



**CITY COUNCIL
MEETING MINUTES
NOVEMBER 1, 2023
7:00 PM**

1. CALL TO ORDER (Via In-Person & Online Via Zoom)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
Community Dev. Director Eric Jensen

Consultants

Thom Graafstra – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.
Consultant Planner Ryan C. Larsen

4. CONSENT AGENDA

- A. AB 113-2023 Approval of October 4, 2023 Minutes
- B. AB 114-2023 Approval of October 18, 2023 Minutes
- C. AB 115-2023 Approval of October 19, 2023 through November 1, 2023 claims checks #413776 through #413809 totaling \$334,191.33
- D. AB 116-2023 Approval of October 1, 2023 through October 15, 2023 payroll claims checks consisting of Nineteen EFT's totaling \$67,827.86

Councilmember Hogan moved to approve the Consent Agenda as stated. Councilmember Glenn seconded. Motion carried.

5. STAFF REPORTS

Community Development Director Jensen discussed the following Planning Department updates:

- Washington State Planning Directors effort in asking for a time extension on some legislative bills adopted
- Working on a table of adopted rules and showing impacts on the City

Deputy City Manager Balentine gave the following finance updates:

- October close out complete
 - Budget amendments needed
 - Stormwater increase
 - WCIA rates
 - Budget
- Passport update

Consultant Police Chief Dalton reported on the following items:

- Frightening Falls
- Vandalism
 - Senior Center building
 - Prop coming into the City
- Organization – evidence room

City Manager Kirk gave the Public Works update and discussed the following items:

- Smoots lift station pump

Storm Water –

- Catch basins all vactored on Hemming Way
- Street sweeping once a week

Parks –

- Flag pole replacement bid
- Frank Mason Restrooms

Water –

- Lead Study (Gray & Osborne, Inc.)
- Galena St. Extension (materials needed)
- Potholes filled (W. Alpine)

TIB Application (W. Alpine)

Gas Station Project

McDaniel's Project

Old City Hall

Deputy City Manager Balentine also got the go ahead to proceed with ordering a new Christmas tree to be placed in the City Hall Courtyard.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

7. NEW BUSINESS

A. AB 117-2023 Public Hearing – 7:10 PM, or soon thereafter, for consideration of Revenue Sources for this coming year’s budget including consideration of possible increases in tax revenues for the 2024 Budget

Councilmember Hogan moved to open the Public Hearing. Councilmember Glenn seconded. Motion carried.

City Clerk Reese entered the following exhibits into the record:

- Exhibit 1 – Public Hearing Notice dated October 20, 2023, 1 page
- Exhibit 2 – Verification of Public Hearing Posting dated October 20, 2023, 1 page
- Exhibit 3 – Affidavit of Publication from the Everett Daily Herald dated October 20, 2023, 2 pages
- Exhibit 4 – 2024 Property Tax Worksheet, 1 page
- Exhibit 5 – Levy Certification, 1 page
- Exhibit 6 – 2024 Budget Position, 26 pages
- Exhibit 7 – Budget Presentation #3, 54 pages
- Exhibit 8 – Draft 2024 Budget, 35 pages
- Exhibit 9 – Ordinance No. 1045-2023, 2 pages

Deputy City Manager Balentine gave a presentation and discussed the following items in detail:

- Granite Falls 2024 Budget Calendar
- 2023 Tax Dollar Breakdown
 - City of Granite Falls’ Property Tax – Key Information
 - Examples – Property tax prorated by Assessed Value (AV)
 - City of Granite Falls’ Property Tax – Regular Levy Example
 - Banked Capacity Scenario
- 2024 General Fund Draft Budget
 - Estimated General Fund Revenues
 - Estimated General Fund Expenses – Category
 - Estimated General Fund Reserves
- 2024 Street Fund Draft Budget
 - Estimated Street Fund Revenues

- Estimated Street Fund Expenses – Department
 - Estimated Street Fund Reserves
- Park Impact Fees
- CIF Streets
- CIF Arterial Route
- CIF
- REET Fund
- 2024 Water Fund
 - Estimated Water Fund Revenues
 - Estimated Water Fund Expenses – Category
 - Estimated Water Fund Reserves
- CIF Water
- 2024 Sewer Fund
 - Estimated Sewer Fund Revenues
 - Estimated Sewer Fund Expenses – Category
 - Estimated Sewer Fund Reserves
- CIF Sewer
- 2024 Storm Fund
 - Estimated Storm Fund Revenues
 - Estimated Storm Fund Expenses – Category
 - Estimated Storm Fund Reserves
- CIF Storm
- Solid Waste Fund
- Debt Load
- 2023 Non-Exempt Positions
- 2023 Exempt Positions

Mayor Hartman opened the public testimony portion of the Public Hearing.

There were no public comments submitted for the hearing record, and no one online opted to speak.

Mayor Hartman closed the public testimony portion of the Public Hearing.

Councilmember Hogan moved to close the Public Hearing. Councilmember Glenn seconded. Motion carried.

Councilmember Griggs moved to adopt Ordinance No. 1045-2023, an Ordinance increasing the City of Granite Falls' previous year's level amount by \$6,760.47 or 1% and levying the same upon all taxable property, both real and personal, in the City of Granite Falls, Washington, for collection in 2023. Councilmember Glenn seconded. Motion carried.

B. AB 118-2023 Consideration of Adoption of Ordinance No. 1044-2023 accepting the MTIL Annexation into the City of Granite Falls

Councilmember Glenn moved to adopt Ordinance No. 1044-2023 as set forth in Attachment A accepting the MTIL Annexation into the City of Granite Falls. Councilmember Hogan seconded. Motion carried.

C. AB 119-2023 Consideration to Authorize Lead Service Inventory Assistance to Gray & Osborne, Inc.

Councilmember Griggs moved to award lead service inventory assistance to Gray & Osborne, Inc. in an amount not to exceed \$13,870.00 and authorize the City Manager to sign. Councilmember Hogan seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman discussed the following items:

- Frightening Falls Halloween Event
- Community Transit Meeting – N. & E. County Mayors

10. COUNCIL COMMENTS

Councilmember Glenn mentioned the following items:

- Halloween
 - Wants to try and get more community involvement
 - Stated it was nice to see the Police patrolling
 - Trick or Treater numbers were down this year

Councilmember Hogan had no comments.

Councilmember Griggs mentioned there were a bunch of kids out in his Suncrest Farms neighborhood.

Councilmember FitzGerald stated this Friday night is a home playoff game against Nooksack at 7pm. He also reminded everyone to remember to vote.

11. CITY MANAGER

City Manager Kirk mentioned the Conflict-of-Interest Agreement with Thompson Guildner & Associates that he will be signing on behalf of the City just acknowledging we are okay with them representing both us and the Health District.

He further discussed Frightening Falls and the future of maybe the City or another non-for-profit group taking over the event starting next year.

13. ADJOURNMENT

Mayor Hartman adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman