



**CITY COUNCIL
MEETING MINUTES
JUNE 21, 2023
7:00 PM**

1. CALL TO ORDER (Via In-Person & Online Via Zoom)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
Community Dev. Director Eric Jensen

Consultants

Thomas Graafstra – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.

4. CONSENT AGENDA

- A. AB 058-2023 Approval of May 17, 2023 Minutes
- B. AB 059-2023 Approval of May 26, 2023 Minutes
- C. AB 060-2023 Approval of June 8, 2023 through June 21, 2023 claims checks #413447 through #413482 totaling \$102,981.17
- D. AB 061-2023 Approval of May 16, 2023 through May 31, 2023 payroll claims checks #27514 through #27515 and Twenty-Three EFT's totaling \$122,430.80

Councilmember Hogan moved to approve the Consent Agenda. Councilmember Glenn seconded. Motion carried.

5. STAFF REPORTS

Consultant Police Chief Dalton reported on recent calls and incidents handled by the Police Department.

Community Dev. Director Jensen gave the following updates:

- Planning Commission Meeting update
- Community Survey
- Washington States Deferred Maintenance Parks Grant

Deputy City Manager Balentine gave a Public Works update on the following items:

- Sewer: Cleaning out fats, oils and greases in unimproved area on Union Street
- Tomorrow: Bid Opening for Wastewater Treatment Plant
- Parks: Painting completed for Frank Mason Park. Doors to arrive next week.
 - Still waiting on the park rules sign
- Water: N. Alder TIB Overlay Project is currently available for bidding
- Streets: – Galena St. Extension project started clearing & grubbing.
McDaniel's project scheduled to begin next week (preconstruction meeting was held today)

Consultant Police Chief Dalton reported on the parks signs and why they were late. Due to setting up two separate meetings for kids' participation = no one showed to either meeting.

Deputy City Manager Balentine gave an update on passports and revenue. He is working on figuring out a giveaway for passport person number 10,000.00.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

7. NEW BUSINESS

- A. **AB 062-2023 Public Hearing 7:05 PM, or soon thereafter**
For consideration of Resolution 2023-05, adopting the 6-Year Transportation Improvement Plan

Councilmember Glenn moved to open the Public Hearing. Councilmember Hogan seconded.
Motion carried.

City Clerk Reese entered the following list of exhibits into the record:

- Exhibit 1 – Public Hearing notice dated June 9, 2023, 1 page
- Exhibit 2 – Verification of Public Hearing posting dated June 9, 2023, 1 page
- Exhibit 3 – Resolution No. 2023-05, 4 pages

Deputy City Manager Balentine gave a presentation on the Six-Year Transportation Improvement Plan. Slide discussions included:

- **Transportation Improvement Plan 2024-2029**
 - What the Transportation Improvement Program is
 - Project Planning
 - Funding Allocation
 - Transparency and Public Involvement
 - Compliance with Federal Regulations
- **City Identified seven projects for 2024-2029 time period and categorized projects as follows:**
 - Safety – New Sidewalks and Intersection Improvements
 - Porous Asphalt and Pavers
 - New Construction – Signalization and Channelization
 - Maintenance – Resurfacing
 - Reconstruction – Pedestrian Improvements
- **Safety – New Sidewalks and Intersection Improvements**
 - Improving Safety
 - Accessibility
 - Encouraging active transportation
 - Improve overall livability and vitality
 - Enhancing revitalization efforts

Projects:

West Stanley Street Sidewalks – 2024
South Alder Avenue Sidewalks – 2025

- **Porous Asphalt and Pavers**
 - Stormwater Improvement
 - Filtration
 - Heat Mitigation
 - Enhanced Drainage
 - Eco-Friendly Practice
 - Improved Aesthetics

Project:

Indiana Ave./Kentucky Ave. Low-Impact Development (LID) Retrofit - 2025

- **New Construction – Signalization and Channelization**
 - Improved Traffic Flow
 - Increased Safety
 - Enhanced Pedestrian and Cyclist Infrastructure
 - Supporting Growth and Development

- Improved Public Transportation
- Integration of Technology

Project:

N. Alder Avenue & East Alpine Street Intersection Improvements - 2026

- Maintenance – Resurfacing Projects
 - Safety
 - Efficiency
 - Cost-effective Approach
 - Aesthetics

Projects:

North Granite Avenue Overlay 2027
Annual Overlay Program – 2024-2029

- Reconstruction – Pedestrian Improvements
 - Improving pedestrian infrastructure and benefits for the City

Project:

Annual Pedestrian Improvement Program – 2024-2029

Mayor Hartman opened the public testimony portion of the Public Hearing.

There were no public comments submitted for the hearing record and no one online opted to speak.

Mayor Hartman closed the public testimony portion of the Public Hearing.

Councilmember Hogan moved to close the Public Hearing. Councilmember Glenn seconded. Motion carried.

Councilmember Glenn moved to approve Resolution 2023-05, the 2024-2029 6-Year Transportation Improvement Program (TIP). Councilmember Hogan seconded. Motion carried.

B. AB 063-2023 Public Hearing – 7:20 PM, or soon thereafter
For consideration of Ordinance No. 1040-2023, amending Granite Falls Municipal Code (GFMC) Subsections 19.02 and 19.03 relating to Updating Definitions and Adding a Land Use Matrix Table

Councilmember Griggs moved to open the Public Hearing. Councilmember Hogan seconded. Motion carried.

City Clerk Reese entered the following exhibits into the record:

Exhibit 1 – Public Hearing notice dated June 9, 2023, 1 page

Exhibit 2 – Verification of Public Hearing posting dated June 9, 2023, 1 page

Exhibit 3 – Staff Report-Ordinance No. 1040-2023 and attachments, 52 pages

Community Development Director Jensen gave a presentation on the Title 19 Update – Granite Falls Municipal Code – Chapters 19.02 Definitions and Chapter 19.03 Zoning. Slides of discussion included:

- Purpose of Code Update
- GFMC 19.02 Definitions Update
 - Added new definitions to reflect new land uses and terms such as “Accessory Living Quarters,” “Nurseries” and automotive-related definitions
 - Closed gaps of missing definitions for land use terms in need of defining and for sake of clarity
 - Some land uses had no previous definitions and some definitions had no corresponding land use
 - Note: not all terms are defined in Chapter 19.02
 - New land use definition added: Accessory Living Quarters to replace Night Watchman’s Quarters
- GFMC 19.03 Zoning Update
 - This proposed zoning code update is to institute a new format for including what land uses are Permitted, which are Conditional or Prohibited
 - This new approach replaces a Primary, Secondary and Conditional breakdown of land uses in each zone
 - Note: Uses not listed are prohibited unless shown to be materially the same as a listed use in which event they are permitted, a conditional use, or prohibited as the materially similar use
 - Previous table inclusions of new missing middle style residential land uses (courtyard/apartments, live/work units) have been removed for not to await consideration when new housing legislation is incorporated and missing middle options are considered and selected by the City.
- Residential Land Use Table Highlights
 - *Land Use Redefined – Mixed Use
 - *New Land Use – Manufactured Home in multiple residential zone
 - *Removed Land Use – Foster Home
 - *Removed Land Use – Manufactured or Mobile Home Park
 - Added footnotes to duplex, SFR and manufactured homes to reflect lot size restrictions
 - Removed courtyard and live/work land uses

- Commercial Land Use Table Highlights
 - *New/Consolidated Land Uses – Automotive related activity
 - *New/Consolidated – Equipment sales and rental
 - *New/Redefined Land Use – Vehicle services/Vehicle storage
 - Commercial Table: No Change
- Industrial Land Use Table Highlights
 - *New Land Use – Accessory living quarter
 - *New/clarified Land Uses – Recycling activities
 - *Removed Land Use – Animal shelters from Heavy Industrial zone
 - Industrial Table: No Change
- Open Space and Parks Land Use Table Highlights
 - *Expanded Land Use – Remote control model facility
 - *Removed Land Use – Dock
 - *Removed Land Use – Eco car facility
 - Minor Modifications to Matrix Tables
 - Open Space and Parks Table:
 - Moved Public Parks from Public & Institutional to this table
 - Reclassified 5 prohibited uses for CBD and Commercial zones
 - Outdoor passive parks
 - Park maintenance storage facility
 - Picnic areas and related facilities
 - Play equipment, and
 - Playfields
- Public and Institutional Land Use Table Highlights
 - *Consolidated Land Use – Antennas includes communication and wireless facilities
 - *Redefined and reallocated Land Use – Schools/educational institution
 - *Removed Land Use – Public parks (moved to Open Space and Parks Table)
 - Minor Modifications to Matrix Tables
 - Public and Institutional Table
 - (As previously mentioned) Moved Public Parks to Open Space and Parks Table
 - Added the Antenna and communication footnote for clarity

Council asked questions regarding:

- Reason of getting rid of manufactured/mobile home parks from the code?
- With regards to lot size in a manufactured home park, should we be recognizing they are much smaller lots? Something to look at and still have a potential term?

Mayor Hartman opened the public testimony portion of the Public Hearing.

Fred Cruger, 7020-230th Avenue NE, Granite Falls

Mr. Cruger voiced his comments on manufactured/mobile home parks = not allowed.

Mayor Hartman closed the public testimony portion of the Public Hearing.

Council deliberated on the following:

- 19.03.080 Multiple Residential zone – by changing letters, it changes the first paragraph from (i) to (g) now (may check other subsections for Scribner errors)
- Matrix questions = Go cart facility – conditional use in a multi-residential zone? does not make sense to have – consider changing
- Public/Institutional = do not know the definition of essential public facilities as these are prohibited in the public/institutional; zone (change needed)
- Public parks = prohibited in public parks and public/institutional zones (has been moved to the new open space/parks table now)
- DT Residential – Triplex (will it fit on a 2,500 SF lot?) = (talk about at the upcoming joint Council/Planning Commission workshop)
- Industrial = communication facility – is this like the business located across the street? Looking for an example or definition of communication facility (discussion at a later date)

Councilmember Hogan moved to close the Public Hearing. Councilmember Griggs seconded. Motion carried.

Councilmember Griggs moved to approve 1040-2023 as to form subject to final edits and approval of commerce with adoption with other proposed developmental or development regulations. Councilmember Hogan seconded. Motion carried.

C. AB 064-2023 Consideration of Engineering Services Contract with Gray & Osborne, Inc. for the design of a Park N Ride Lot at the intersection of Galena St. Ext. and Portage Ave.

Councilmember Glenn moved to approve Contract Supplement #3 for additional design services for the Galena St. Extension and authorize the City Manager to sign. Councilmember FitzGerald seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman gave an update on the following items:

- Galena St. Extension project
- Welcome to Granite Falls Sign (Travis working on restoring currently)
- Notables coming to get Passports = County Councilman Nate Nehring & 39th District Representative Carolyn Eslick
- Ask for Wastewater Treatment Plant – Congresswoman Kim Schrier's Office (will contact)

10. COUNCIL COMMENTS

Councilmember Glenn discussed the following items:

- Nice to see school is out
- Changes happening with the School District
- Looking forward to summer activities in the City

Councilmember Hogan had no comments.

Councilmember Griggs had no comments.

Councilmember FitzGerald had the following comments:

- Attending the AWC Conference in Spokane
 - Enjoyed small city's breakout session today
- Look at ordering bunting for the front of City Hall for 4th of July and other events

11. CITY MANAGER


City Manager Kirk mentioned Councilmember FitzGerald talked to a Mayor who had a Bigfoot Festival in her town. There is a Washington Association of Code Enforcement conference in September in Leavenworth.

12. ADJOURNMENT

Mayor Hartman adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman