



**CITY COUNCIL
MEETING MINUTES
SEPTEMBER 6, 2023
7:00 PM**

1. CALL TO ORDER (Via In-Person & Online Via Zoom)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Absent
David Griggs	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine

Consultants

Thomas Graafstra – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.

Councilmember Glenn moved to excuse Councilmember Hogan due to vacation. Councilmember Griggs seconded. Motion carried.

4. CONSENT AGENDA

- A. AB 085-2023 Approval of August 2, 2023 Minutes
- B. AB 086-2023 Approval of August 9, 2023 Minutes
- C. AB 087-2023 Approval of August 16, 2023 Minutes
- D. AB 088-2023 Approval of August 17, 2023 through September 6, 2023 claims checks #413618 through #413669 totaling \$669,376.89
- E. AB 089-2023 Approval of August 1, 2023 through August 15, 2023 payroll claims checks consisting of Nineteen EFT's totaling \$66,940.95

Councilmember Glenn moved to approve the Consent Agenda. Councilmember Griggs seconded. Motion carried.

Mayor Hartman read two letters into the record:

1. Letter from Rachel McCrea, State of WA Dept. of Ecology
Re: Outstanding Wastewater Treatment Plant Award for the Granite Falls Wastewater Treatment Plant under National Pollutant Discharge Elimination System (NPDES) Permit #WA0021130
2. Letter from Carolyn Eslick – State Representative – 39th LD
Re: Washington State Department of Ecology Outstanding Performance Awards

Mayor Hartman and the Council congratulated the Wastewater Treatment Plant Employees for winning the 2022 Wastewater Treatment Plant Outstanding Performance Award. Recipients present at the meeting included Supervisor Lyle Bjornson, Darin Jackson and Nathaniel Stoneking.

5. STAFF REPORTS

Consultant Police Chief Dalton reported on the following items:

- Was out on vacation last week
- Collisions increasing in area
- School meeting with the High School and Middle School teachers
 - Discussed safety concerns/new staff needing training
 - First day of school

Deputy City Manager Balentine discussed the following items:

- Passport updates
- Budget updates
- Bid opening for Wastewater Treatment Plant

Mayor Hartman asked to place on a future meeting – Discussion on engineer's estimate (future workshop).

Wastewater Treatment Plant Supervisor Bjornson mentioned the rebuild on the north clarifier drive unit and reducer – the bridge and drive unit have been replaced. Unit should be operational tomorrow.

City Manager Kirk gave a Public Works update on the following items:

- Frank Mason project complete (restroom)
- Staff are removing bench shelters (3 vandalized)
- Backflow and leak detection done last month
- N. Alder project will be completed next week
- Galena St. Extension project update
- H&H (805 W. Stanley St) project update
- McDaniel's Hardware project update

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

7. NEW BUSINESS

A. AB 090-2023 Preliminary 2024 Budget Review

Deputy City Manager Balentine gave a PowerPoint Presentation and discussed the following slides:

- Granite Falls 2024 Budget – Calendar
- Your 2023 Tax Dollar Breakdown
- Granite Falls 2024 General Fund Preliminary Data
 - Granite Falls 2024 Trend – Preliminary Estimates
 - 2024 Estimated General Fund Revenues
 - 2024 Estimated General Fund Revenues – Category w/ ARPA
 - 2024 Estimated General Fund Revenues – Category w/o ARPA
 - Estimated General Fund Expenses – Category
 - Estimated General Fund Reserves
- 2024 Street Fund Preliminary Trend
 - 2024 Estimated Street Fund Revenues
 - 2024 Estimated Street Fund Expenses – Department
 - Estimated Street Fund Reserves
- Granite Falls 2024 Preliminary Trend - Park Impact Fees
- Granite Falls 2024 Preliminary Trend - CIF Streets
- Granite Falls 2024 Preliminary Trend - CIF Arterial Route
- Granite Falls 2024 Preliminary Trend - CIF
- Granite Falls 2024 Preliminary Trend – REET Fund
- Granite Falls 2024 Water Fund Preliminary Trend
 - 2024 Estimated Water Fund Revenues
 - 2024 Estimated Water Fund Expenses – Category
 - Estimated Water Fund Reserves
- Granite Falls 2024 Preliminary Trend – Water Capital Improvement Fund
- Granite Falls 2024 Sewer Fund Preliminary Trend
 - 2024 Estimated Sewer Fund Revenues
 - 2024 Estimated Sewer Fund Expenses – Category
 - Estimated Sewer Fund Reserves
- Granite Falls 2024 Preliminary Trend – Sewer Capital Improvement Fund
- Granite Falls 2024 Storm Fund Preliminary Trend
 - 2024 Estimated Storm Fund Revenues

