWC Center for Quality Communities Scholarship has increased to \$2,500 and is due on January 13th

**Councilmember Hogan** stated the Santa Cruise was a big hit. Sheriff & Washington State Patrol joined in. Lots of food was donated for the Food Bank.

**Councilmember Griggs** mentioned his two-year-old grandson enjoyed the Santa Cruise. He asked about liability for the City and options on change for the American Legion building. (Attorney Graafstra to send a report to City Manager Kirk in the morning.)

**11. CITY MANAGER**

**City Manager Kirk** had left the meeting earlier, therefore there was no report.

**12. ADJOURNMENT**

**Mayor Hartman** wished everyone Happy Holidays and adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman