



**CITY COUNCIL  
MEETING MINUTES  
NOVEMBER 15, 2023  
7:00 PM**

**1. CALL TO ORDER (Via In-Person & Online Via Zoom)**

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

**2. FLAG SALUTE**

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

**3. ROLL CALL**

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
Community Dev. Director Eric Jensen

Consultants

Thom Graafstra – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.

**4. CONSENT AGENDA**

- A. AB 120-2023 Approval of November 1, 2023 Minutes
- B. AB 121-2023 Approval of November 2, 2023 through November 15, 2023 claims checks #413810 through #413844 and One EFT totaling \$384,288.25
- C. AB 122-2023 Approval of October 16, 2023 through October 31, 2023 payroll claims checks #27538 through #27541 and Twenty-Three EFT's totaling \$120,547.72

Councilmember Glenn moved to approve the Consent Agenda as stated. Councilmember Griggs seconded. Motion carried.

**5. STAFF REPORTS**

Consultant Police Chief Dalton reported on the following items:

- Was away at training last week
- Windows broke out at old City Hall
- Kids out tagging today

- Frank Mason Park bathrooms were tagged
- Met with School District today (law enforcement training – Chief not invited)

**Community Development Director Jensen** discussed the following Planning Department updates:

- Thanked everyone for attending and participating in the joint meeting last night
- Planners/Jurisdictions asking for relief in new state rules deadlines relating to land use planning

**City Manager Kirk** gave the Public Works update and discussed the following items:

- Alder Avenue project being closed out this week
- Old City Hall update
- Street sweeping, etc.

**Deputy City Manager Balentine** gave the following finance updates:

- Passport update
- Christmas Party on December 9<sup>th</sup>
- Performance Review Survey - City Manager email will be emailed out soon
- Levy was certified and sent to Snohomish County

## **6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

## **7. NEW BUSINESS**

### **A. AB 123-2023 Public Hearing – 7:10 PM or soon thereafter, for consideration of the 2024 Preliminary Budget**

**Councilmember Glenn** moved to open the Public Hearing. Councilmember Hogan seconded. Motion carried.

**City Clerk Reese** entered the following exhibits into the record:

Exhibit 1 – Public Hearing Notice dated November 3, 2023

Exhibit 2 – Verification of Public Hearing Posting dated November 3, 2023

Exhibit 3 – DRAFT 2024 Budget

Exhibit 4 – Budget Review #4

**Deputy City Manager Balentine** gave a presentation and discussed the following items in detail:

- Granite Falls 2024 Budget Calendar
- 2024 Estimated General Fund
- 2024 Estimated Street Fund
- 2024 Estimated Park Impact Fund
- 2024 Estimated CIF/Streets
- 2024 Estimated CID/Alternate Route
- 2024 Estimated CIF
- 2024 Estimated REET CIF
- 2024 Estimated Water Fund
- 2024 Estimated Water CIF
- 2024 Estimated Sewer Fund
- 2024 Estimated Sewer CIF
- 2024 Estimated Storm Fund
- 2024 Estimated Storm CIF
- 2024 Estimated Solid Waste Fund
- 2024 Estimated Trust Fund
- 2024 Estimated Summary
- 2023 Non-Exempt Positions as of Jan. 1, 2023
- 2023 Exempt Positions as of Jan. 1, 2023

**Mayor Hartman** opened the public testimony portion of the Public Hearing.

There were no public comments submitted for the hearing record, and no one online opted to speak.

**Mayor Hartman** closed the public testimony portion of the Public Hearing.

**Councilmember Hogan** moved to close the Public Hearing. Councilmember Glenn seconded. Motion carried.

**B. AB 124-2023 Consideration of Adoption of Ordinance 1046-2023 an Ordinance of the City of Granite Falls, Washington, relating to the 2023 City Budget; and Amending Ordinance No. 1035-2022 Adopting the 2023 Budget to Adjust Revenue Estimates and Appropriations for Funds as Included on Exhibit "A"**

**Councilmember Griggs** moved to adopt Ordinance No. 1046-2023 An Ordinance of the City of Granite Falls, Washington, related to the 2023 City Budget; and Amending Ordinance No. 1035-2022 Adopting the 2023 Budget to Adjust Revenue Estimates and Appropriations for Funds as Included on Exhibit "A". Councilmember Hogan seconded. Motion carried.

**C. AB 125-2023 Discussion of Mayor role and title in Manager Council Form of Government.**

**Mayor Hartman, City Manager Kirk and the Councilmembers** all reviewed and discussed the role of the Mayor in our current form of government.

**8. CURRENT BUSINESS**

There were no Current Business items for the Agenda.

**9. MAYOR'S COMMENTS**

**Mayor Hartman** discussed the following items:

- The joint meeting with the Planning Commission
- Wished everyone a Happy Thanksgiving!

**10. COUNCIL COMMENTS**

**Councilmember Glenn** mentioned the following items:

- He also enjoyed the joint meeting with the Planning Commission
- Emergencies that can arise in the community

**Councilmember FitzGerald** discussed asking Councilmember Nehring about being involved in the Transportation Committee or discussions

- Tolling trestle
- Safety on 84<sup>th</sup> Avenue

**Councilmember Hogan** had no comments.

**Councilmember Griggs** discussed the following items:

- Light Rail
- Community Transit Survey = shuttles
- Wants to do a ride-along with one of the deputies

**11. CITY MANAGER**

**City Manager Kirk** mentioned FCS Group rate update, and his thoughts on the Mayor's discussion.

**13. ADJOURNMENT**

**Mayor Hartman** adjourned the meeting.

  
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City Clerk Darla Reese, MMC

  
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Mayor Matthew Hartman