



## CITY COUNCIL MEETING MINUTES MAY 17, 2023 7:00 PM

### 1. CALL TO ORDER (Via In-Person & Online Via Zoom)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

### 2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

### 3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Present

City Staff

City Manager Brent Kirk
Deputy City Manager Jeff Balentine
Community Dev. Director Eric Jensen

Consultants

Thomas Graafstra – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.

Mayor Hartman added two items to tonight’s Agenda; Item 7B Emergency Resolution for Repairs at the Wastewater Treatment Plant and item 7C Consideration of a Purchase and Sale Contract for Vacant Land.

### 4. CONSENT AGENDA

- A. AB 047-2023 Approval of May 3, 2023 Minutes
- B. AB 048-2023 Approval of May 10, 2023 Minutes
- C. AB 049-2023 Approval of May 4, 2023 through May 17, 2023 claims checks #27513, #413355 through #413403 and One EFT totaling \$191,547.98
- D. AB 050-2023 Approval of April 16, 2023 through April 30, 2023 payroll claims checks #27508 through #27511 and Twenty-Three EFT’s totaling \$115,511.89

Councilmember Hogan moved to approve the Consent Agenda. Councilmember Glenn seconded. Motion carried.

## 5. STAFF REPORTS

**Deputy City Manager Balentine** gave an update on passports.

**Mayor Hartman** mentioned Ken Klein raved over the passport experience he received at the City of Granite Falls.

**Community Dev. Director Jensen** gave the following updates:

- Last Week's Planning Commission meeting
  - Land Use Code Matrix code update
  - Approved the Comprehensive Plan survey questionnaire
  - Supported new Historic Preservation Element chapter (to be added to Comprehensive Plan update)
  - Supported having a joint workshop with the Council to discuss park priorities and policies (September)
  - Received preliminary code update for proposed changes to parking standards
- Reading through the final approved legislation on land use and ADU rules (impacts to city/timelines and deadlines for enacting code changes)
- Begun building the preliminary draft of the housing element for the Comprehensive Plan update (using intern Asher's help)
- Countywide Planning Policies (July)
- Met with Arborist firms (Brent, Charles, Eric) on City needs for effective policies and procedures

**Consultant Police Chief Dalton** reported on recent calls, investigations and vacations.

**City Manager Kirk** gave a Public Works update on the following items:

- Other Discussion Items
  - AWC Small City Connector Dinner (June 1<sup>st</sup>)
  - AWC Conference (June 21<sup>st</sup>-23<sup>rd</sup>)
  - Website Reconfiguration (Revise)
- Project Updates
  - Galena St. Bid (Award at the June 7<sup>th</sup> meeting or sooner)
  - McDaniel's Hardware (fill grading, building permit being submitted, rock wall approved, plat alteration in review)
  - WWTP out to bid in paper today
  - Dumpsters for WWTP for screenings
  - Tree Assessment
  - Dept. of Ecology website – using City quote

**Deputy City Manager Balentine** reported on a meeting he had with the Senior Center. He and Mayor Hartman will be meeting with the Center again tomorrow.

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

## **7. NEW BUSINESS**

### **A. 051-2023 Consideration to award property, casualty, auto, and liability insurance coverage services**

**Councilmember Griggs** moved to award the property, casualty, auto, and liability insurance coverage services to the bidder with the highest evaluation score, AWC Risk Management Service Agency (RMSA) with the total cost of \$121,959.00. Councilmember Hogan seconded. Motion carried.

### **B. Emergency Resolution for Repairs at the Wastewater Treatment Plant**

**Councilmember FitzGerald** moved to approve Resolution 2023-03, and authorize the Mayor to sign. Councilmember Griggs seconded. Motion carried.

### **C. Consideration of a Purchase and Sale Contract for Vacant Land**

**Councilmember FitzGerald** moved to approve the purchase and sale agreement of the property with Snohomish County Parcel 300624-001-003-00 for \$100,000.00 dated May 5, 2023 and authorizing and ratifying signature of the City Manager. Councilmember Griggs seconded. Motion carried.

## **8. CURRENT BUSINESS**

There were no Current Business items for the Agenda.

## **9. MAYOR'S COMMENTS**

**Mayor Hartman** gave an update on the following items:

- Had a guest speaker at Keller Williams Bothell, discussed the two major housing bills passed by the legislature this year HB 1110 and HB 1337 (Mike Appleby)
- Attended the "Building Bridges" Meeting (Councilmembers Nehring & Mead put on)

## 10. COUNCIL COMMENTS

**Councilmember Glenn** asked about the status of the Blake Bill.

**Councilmember Hogan** had no comments.

**Councilmember FitzGerald** attending the AWC Conference and hopes to attend the small city class sessions. The trees at the Little League field have been labeled (tree assessment).


**Councilmember Griggs** mentioned the year is flying by. He is working on Show N' Shine.

## 11. CITY MANAGER

**City Manager Kirk** - AWC flag will be there for Councilmember FitzGerald to carry this year.

## 12. ADJOURNMENT

**Mayor Hartman** adjourned the meeting.

  
\_\_\_\_\_  
City Clerk Darla Reese, MMC

  
\_\_\_\_\_  
Mayor Matthew Hartman