



**CITY COUNCIL
MEETING MINUTES
DECEMBER 6, 2023
7:00 PM**

1. CALL TO ORDER (Via In-Person & Online Via Zoom)

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
Community Dev. Director Eric Jensen

Consultants

Thom Graafstra – Thompson, Guildner & Assoc.
Police Chief Tom Dalton – S.C.S.O.

4. CONSENT AGENDA

- A. AB 126-2023 Approval of November 14, 2023 Minutes
- B. AB 127-2023 Approval of November 15, 2023 Minutes
- C. AB 128-2023 Approval of November 16, 2023 through December 6, 2023 claims checks #413845 through #413899 totaling \$177,251.10
- D. AB 129-2023 Approval of November 1, 2023 through November 15, 2023 payroll claims checks consisting of Nineteen EFT's totaling \$64,758.81

Councilmember Hogan moved to approve the Consent Agenda. Councilmember Glenn seconded. Motion carried.

5. STAFF REPORTS

Community Development Director Jensen reminded the Council next Wednesday at 7PM, we will have the second (Galena St. Ext.) of three scheduled workshops.

Consultant Police Chief Dalton reported on the following items:

- Graffiti investigation (possibly gang related)
- Burglary on Thanksgiving (stolen motorcycles)
- Juvenile burglar
- Permitium price increase

City Clerk Reese reported the MTIL Annexation has been submitted to the Office of Financial Management to be finalized (increases our population by 7).

Mayor Hartman added an Item 7E to the Agenda, "Discussion of DOE Wastewater Treatment Plant Loan."

Deputy City Manager Balentine gave the following finance updates:

- Budget update (closed out November)
- Passport Office (will be closed December 24-26th)
- City Manager Kirk's Performance Review (Executive Session next meeting)
- December 20th meeting to start at 6PM – Council can either join online or in person
- FCS Group rates
- Christmas Party December 9th
- Wastewater Treatment Plant Update/timing
- ACW/RMSA – cut an additional 7% off our rates

City Manager Kirk gave the Public Works update and discussed the following items:

- Suncrest Farms lift station pump
- N. clarifier at Wastewater Treatment Plant put online this week
- Wastewater Treatment Plant project breaking ground this week
- Waste Management vs. Republic option for waste from Wastewater Treatment Plant
- Flooding and sand bags available at the Dog Park
- Snohomish County ILA (education services) = January
- Flag pole update
- Galena St. Extension project update
- McDaniel's project update
- Gas station project update
- Stock pile of sand/salt for this winter
- TIB grant (Alpine – pave entire road)
- Seattle passport partner with acceptance fair = will work to set up next year
- Thank you to Councilmember Hogan for her 8 years of service on the City Council

Deputy City Manager Balentine forgot to mention the change order on the old City Hall work under his comments.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

7. NEW BUSINESS

A. AB 130-2023 Public Hearing – 7:10 PM or soon thereafter, for consideration of the 2024 Preliminary Budget

Councilmember FitzGerald moved to open the Public Hearing for the adoption of Budget Ordinance No. 1047-2023. Councilmember Hogan seconded. Motion carried.

City Clerk Darla Reese entered the following exhibits into the record:

Exhibit 1 – Public Hearing Notice dated November 17 & 24, 2023

Exhibit 2 – Verification of Public Hearing Posting dated November 17, 2023

Exhibit 3 – 2024 Budget (adopt at a fund level), 28 pages

Exhibit 4 – DRAFT 2024 Budget 5th Presentation, 26 pages

Exhibit 5 – Ordinance No. 1047-2023 adopting the 2024 Budget, 3 pages

Deputy City Manager Jeff Balentine gave a presentation and discussed the following items in detail:

- Granite Falls 2024 Budget Calendar
- Draft 2024 Budget changes since 4th Budget Review
 - 001 Current Expense Fund (Revenue/Expense/End Fund Balance)
 - 101 Streets Fund (Revenue/Expense/End Fund Balance)
 - 102 Par Impact Fees (Revenue/End Fund Balance)
 - 303 Cif / Streets (Revenue/Expense/End Fund balance)
 - 304 Cif / Arterial/Alternate Route (Revenue/Expense/End Fund balance)
 - 305 Capital Improvement (Revenue/Expense/End Fund Balance)
 - 306 REET Capital Improvement (Revenue/Expense/End Fund Balance)
 - 401 Water (Revenue/Expense/End Fund Balance)
 - 402 Cif / Water (Revenue/Expense/End Fund Balance)
 - 403 Sewer (Revenue/Expense/End Fund Balance)
 - 404 Cif / Sewer (Revenue/Expense/End Fund Balance)
 - 405 Storm Drainage (Revenue/Expense/End Fund Balance)
 - 406 Cif / Storm Drainage (Revenue/Expense/End Fund Balance)
 - 407 Solid Waste (Revenue/End Fund Balance)
 - 630 Trust Agency (Revenue/Expense/End Fund Balance)
- 2023 Non-Exempt Positions as of Jan. 1, 2023

- 2023 Exempt Positions as of Jan. 1, 2023

Mayor Hartman opened the public testimony portion of the Public Hearing.

There were no public comments submitted for the hearing record, and no one online opted to speak.

Mayor Hartman closed the public testimony portion of the Public Hearing.

Councilmember Glenn moved to close the Public Hearing. Councilmember Hogan seconded. Motion carried.

Councilmember Griggs moved to approve Ordinance No. 1047-2023, an Ordinance of the City of Granite Falls, Washington, adopting the 2024 Annual Budget providing estimated revenues and appropriated expenditures for the operation of the City. Councilmember Glenn seconded. Motion carried.

B. AB 131-2023 Consideration of Interlocal Agreement with City of Everett for Animal Shelter Services

Councilmember Glenn moved to approve Interlocal Agreement between the City of Everett and the City of Granite Falls for Animal Shelter Services for 2024 and authorize the City Manager to sign. Councilmember FitzGerald seconded. Motion carried 4-1, with Councilmember Griggs voting against.

C. AB 132-2023 Consideration to approve Equipment Purchase

Councilmember Griggs moved to approve the equipment purchase of a Case 580SV from Sonsray Machinery in an amount not to exceed \$135,500.00 including Washington State Sales Tax. Councilmember Hogan seconded. Motion carried.

D. AB 133-2023 Consideration of Approval of Subscription Agreement Contract with eScribe and authorization for the City Manager to Sign.

Councilmember Glenn moved to approve the subscription agreement with eScribe and authorize the City Manager to sign. Councilmember Hogan seconded. Motion carried 4-1, with Councilmember FitzGerald voting against.

E. Consideration of approval of Resolution for the DOE Loan

Councilmember Griggs moved to approve Resolution No. 2023-12. Councilmember Glenn seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman discussed the following items:

- Phone message today from Representative Kim Shrier (Flooding check-in)
- Met with Brenda White (PUD) last week
- EASC Breakfast he attended with City Manager Kirk
- Phone call yesterday with Representative Eslick

10. COUNCIL COMMENTS

Councilmember Glenn had no comments.

Councilmember FitzGerald asked staff to address the animal code proposed change from a 10-day hold to a 6-day hold in the beginning of the year.

Councilmember Griggs discussed the following items:

- Asked for any updates regarding the American Legion building
- Follow-up with Chief on ride-along with a Deputy

Councilmember Hogan went shopping with Fire Department last weekend for the Christmas House. Will be December 9th starting at 8:30 AM. She stated being on Council has been bitter sweet, and it is hard to say good-bye.

11. CITY MANAGER

City Manager Kirk discussed the following items:

- Hiring Cameron Bailey (parking lot on empty lot for gym and multi-use regional facility parking)
- Attend legislative session (show presence)
- Tesla (proposed charging stations)

Councilmember FitzGerald added the North East Snohomish County Regional Community Center (Boys & Girls Club) has basketball on Sundays from 11am-1pm and volleyball from 1pm-3pm for \$5.00 per adult to participate in an open gym.

13. ADJOURNMENT

Mayor Hartman adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman