



**CITY COUNCIL
SPECIAL MEETING MINUTES
DECEMBER 20, 2023
7:00 PM**

1. CALL TO ORDER

Mayor Hartman called the City Council Meeting to order at 7:00 PM.

2. FLAG SALUTE

Mayor Hartman led the Council, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

City Council

Mayor Matthew Hartman	Present
Steven Glenn	Present
Tom FitzGerald	Present
Erin Hogan	Present
David Griggs	Present

City Staff

City Clerk Darla Reese
City Manager Brent Kirk
Deputy City Manager Jeff Balentine
Community Dev. Director Eric Jensen

Consultants

Thom Graafstra – Thompson, Guildner & Assoc.

4. CONSENT AGENDA

- A. AB 134-2023 Approval of December 20, 2023 claims checks #413900 through #413929 and One EFT totaling \$515,193.99
- B. AB 135-2023 Approval of November 16, 2023 through November 30, 2023 payroll claims checks #27542 through #27545 and Twenty-Three EFT's totaling \$120,912.63

Councilmember Glenn moved to approve the Consent Agenda. Councilmember Griggs seconded. Motion carried.

5. STAFF REPORTS

City Manager Kirk gave the Public Works update and discussed the following items:

- Christmas tree lighting
- New backhoe (at Wastewater Treatment Plant)
- Wastewater Treatment Plant project update
- RMSA meeting today (new insurance company)
- Working on drawings for old City Hall (Passport Office)

Community Development Director Jensen thanked the Councilmembers for attending last week's workshop.

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

There were no public comments submitted for the record. No one online opted to speak during this portion of the meeting.

7. NEW BUSINESS

A. Consideration to approve an Interlocal Agreement with the Snohomish County Conservation District

Councilmember Glenn moved to approve the Interlocal Agreement between the City of Granite Falls and the Snohomish County Conservation District and authorize the City Manager to sign. **Councilmember Griggs** seconded. Motion carried.

B. Consideration to approve the Snohomish County Conservation Districts 2024 scope of work

Councilmember Griggs moved to approve the 2024 scope of work outlined by the Snohomish County Conservation District in an amount not to exceed \$11,600.00. **Councilmember Glenn** seconded. Motion carried.

8. CURRENT BUSINESS

There were no Current Business items for the Agenda.

9. MAYOR'S COMMENTS

Mayor Hartman wished everyone a Merry Christmas and a Happy New Year!

10. COUNCIL COMMENTS

Councilmember Glenn also wished everyone a Merry Christmas and a Happy New Year! He further discussed his Cub Scout pack group and their Kwanza holiday assignment.

Councilmember FitzGerald discussed the following items:

- School Board Meeting last week
 - Focus on budget and meeting goals
 - Attending tonight's high school basketball game after meeting (due to schedule change)

- Going on vacation and will be back on December 30th

Councilmember Griggs discussed the following items:

- Tomorrow – shortest day of the year
- Last day of year is 12/31/23
- Wished everyone a Merry Christmas and a Happy New Year
- Hopes that Jeff feels better
- Thanked staff for all of their hard work over the year

Councilmember Hogan was not present during this portion of the meeting.

11. CITY MANAGER

City Manager Kirk attended the MAG meeting yesterday (update on Granite Falls data).

12. EXECUTIVE SESSION per RCW 42.30.110(1)(g) for performance of a public employee (30 minutes) with possible action to follow

6:38 PM –

Councilmember Glenn moved to enter into Executive Session to discuss performance of a public employee for 30 minutes with possible action to follow. Councilmember Griggs seconded. Motion carried.

6:47 PM **Councilmember Hogan** arrived at the meeting.

6:48 PM **Councilmember FitzGerald** left the meeting.

6:58 PM –

City Clerk Reese went to the Council room doors, opened them, and voiced that Executive Session had ended. All in the lobby and online were welcome to rejoin the meeting at this time.

The meeting returned to regular session.

Councilmember Glenn moved to increase the City Manager's 2024 salary to \$192,000 including COLA. Councilmember Griggs seconded. Motion carried.

13. ADJOURNMENT

Mayor Hartman adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman