



## CITY COUNCIL MEETING MINUTES JUNE 7, 2023 7:00 PM

### 1. CALL TO ORDER (Via In-Person & Online Via Zoom)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

### 2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

### 3. ROLL CALL

#### City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Present

#### City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
Community Dev. Director Eric Jensen

#### Consultants

Thomas Graafstra – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.

### 4. CONSENT AGENDA

- A. AB 052-2023 Approval of May 18, 2023 through June 7, 2023 claims checks #27513, #413405 through #413446 and One EFT totaling \$331,741.97
- B. AB 053-2023 Approval of May 1, 2023 through May 15, 2023 payroll claims consisting of Twenty EFT's totaling \$64,372.67

Councilmember Glenn moved to approve the Consent Agenda. Councilmember Hogan seconded. Motion carried.

### 5. STAFF REPORTS

Consultant Police Chief Dalton reported on recent calls, and their toll on officers.

Community Dev. Director Jensen gave the following updates:

- Community Survey (Draft)
- Permanent Supportive Housing & Transitional Housing Regulatory Guidance (Draft)

- Next Planning Commission Meeting Items/Steps Expected
- Landscape Code Updates

**City Manager Kirk** gave a Public Works update on the following items:

- Bid Opening – WWTP Upgrade on June 22, 2023 at 2pm
- Smoots Lift Station (pulled pumps again)
- Frank Mason Park (bathroom door sourcing/painting)
- Jim Holm & Frank Mason Parks = Park Rules (code of conduct)
- Arborist Studies (result of reports)
- N. Alder Overlay & Water Main Replacement (working on getting it out to bid)
- Montclair Apartments (found 660 feet of ductile iron line pipe)
- Galena St. Extension Project (starting next week)
- Bus station re-location (park & ride)
- McDaniel's Hardware project update (finalizing site plan)
- Gas Station project update (project slowed down)
- Maple tree ideas (what to do with wood?)
- Chamber of Commerce Meeting – July 6th (Brent to do a State of the City speech)
- Small City Connector Meeting attended last week (held in La Conner)
- Celebration of Life for Penny Cruger (Fred and Penny Cruger Atrium Dedication)

**Deputy City Manager Balentine** gave an update on passports (1-year anniversary) and revenues. He also reported on the financial dashboards.

**City Clerk Reese** gave the following updates:

- Office of Financial Management draft estimate of population report
- Senior Center meeting and posts (bingo & community breakfast)
- Asked Mayor Hartman to update Mohanna on Ken Klein's story of visiting the Passport Office and how great his experience was

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

**Tessa 17430-116<sup>th</sup> PL NE**

Tessa commented on library signage.

## **7. NEW BUSINESS**

### **A. AB 054-2023 Consideration of Construction Management/Contract Supplement 1 for the Galena St. Extension Project**

**Councilmember Hogan** moved to approve Contract Supplement 1 with Gray & Osborne, Inc. for the West Galena St. Extension project and authorize the City Manager to sign. Councilmember Griggs seconded. Motion carried.

### **B. AB 055-2023 Consideration of Approval of Resolution #2023-04 authorizing the delivery of funds to closing, and authorizing the City Manager to sign all closing documents for the City to acquire the property**

**Councilmember Griggs** moved to approve Resolution 2023-04, and authorize the Mayor to sign. Councilmember Hogan seconded. Motion carried.

### **C. AB 056-2023 Consideration of Approval of Amendment #1 for Wastewater Treatment Plant Design Services with Gray & Osborne, Inc.**

**Councilmember Griggs** moved to approve Amendment #1 for Wastewater Treatment Plant Engineering Design Services with Gray and Osborne, Inc. and authorize City Manager to sign. Councilmember Glenn seconded. Motion carried.

### **D. AB 057-2023 Consideration of Adopting Ordinance 1041-2023 an Ordinance of the City of Granite Falls, Washington, relating to the 2023 City budget; and amending Ordinance No. 1035-2022 adopting the 2023 Budget to Adjust revenue estimates and appropriations for funds as included on Exhibit "A".**

**Councilmember FitzGerald** moved to adopt Ordinance 1041-2023 an Ordinance of the City of Granite Falls, Washington, relating to the 2023 Budget; and amending Ordinance No. 1035-2022 adopting the 2023 budget to adjust revenue estimates and appropriations for funds as included on Exhibit "A." Councilmember Hogan seconded. Motion carried.

## **8. CURRENT BUSINESS**

There were no Current Business items for the Agenda.

## 9. MAYOR'S COMMENTS

**Mayor Hartman** gave an update on the following items:

- Attended the AWC Small City Connector Meeting in La Conner
  - New AWC Director Deanna Dawson
- Puget Sound Energy bill was raised 25% this year
- Articles read about in the Everett Herald:
  - Trade Fair – Granite Falls School Dist. Participation in
  - Mariner High School Financial Advisor talk about credit

## 10. COUNCIL COMMENTS

**Councilmember Glenn** mentioned graduation will be on Friday evening and will be televised. Also, the elementary school has been putting on good activities over the past week.

**Councilmember FitzGerald** had the following comments:

- Graduation –
  - Open Doors June 8<sup>th</sup>
  - High School June 9<sup>th</sup>
- High school turf is scheduled to be replaced this summer
- Attended the Small City Connectors Meeting

**Councilmember Hogan** had no comments.

**Councilmember Griggs** asked about the drug laws/enforcement. He also gave an update on 93 registered vehicles so far for Show N' Shine.

## 11. CITY MANAGER

**City Manager Kirk** will be attending the AWC Conference with Councilmember FitzGerald in two weeks and will not be at the meeting of the 21<sup>st</sup>.


## 12. ADJOURNMENT

**Mayor Hartman** adjourned the meeting.



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City Clerk Darla Reese, MMC



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Mayor Matthew Hartman