- 2024 Estimated Storm Fund Expenses – Category
- Estimated Storm Fund Reserves
- Granite Falls 2024 Preliminary Trend – Storm Capital Improvement Fund
- Granite Falls 2024 Preliminary Trend – Solid Waste Fund
- Debt Load
- 2023 Non-Exempt Positions
- 2022 Exempt Positions

B. AB 091-2023 Consideration of Approving Resolution 2023-09 A Resolution of the City of Granite Falls, Washington, Authorizing Membership in the Association of Washington Cities (AWC) Risk Management Service Agency (RMSA)

Councilmember Glenn moved to approve Resolution 2023-09, A Resolution of the City of Granite Falls, Washington, Authorizing Membership in the Association of Washington Cities (AWC) Risk Management Service Agency (RMSA). Councilmember FitzGerald seconded. Motion carried.

C. AB 092-2023 Consideration of Adopting Ordinance No. 1042-2023 Deferral of Water and Sewer Connection charges for Nonresidential construction

Councilmember Griggs moved to adopt Ordinance No. 1042-2023 and authorize the Mayor to sign. Councilmember Glenn seconded. Motion carried.

D. AB 093-2023 Consideration of Approving Resolution 2023-10, A Resolution of the City of Granite Falls, Washington, for Authorizing signature of Washington Recreation and Conservation Office Local Parks maintenance grants fund application for Acquisition of Equipment to Support Trail Deferred Maintenance in the amount of \$100,000.

Councilmember Glenn moved to approve Resolution 2023-10 to authorize signature for the purpose of submitting grant application. Councilmember FitzGerald seconded. Motion carried.

E. AB 094-2023 Consideration to Approve the Snohomish County Housing and Community Development Urban County Consortium Interlocal Cooperation Agreement Amendment #2.

Councilmember Glenn moved to approve Amendment #2 of the Interlocal Cooperation Agreement for Snohomish County Housing and Community Development Urban County Consortium and authorize the Mayor to sign. Councilmember Griggs seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman discussed the following items:

- Update on Congresswoman Shrier's Office
- Hope Within Luncheon
- Had lunch with Warren Perkins, walked the Galena St. Ext. Project
- McDaniel's Hardware project

10. COUNCIL COMMENTS

Councilmember Glenn mentioned the following items in his comments:

- N. Alder project
- Crosswalk striping
- Active school groups, Scouts

Councilmember FitzGerald discussed the following items:

- Football on Friday night at 6:30pm, grand opening of new field at 6:15 pm
- Vacation = will miss October 11th and 18th meetings
- Wants meeting on Water & Sewer Mitigation fees within the next 6 months
- Thoughts on rebidding the Wastewater Treatment Plant
- Was in a bad accident = may/may not miss future meetings

Councilmember Griggs mentioned grandson is a big fan of backhoes. Added \$4,097.00 was donated to the Boys & Girls Club from the Show N' Shine car show.

11. CITY MANAGER

City Manager Kirk mentioned the following information:

- PSE Franchise Agreement is being updated
- County Franchise Agreement currently being updated for utility lines
- Police Department Contract
- Railroad Days = 5 food trucks and 1 trailer
- Back & Neck surgery forthcoming
- Agendease is done (business closed end of September)
- Revize = working on site map for website

12. ADJOURNMENT

Mayor Hartman adjourned the meeting.



City Clerk Darla Reese, MMC



~~Mayor Matthew Hartman~~

Mayor Protem Steven Glenn