



**DIAL-IN PHONE NUMBER: (US) +1(253) 215-8782/MEETING ID: 811 3190 0500**

The Granite Falls City Council will hold an in person and online meeting in the Civic Center at 7:00 PM on April 19, 2023. Please use the phone number above for joining the meeting by telephone. You can also join by computer at the Zoom meeting link: <https://us06web.zoom.us/j/81131900500>. Comments may be emailed to the City Clerk in advance of the meeting, in person, by telephone or computer connection and are encouraged.

**CITY COUNCIL MEETING**

**APRIL 19, 2023**

**7:00 PM**

**AGENDA**

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **CONSENT AGENDA**
  - A. **AB 034-2023 Approval of April 6, 2023 through April 19, 2023 claims checks #413284 through 413321 and One EFT totaling \$198,041.94**
  - B. **AB 035-2023 Approval of March 16, 2023 through March 31, 2023 payroll claims checks #27504 through 27507 and Twenty-Seven EFTs totaling \$134,484.80**
5. **STAFF REPORTS**
6. **PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS**  
(Speakers must sign up prior to the meeting. Individual comments will be limited to three minutes. Group comments shall be limited to five minutes.)
7. **NEW BUSINESS**
  - A. **AB 036-2023 Consideration to Award the Tree Removal Project at 10317 Jordan Rd Property**
  - B. **AB 037-2023 Consideration to Award the Frank Mason Restroom Renovation Project**
  - C. **AB 038-2023 Discussion of Changes to the City's Master Fee Schedule for May 2023**
8. **CURRENT BUSINESS**
9. **MAYOR'S COMMENTS (5 minutes)**
10. **COUNCIL COMMENTS (15 minutes)**

**11. CITY MANAGER (5 minutes)**

**12. ADJOURNMENT**

**The City of Granite Falls strives to provide access and services to all members of the public.**

**Notice - All proceedings of this meeting are sound recorded  
Except Executive Sessions.**



Agenda Bill # 034-2023

## CITY COUNCIL AGENDA BILL

**Subject:**

AB 034-2023 Approval of April 6, 2023 through April 19, 2023 claims checks #413284 through 413321 and One EFT totaling \$198,041.94

**Meeting Date:** Wednesday, April 19, 2023

**Date Submitted:** April 14, 2023

**Originating Department:** City Treasurer

**Action Required:**

Approval of consent agenda

**Clearances:**

☐ Mayor

☐ Police

☐ Public Works

☐ Attorney

**Exhibits:**

☐ Engineering

☐ Planning

☒ Other: City Manager & Deputy City Manager

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**Budgeted Amount:**

001 Current Expense = \$51,256.68

101 Streets = \$3,394.76

303 Cif/Streets = \$40,522.62

305 Capital Improvement = \$185.21

401 Water = \$48,224.65

402 Cif/Water = \$194.01

403 Sewer = \$49,692.17

405 Storm Drainage = \$4,426.09

630 Trust Agency = \$145.75

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**Summary Statement:**

Claims are for April 6, 2023 through April 19, 2023.

**Background:****Recommended Motion:**

- 1) Motion to accept the claims as presented. This can be accomplished as part of the motion to approve the consent agenda.
- 2) Motion to amend the claims and approve the [state change] claims as amended.



Agenda Bill # 035-2023

## CITY COUNCIL AGENDA BILL

**Subject:**

AB 035-2023 Approval of March 16, 2023 through March 31, 2023 payroll claims checks #27504 through 27507 and Twenty-Seven EFTs totaling \$134,484.80

**Meeting Date:** Wednesday, April 19, 2023

**Date Submitted:** March 31, 2023

**Originating Department:** City Treasurer

**Action Required:**

Approval of consent agenda

**Clearances:**

☐ Mayor

☐ Police

☐ Public Works

☐ Attorney

**Exhibits:**

☐ Engineering

☐ Planning

☒ Other: City Manager & Deputy City Manager

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**Budgeted Amount:**

001 Current Expense = \$69,869.87

101 Streets = \$10,489.81

401 Water = \$17,100.03

403 Sewer = \$32,257.78

405 Storm Drainage = \$4,767.31

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**Summary Statement:**

Payroll is from March 16, 2023 through March 31, 2023.

**Background:**

**Recommended Motion:**

- 1) Motion to accept the payroll claims as presented. This can be accomplished as part of the motion to approve the consent agenda.
- 2) Motion to amend the payroll [state change] and approve the payroll as amended.



Agenda Bill # N/A

## CITY COUNCIL AGENDA BILL

**Subject:**

Staff Reports

**Meeting Date:** Wednesday, April 19, 2023

**Date Submitted:** April 14, 2023

**Originating Department:** City Clerk

**Action Required:**

N/A

**Clearances:**

☐ Mayor

☒ Police

☐ Public Works

☐ Attorney

**Exhibits:**

[04/19/2023 City Clerk Report](#)

[04/19/2023 Police Chief Report](#)

☐ Engineering

☐ Planning

☒ Other: City Clerk

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**Budgeted Amount:**

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**Summary Statement:**

Attached, please find the City Clerk Report and Police Chief Report for your review and information.

**Background:**

**Recommended Motion:**

## City Clerk Staff Report April 19, 2023

### ***Business Licenses (Inside City):***

#### ***McDaniel Do-It Center (ABMcDaniel LLC)***

306 N Alder Ave.

Granite Falls, WA 98252

Hardware retailers, equipment maintenance, repair

#### ***Mexico Lindo Mexican Store (Aquino Cruz, Marta)***

409 W. Stanley St.

Granite Falls, WA 98252

Grocery store

### ***Business Licenses (Outside City):***

#### ***B&D Plumbing LLC***

1217-89<sup>th</sup> Ave. SE

Lake Stevens, WA 98258

Plumbing – install, repair, plumbing fixtures, parts and supplies

#### ***MTMD LLC***

9407 NE Vancouver Mall Dr. Ste. 104

Vancouver, WA 98662

Delivering packages and mail

### ***Building Permits Issued:***

#### ***Checkmate Holdings***

11125 Mt. Loop Hwy. Bldg. E

Commercial building

***Building Permit #2023-010***

#### ***Joshua Bauer***

10406 Skyline Ave.

Residential A/C Unit

***Building Permit #2023-017***

#### ***Christ Community Church***

410 S. Kentucky St.

Residential Demolition Permit

***Building Permit #2023-018***

#### ***Granite Falls Little League***

10293 Jordan Rd.

Commercial re-roof of lean-to over the BBQ on north side of concessions shelter

***Building Permit #2023-019***



Community First

## City of Granite Falls In Partnership With Snohomish County Sheriff's Office

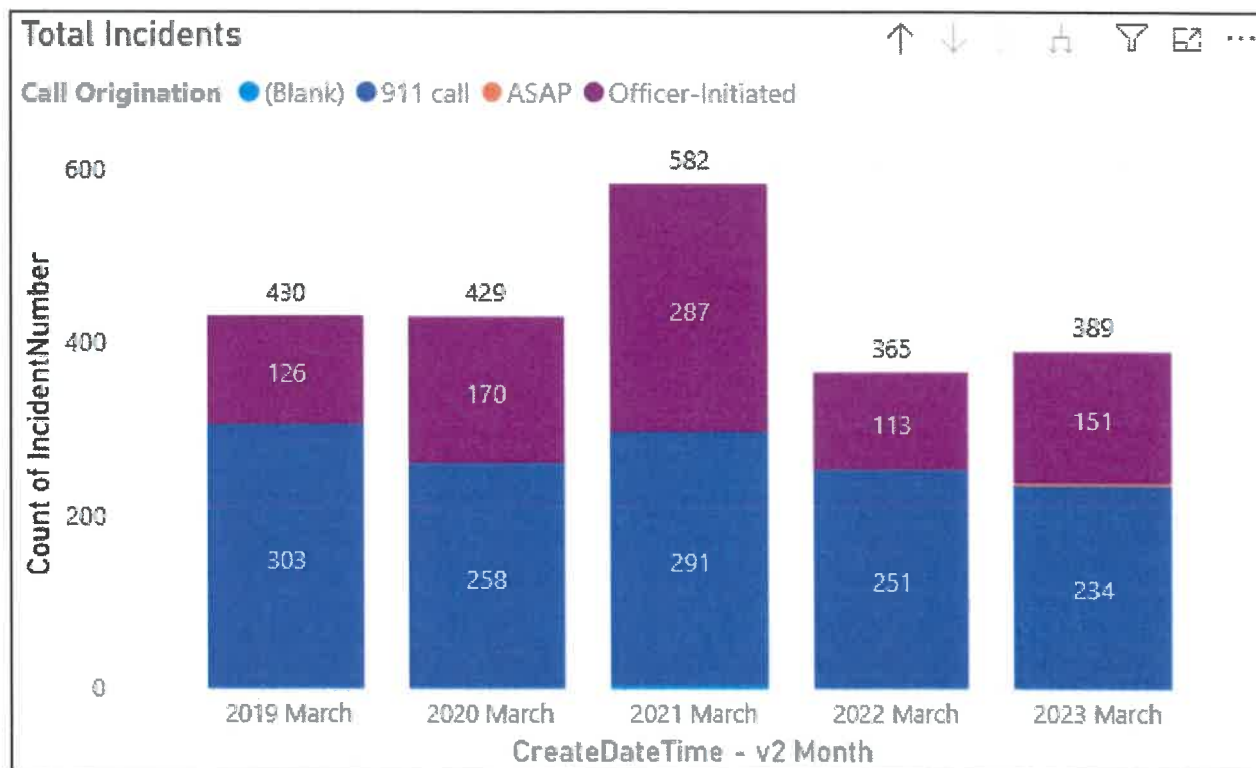


**Sheriff Adam Fortney**

**City Manager Brent Kirk**

Council Members,

For the Month of March, 2023, Deputies responded to 389 CFS in the Granite Falls beat. I highlighted some of the calls for you, to include traffic complaints/stops through the area. This is slightly higher than 2022 and significantly lower than 2021.



We completed our mandatory training (EST), that is required of us every year. We have worked with Miller Shingle to use their property on the corner of Gun Club Road and Mountain Loop Highway to use as a "slow EVOC" course. This course is set up by our training unit to conduct remedial driving exercises for Deputies who have been involved in a minor collision and our Driving Review Board believes this remedial training may



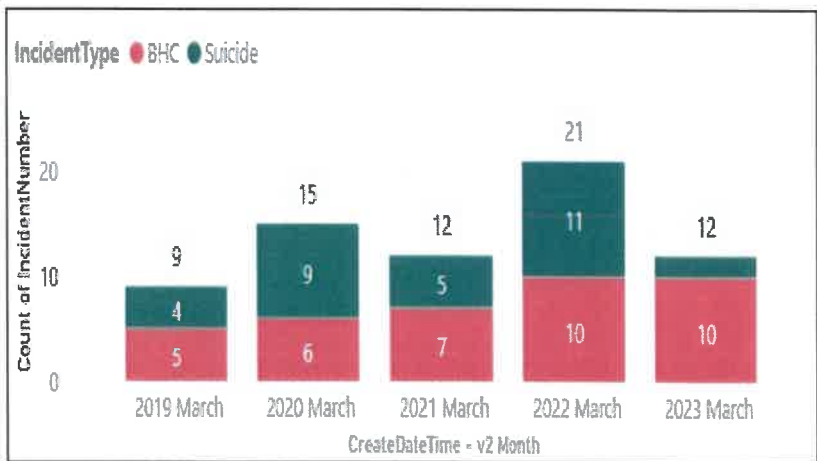
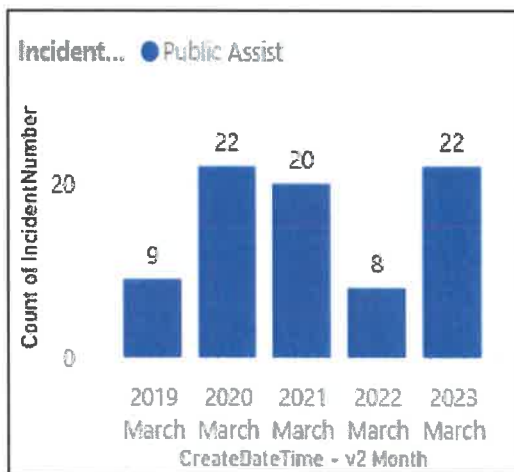
assist the Deputies reducing the County's liability. During this course of instruction, the Deputies will work on backing, angle parking, both face in and back in, parallel parking and maneuvering their patrol vehicle forwards and backwards through a slalom course all at slow speeds.

Deputy Thorne has returned to duty from being off for 5 weeks with a broken hand, we are glad he is back, as he holds our local criminals accountable. Deputy Clausen covered most of Deputy Thorne's shifts which helped with some consistency.

Deputy McCullar who is a K-9 Deputy who lives in the area wrote several tickets 100<sup>th</sup> ST NE, two of which caught my attention. One was for someone traveling 76 MPH in the posted 30 MPH speed zone in front of Suncrest Farms and the other doing 56 MPH in the same 30 MPH speed zone. When I asked Deputy McCullar about these, he advised me that both were headed Westbound and that the person doing 76 MPH was "driving a Beamer and said he was late for a meeting". During conversation, since he has a child in our school system and he travels through the area both on and off duty, his comment about 100<sup>th</sup> ST NE, near Suncrest Farms was "the driving is off the hook".

We continue to try and spend some time conducting traffic enforcement. The first week of April had a statewide emphasis on "distracted driving" which we participated in. During these grant funded overtime opportunities, it is suggested that citations are issued.

While investigating why our "public assists" were so high for the month of March, we found that a citizen was taking advantage of Deputies good nature. What I mean by that, junk vehicle sign offs are a courtesy that we conduct for property owners. Our intention is to assist property owners with getting unsightly vehicles off their property to help clean the property up, thus keeping our neighborhoods looking nice.



One particular property owner decided that they would obtain vehicles by questionable means and then have us do junk vehicle affidavits so they could dispose of them, making this a business and profiting from it. We put a stop to this, to reduce County and City liability. If they continue to request this, we may refer this to City Manager Kirk for review of an illegal wrecking yard violation and city code violations (illegal business).

We assisted area social workers (mental health professionals) with several behavioral health issues during March, getting people the appropriate treatment and evaluations, they needed. We are still assisting folks who are not using good judgement up the Mountain Loop who have become stuck or disabled while playing in the snow.

We are waiting for a spotlight for Deputy Clausen's new truck to get completed and anticipate it being on the road by the end of the month, at the latest. Deputy Thorn's truck should be back from the shops by the 21<sup>st</sup> of April. Bringing our fleet back to normal.

On April 2<sup>nd</sup>, it was reported by a hiker who made it to Barlow Pass and there was "four feet of fresh snow" with no other tracks in the area. I am guessing that the Mountain Loop Highway will have another late opening.

We will be having Coffee with the Chief on April 22<sup>nd</sup>, 2023 from 1:00PM until 2:00PM or longer if needed at Lyla's. Help get the word out and let's have a great meeting with lots of folks showing up. With community support, it makes going to law enforcement much easier plus we hear what our citizens want from their police department.

And with final news, which is heartbreaking to our Office, the Pilchuck Foundation has decided to dissolve due to "lack of support" and the current climate of "support towards law enforcement". For those of you who may not know, the Pilchuck Foundation was initially founded (in 2012) to assist local 1<sup>st</sup> responders with acquiring training and equipment that normally could not be acquired due to budgetary restraints. The Pilchuck Foundation was a 501c3 non-profit public safety foundation.

During the tenure of the Pilchuck Foundation, the Police Department has received funding for five AED's, two moving radars, a new entry shield, game cameras, two new toolboxes for patrol trucks, an equipment organizer for a patrol truck, sent several Deputies to training that was not normally available due to budgetary restraints and more.

These items acquired have assisted with keeping members of the public safe as well as the Deputies assigned to this area contract. At the time, there is no budgetary line items to assist with updating our Office to new AEDs as the current ones are now outdated and we cannot get batteries for them (they have saved two lives). Our older moving radars obtained prior to our contract with the city are starting to fail and parts are no longer available. The need for less lethal equipment is on the rise (pepper ball guns) with restraints placed upon us from the state.

The Pilchuck Foundation will be sorely missed, and our community may suffer from their dissolution.

Respectfully submitted,

*Tom Dalton #1508*

Chief Tom Dalton



Agenda Bill # 036-2023

## CITY COUNCIL AGENDA BILL

**Subject:**

AB 036-2023 Consideration to Award the Tree Removal  
Project at 10317 Jordan Rd Property

**Meeting Date:** Wednesday, April 19, 2023

**Date Submitted:** Friday, April 14, 2023

**Originating Department:** Public Works

**Action Required:**

Motion to award.

**Clearances:**

☐ Mayor

☐ Police

☐ Public Works

☒ Attorney

**Exhibits:**

[Bid Summary](#)

☐ Engineering

☐ Planning

☒ Other: City Manager

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**Budgeted Amount:**

General Fund (001) 576.80.48.00

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**Summary Statement:**

This project includes the removal of 23 trees located at 10317 Jordan Rd. The original scope of work was related to 13 trees, however public concern related to an additional 11 was brought to staff's attention and are intended to be added to the original project. The bidding documents included unit pricing per tree and the contractor has agreed to honor the unit price for the additional trees. Bids were acquired through MRSC's small works roster. Two bidders were responsive.

**Background:**

Past efforts were made to minimize the safety concerns related to the trees by limbing up lower branches however, concerns from the public still remain high. The trees have a tendency to drop large diameter branches onto neighboring properties. Mitigation will include tree replanting at a 3:1 ratio. This will likely be deferred to fall to promote the survival rate.

**Recommended Motion:**

1) Motion to award the removal of 23 trees located at 10317 Jordan Road to the lowest responsive bidder, Alex's Tree Service. In an amount not to exceed \$13,333 excluding WSST.

April 5, 2023

Subject: BID SUMMARY, 10317 JORDAN RD LL TREE REMOVAL PROJECT CITY OF GRANITE FALLS, SNOHOMISH COUNTY, WASHINGTON.

To: Interested parties.

On Monday April 3, 2023 the City of Granite Falls received two (2) bids by the bid deadline in regards to the above project scope of work sent out through the MRSC small works roster. All bids were gone over to check for mathematical errors and are as follows.

Company	Unit Price	Total bid w/wsst
1. Alex Tree Service, LLC.....	\$579.692.....	\$8,221.78
2. Stumpy Tree Service.....	\$1,200.00.....	\$17,019.60

The lowest responsive, responsible bidder Alex Tree Service is currently a Washington State registered and licensed contractor and appears to have the relevant qualifications and experience to successfully perform the work.

Thank you,

Charles R. White  
Operations Supervisor  
City of Granite Falls  
Public Works



Agenda Bill # 037-2023

## CITY COUNCIL AGENDA BILL

**Subject:**

AB 037-2023 Consideration to Award the Frank Mason Restroom Renovation Project

**Meeting Date:** Wednesday, April 19, 2023

**Date Submitted:** Friday, April 14, 2023

**Originating Department:** Public Works

**Action Required:**

Motion to award.

**Clearances:**

☐ Mayor

☐ Police

☐ Public Works

☒ Attorney

**Exhibits:**

[YJ Construction bid/ SOW](#)

☐ Engineering

☐ Planning

☒ Other: City Manager

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**Budgeted Amount:**

Capital Improvement (305) 594.76.63.05

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**Summary Statement:**

Work for this project is outlined in the attached scope of work and includes hardware replacement and painting. One bid was received after soliciting the project through MRSC small works roster. The lowest responsive bidder has sent over references and provided evidence of successfully completing projects similar to this.

**Background:**

The restrooms at Frank Mason are long overdue for rehab. Years of vandalism and repairs are evident at first sight. The addition of cameras at the lake as well as REET funding from Snohomish County has driven this portion of the project. The park is used by residents and non-residents throughout the year for events including the annual easter egg hunt and RC boat racing on the weekends.

**Recommended Motion:**

1) Motion to award the Frank Mason restroom rehab project to the lowest responsive bidder, YJ Construction, in an amount not to exceed \$38,626.86 including WSST.



**GRANITE FALLS**

City of Granite Falls  
215 S. Granite Avenue / PO Box 1440  
Granite Falls, Washington 98252

P 360/691-6441  
F 360/691-6734  
[www.ci.granite-falls.wa.us](http://www.ci.granite-falls.wa.us)

The City of Granite Falls is currently accepting bids for the following project:

### **FRANK MASON RESTROOM RENOVATION**

Emailed proposals should be sent to **[charles.white@granitefallswa.gov](mailto:charles.white@granitefallswa.gov)** and will be received by the City of Granite Falls up to **10 am**; local time on **April 10, 2023**, for furnishing the necessary labor, materials, equipment, tools and guarantees thereof to construct the following scope of work:

#### **Prep and Painting:**

Preparation and painting of the structure interior and exterior. This will include three color options on the exterior and two color options on the interior. The exterior paint shall be a suitable form of paint to withstand the harsh elements and the application material. Interior paint shall be a SW ArmorSeal or equivalent. Prior to all paint application, preparation shall include sandblasting to the original concrete surfacing and prepared according to the paint manufacturer.

Work shall be conducted during appropriate weather conditions to ensure longevity.

#### **Hardware Replacement:**

The project shall include the replacement of existing doors and frames, associated door hardware, windows, interior and exterior signage (brown in color), toilets, lids, vents, handrails, and replacement of the existing tank access lids. Replacements parts shall be of a similar quality and material.

All wages must be based off current Washington State prevailing wage rates and an affidavit must be provided to the City. Prior to commencing work, current insurance documents shall be provided to the City. In addition, a City of Granite Falls business license will be required prior to the project's start date. Permitting will be handled by the City and should not be included in the bidding.

### **Proposal**

The undersigned has examined the Work site(s), local conditions, City requirements, and all applicable laws and regulations covering the Work. The following unit prices are tendered as



an offer to perform the Work in accordance with all of the requirements set forth herein and all applicable laws and regulations.

After the date and hour set for submitting the Proposals, no bidder may withdraw its Proposal, unless the award of the project is delayed for a period exceeding 60 consecutive calendar days.

Once a notice to proceed has been issued, the contractor will have **20** working days to complete the project.

The undersigned agrees that in the event it is awarded the project, it shall employ only Contractors and Subcontractors that are duly licensed by the State of Washington and remain so at all times they are in any way involved with the Work.

The undersigned agrees that the Owner reserves the right to reject any or all Proposals and to waive any minor irregularities and informalities in any Proposal.

The undersigned agrees that the Owner reserves the right to award the project to the lowest responsible, responsive bidder whose Proposal is in the best interest of the Owner. The Owner will determine at the time of award of the project which schedule will be included.

**BASE BID:**

<u>NO.</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1.	Prep and painting	LS	\$ 17,505.00	\$ 17,505.00
2.	Hardware replacement	LS	\$ 17,900.00	\$ 17,900.00

Subtotal (Base Bid): .....\$ 35,405.00

Washington State Sales Tax (9.1%): .....\$ 3,221.86

TOTAL CONSTRUCTION COST .....\$ 38,626.86

The undersigned is in, and will remain in, full compliance with all Washington State Department of Licensing requirements for contractors, including but not limited to requirements for proof of insurance and annual registration fee. The undersigned's Washington State:

Dept. of Labor and Industries Workman's Compensation Account No. is 640,845-01 ;  
Dept. of Licensing Contractor's Registration No. is YJCONCL780N5 ;  
Unified Business Identifier Number is 604 931 355 ;  
Excise Tax Registration Number is 604 931 355 ; and  
Employment Security Account Number is 000-616638-00-2 .

The Contractor shall obtain and keep in force during the term of the project, insurance in no less than the following amounts:

	General	Automobile	Property
Occurrence	\$1,000,000	\$1,000,000	\$1,000,000
Aggregate	\$2,000,000	\$2,000,000	\$2,000,000

The City shall be specifically named as an insured in such policy or policies. A Certificate of Insurance, questionnaire and endorsement, as required by the City, shall be executed and delivered to the City prior to the start of this project. The undersigned has reviewed all City insurance requirements and has verified the availability of and the undersigned's eligibility for all required insurance. The undersigned verifies that the cost for all required insurance, has been included in this Proposal.

The undersigned waives any immunity granted under the State Industrial Insurance Law, RCW Title 51. This waiver has been specially negotiated by the parties, which is acknowledged by the undersigned in signing this Proposal.

By signing the proposal, the undersigned declares, under penalty of perjury under the laws of the United States and the State of Washington, that the following statements are true and correct:

1. That the undersigned person(s) or entity(ies) has(have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this Bid is submitted.
2. That by signing the signature page of this Bid, I am deemed to have signed and to have agreed to the provisions of this declaration.

Very truly yours,

YJ Construction LLC  
Print Company Name

By: Young Ree  
Print Name

  
Sign Name

President  
Title

04/06/2023  
Date



Front of restrooms  
Exterior Signage  
Door/ frame replacement  
Door hardware  
Color options 1,2



Northside of restrooms  
Windows, framing  
Vent  
Color options 1,2





Southside of restrooms  
 Windows, framing  
 Vent  
 Tank access lids  
 Color options 1,2,3

Tank access lids



Rear section of restrooms





Interior 1 of 2  
Toilet, lid  
Interior signage  
Handrail  
Color options 4,5



Interior 2 of 2  
Toilet, lid  
Interior signage  
Handrail  
Color options 4,5





Final color scheme.



Agenda Bill # 038-2023

## CITY COUNCIL AGENDA BILL

**Subject:**

AB 038-2023 Discussion of Changes to the City's Master  
Fee Schedule for May 2023

**Meeting Date:** Wednesday, April 19, 2023

**Date Submitted:** 4/14/23

**Originating Department:** City Clerk

**Action Required:**

No Action - Discussion only with Public Hearing and  
Possible Action to follow at May 3rd City Council  
Meeting

**Clearances:**

☐ Mayor

☐ Police

☒ Public Works

☐ Attorney

**Exhibits:**

[Draft Resolution 2023-02](#)

☒ Engineering

☒ Planning

☐ Other: \_\_\_\_\_

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**Budgeted Amount:**

N/A

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**Summary Statement:**

A recent review of the City's methodology for calculating building permit fees based on the valuation of Building Structures revealed that the fees charged per \$1000 of valuation had not been updated in several years and were lower than fees being charged using the same methodology in other neighboring jurisdictions. After looking at the current fee structures used in various cities and the county, city staff is recommending that the City adopts the fee structure used by Snohomish County as it is equitable and consistent with what builders/contractors are paying for construction project in the surrounding unincorporated Snohomish County areas around the City. (See page 11 redline of Table 1A for recommended changes to the permit fees) Staff also recognized that the current International Building Code states that building permits shall expire 24 months from date of issuance. The City's current fee schedule states 18 months, so staff recommends that this be changed to match current IBC code. (See page 12 addition in redline) The City's PW supervisor created a 'Site Development Permit' for Public works in 2019 to help re-coop the cost of staff time related to inspection of infrastructure being put into residential and commercial sites that must be inspected by public works employees to confirm proper installation and compliance with standards. This permit fee was not included in the 2023 master Fee Schedule that was created, so staff recommendation is to add this in as a change to the current fee schedule. (Please see page 17 addition in redline)

**Background:****Recommended Motion:**



**GRANITE FALLS**



**2023 Master Fee Schedule**  
**Effective: ~~February 1~~ May 3, 2023**

**Resolution No. 2023-~~01~~ 102**



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## General Policies

### Fees and Deposits

Fees are intended to cover the normal, recurring administrative costs associated with said action, such as administrative staff time, advertising, mailings, file distribution, etc. and project review. Fees are non-refundable. Deposits are intended to cover reviews by city staff or consultants, which exceed normal costs, and any remaining deposit, at the conclusion of the review and/or permit process, will be refunded to the payee. The applicant is responsible for costs incurred for any portion of project/permit reviewed by a consultant hired by the City for such review. If reviews go above and beyond the fees and deposits specified, the City shall notify the applicant and provide an estimate of the amount necessary to complete the permit processing, and the applicant shall pay for any additional costs upon invoicing by the City. *No final land use action, short plat acceptance or final plat acceptance shall occur until all fees have been paid to the city.*

### Payment Due

Fees and deposits are due at the time the action is requested (e.g., at the time of application) or occurs (e.g., prior to a specific action). An applicant may pay all fees and deposits or a multi-phased project in advance; however, doing so does not vest the amount of the applicable fees due. Fees due are those in effect at the time the specific action or phase of action is requested or occurs.

### Late Payment Penalties

If payment is not received within 30 days of the due date specific on the invoice, the amount due shall accrue interest at the rate of 1.5 percent per month from the date the fee became due until the date payment is actually made.

### Waivers

Upon petition by the applicant, the City Council may waive any of the fees or portions thereof, for any non-profit organization that provides services for the necessary support of the poor or inform.







## Animal Licenses

### Animal Code Fees

Fees for various other services, actions related to Animal Control as per GFMC Title 8.04, shall be listed as follows:

#### Cat Registration

Unaltered .....	\$30.00 Lifetime
Altered .....	\$10.00 Lifetime

#### Dog Registration

Unaltered .....	\$30.00 per year
Neutered or spayed .....	\$15.00 per year
Altered and micro chipped .....	\$25.00 Lifetime
Replacement metal tag.....	\$3.00 each
Neutered or spayed belonging to 62 years or older senior citizen .....	\$10.00 Lifetime
Service dogs .....	No Charge
Dangerous dog .....	\$250.00

#### Kennel Permit Fees

Hobby kennel .....	\$10.00 per year
(No more than 6-8 animals, must be spayed, neutered & licensed)	
Private kennel .....	\$50.00 per year
(Total of 8 animals, all animals must be licensed)	
Commercial kennel .....	\$75.00 per year + business license
Total of 12 animals	
Special permit: 13-24 dogs or cats.....	\$250.00 per year
Special permit: 25-36 dogs or cats.....	\$500.00 per year

**NOTE:** Documentation from a veterinarian or other sufficient medical proof must be provided when licensing a neutered or spayed dog or registering a neutered cat. The City Council may revise any of the licensing fees by resolution (Ord. 535 §12, 1995)



### Impoundment Fees

First offense .....	\$25.00
Second offense.....	\$50.00
Third offense .....	\$150.00

If the animal(s) are not licensed at the time of impound, the owner will be responsible for paying the proper licensing fee before the animal(s) is/are released.

Dogs, cats and other animals (at or transported to animal shelter) as set forth by the Everett Animal Shelter animal impound fee schedule.

Additionally, any costs incurred which exceed the base fee and which are associated with the collection, impoundment, maintenance, treatments, and destruction of the animal(s) and fees owing, and any cost of damage caused by the animal(s) shall be the liability of the owner. The City is not responsible for such costs incurred.





## Business License Fees

### General Business Licenses

Applicable fees apply to Resident and Non-Resident business licenses. Applications are submitted through the Department of Revenue website. Additional Washington State fees may apply and shall be automatically amended by the State. You can apply for a business license by entering the following link into your search engine:

<https://dor.wa.gov/open-business/apply-business-license>

Business license registration - Application .....	\$45.00 per year
Business license registration – Home Occupation.....	\$45.00 per year
Business license registration – Annual Renewal.....	\$45.00 per year
Business license processing fee (handled and charged by Washington State Department of Revenue .....	\$19.00 or current fee

### Additional Licenses

The licenses listed below are required in addition to the City of Granite Falls General Business License and any other Washington State license, fee or tax.

Adult Entertainment (Cabaret) base license .....	\$100.00 per year
Adult Entertainment (Cabaret) music license w/o dancing.....	\$135.00 per year
Adult Entertainment (Cabaret) live music and dance .....	\$150.00 per year

**Note:** Peddler, Pawnbroker and Secondhand Dealers licenses are handled by the City of Granite Falls.

Peddler's license .....	\$20.00 per week
Peddler's license .....	\$45.00 seasonal (3 months)
Pawnbroker and Secondhand dealers license .....	\$150.00 per year

### Miscellaneous Business License Fees

Appeal .....	\$250.00
DSHS Adult Family Home Inspection, First Inspection .....	\$100.00
DSHS Adult Family Home Inspection Two or More Inspections.....	\$150.00



## Development Fees and Charges - Building

Projects may require multiple fees, depending on the scope and complexity. Please contact the city for a fee estimate. All review fees shall be paid before an application is deemed complete. Issuance of a permit or approval may be withheld until all fees have been paid.

### Electrical, Mechanical and Plumbing Permit Information

An electrical, mechanical and plumbing permit is required for most work.

- An electrical permit is required for any change in wiring system
- A mechanical permit is required to replace a furnace, add an air conditioning system, etc.
- A plumbing permit is required for any new plumbing work or replacing a water heater.

**NOTE:** If you have questions on whether a permit is needed, please contact city hall and ask (360) 691-6441.

### Why Do I Need These Permits?

Washington State Code and the City of Granite Falls regulates construction to ensure it is safe and code compliant. City consultants provide inspections for permitted work and verify compliance with the appropriate code.

In addition, permits and inspectors help to safeguard persons and property from hazards that arise from improper installation. Examples of the benefits of pulling a permit include:

#### Mechanical Permit

- Improper venting of an applicant may cause exhaust gases from a fuel burning appliance to enter occupied areas. Your inspector can help to prevent this.

#### Plumbing Permit

- Inspections ensure that drainage fittings, water piping, gas piping, and water heaters are all installed properly.
- For a water heater, earthquake straps are inspected because they prevent structural damage and the gas pipe from rupturing during an earthquake.

#### Electrical Permit

The City of Granite Falls does not permit or inspect for electrical permits. You can apply online at the following link: <https://lni.wa.gov/licensing-permits/electrical/electrical-permits-fees-and-inspections/purchase-permits-request-inspections>



### Miscellaneous Building Permit Information

- Building size limitations which require a building permit = 200 SF or higher
- Snow Load = 25 pounds per square foot
- Wind = 110 mph
- Exposure B
- 3 second gust
- Frost depth = 18"
- Seismic Zone = D-1
- Elevation = 391 ft. (survey monument next to old city hall)

### Building Codes Adopted (Ordinance 1002-2021 – Adopted the 2018 Building Codes)

- |   |   |
|---|---|
| ◊ 2018 International Building Code (IBC)    | ◊ 2018 International Residential Code           |
| ◊ 2018 International Existing Building Code | ◊ 2018 International Property Maintenance Code  |
| ◊ 2018 International Mechanical Code        | ◊ 2018 Uniform Plumbing Code                    |
| ◊ 2018 International Fuel Gas Code          | ◊ 2018 International Swimming Pool & Spa Code   |
| ◊ 2018 International Fire Code              | ◊ 2018 Washington State Residential Energy Code |

### Valuation for Calculating Building Permit Fees

Any building or structure not addressed in the table below shall be determined according to the International Code Council *Building Valuation Data* which is hereby adopted and incorporated by reference. The *Building Valuation Data* including modifiers, is found in the Building Safety Journal, which is published quarterly by the International Code Council. Subsequent semi-annual revisions of the *Building Valuation Data* shall be automatically adopted and incorporated by this reference to be effective immediately following each new publication. Building permit fees shall be based on the formulas contained in the following Table 1A:



**(Building Code) Table 1A: Total Building/Structural Valuation Permit Fees**

<b>Total Valuation</b>	<b>Fee</b>
\$1.00 to \$499,99500.00	\$23,5045.00
\$500501.00 to \$1,999,992,000.00	\$23,5045.00 for the first \$499,99500.00 plus \$3.05-70 for each additional \$100.00, or fraction thereof, up to and including \$1,999,992,000.00
\$2,000001.00 to \$24,999,9925,000.00	\$69,25100.50 for the first \$1,999,992,000.00 plus \$14.0017.50 for each additional \$1,000.00, or fraction thereof, up to and including \$24,999,9925,000.00
\$25,000001.00 to \$49,999,9950,000.00	\$391,25503.00 for the first \$24,999,9925,000.00 plus \$10.10-50 for each additional \$1,000.00, or fraction thereof up to and including \$49,999,9950,000.00
\$50,000001.00 to \$99,999,99100,000.00	\$643,75765.50 for the first \$49,999,9950,000.00 plus \$7.009.75 for each additional \$1,000.00, or fraction thereof, up to and including \$99,999,99100,000.00
\$100,000001.00 to \$499,999,99500,000.00	\$993,751,253.00 for the first \$99,999,99100,000.00 plus \$6.507.00 for each additional \$1,000.00 or fraction thereof, up to and including \$499,999,99500,000.00
\$500,000001.00 to \$999,999,991,000,000.00	\$3,233,754,053.00 for the first \$499,999,99500,000.00 plus \$4.756.50 for each additional \$1,000.00, or fraction thereof, up to and including \$999,999,991,000,000.00
\$1,000,000001.00 and up- \$5,000,000.00	\$5,608,757,453.00 for the first \$999,999,991,000,000.00 plus \$3.654.30 for each additional \$1,000.00 or fraction thereof
Over \$5,000,000.00	\$24,503.00 for the first \$5,000,000.00 plus \$4.00 for each additional \$1,000.00, or fraction thereof

**Plan Review Fees**

- ❖ Building – Residential: 65% of the building permit fee using Table 1A
- ❖ Commercial: 85% of the building permit fee using Table 1A
- ❖ Plumbing and Mechanical: 25% of permit fee or city's hourly cost or \$75.00 per hour, whichever is greater.

**Other Inspections and Fees**

- ❖ See Building Safety Journal, Section II Tables D and E for sprinkler and alarm fees.
- ❖ Inspections during business hours: \$30.00 per hour, 4 hours minimum
- ❖ Reinspection fees assessed at \$30.00 per hour, 4 hours minimum
- ❖ Penalty for commencing work prior to permit issuance = double permit fee
- ❖ Inspections for which no fee is specifically indicated: \$30.00 per hour, 4 hours minimum
- ❖ Plan Review and Additional plan review required by changes, additions or revisions to plans: ½ of the value of the plan check fee (amount determined off of valuation of project).





### Miscellaneous Building Permit Fees

Table B2 and the Mechanical and Plumbing list specify those fees charged for permits to be issued pursuant to Washington State Building Code, which are not included in the provisions of Subsections A and B.

### Expiration of Building Permits

Every permit issued shall expire 24 months from the date of issuance. The Building Official is authorized to grant, in writing, one extension of time for a period of not more than 12 months for an additional fee of one half of the permit fee for a total of 36 months. The extension shall be requested in writing and justifiable cause demonstrated.



**Table B2: Schedule of Miscellaneous Building Permit Fees**

<b>Permit</b>	<b>Permit Fee</b>	<b>Fee (\$)</b>	
		<b>Plan Check</b>	<b>Total</b>
Accessory Structures/Porch Cover	Valued as for carport or garage per IRC, whichever it more closely resembles		
State Building Code Fee (each permit including residential)	\$6.50		\$6.50
Each additional Residential Unit (per RCW 19.27.085)	\$2.00		\$2.00
Commercial permits including residential	\$25.00		\$25.00
Each residential unit (per RCW 19.27.085)	\$2.00		\$2.00
Deck	Refer to Table 1A	65% of permit fee	Permit fee + plan check fee
Demolition Permit	\$75.00		\$75.00
Dock	Refer to building standards valuation list		
Fence/Retaining Wall	\$75.00		\$75.00
Manufactured home placement (& skirting)	\$225.00		\$225.00
Certificate of Occupancy	\$100.00		\$100.00
Reroof:			
Residential w/o sheathing	\$40.00		\$40.00
Residential w/ sheathing	\$90.00		\$90.00
Commercial	Refer to Table 1A		



**Mechanical Fees**

*Base Fee (charged on each application) .....	\$35.00
AC Unit <100,00k .....	\$20.00
AC Unit >100,00k to 499,99k .....	\$20.00
AC Unit 500,00k and up .....	\$40.00
Air Handlers <10,000 CFM .....	\$13.00
Air Handlers 10,000 CFM .....	\$23.00
Boilers .....	\$15.00
Commercial Incinerator .....	\$30.00
Condensers .....	\$20.00
Domestic Incinerator .....	\$20.00
Duct Work .....	\$15.00
Evaporative Cooler.....	\$15.00
Forced Air System <100,000 BTU.....	\$18.00
Forced Air System >100,000 BTU.....	\$24.00
Gas Clothes Dryer .....	\$15.00
Gas Piping 1-5 Outlets.....	\$11.00
Each additional outlet .....	\$10.00
Heat Exchanger .....	\$15.00
Heat Pump .....	\$15.00
Man. Fireplace/Log Lite .....	\$18.00
Miscellaneous Appliance .....	\$15.00
Range Hood – Residential .....	\$15.00
Range Hood – Commercial .....	\$150.00
Refrigeration Unit <100,00K .....	\$20.00
Refrigeration Unit 100K-499K.....	\$30.00
Refrigeration Unit 500K and up .....	\$40.00
Relocation Repair.....	\$15.00
Stove Appliance .....	\$15.00
Supplemental Permit .....	\$15.00
Vent Systems.....	\$15.00
Vent w/o Appliance .....	\$10.00
Ventilation Fans .....	\$10.00
Wall/Unit Heaters .....	\$20.00
Wall Heater (Gas).....	\$15.00
Wood Stove.....	\$18.00

**Plumbing Fees**

*Base Fee (charged on each application) .....	\$35.00
Back Flow Preventer .....	\$10.00
Bath Tub .....	\$10.00
Commercial Dishwasher .....	\$15.00
Drinking Fountain .....	\$10.00
Floor Sink or Drain .....	\$10.00
Grease Interceptor .....	\$50.00
Grease Traps .....	\$10.00
Hose Bibs .....	\$10.00
Ice Makers .....	\$10.00
Interior Plumbing .....	\$50.00
Kitchen Sink .....	\$10.00
Laundry Tray .....	\$10.00
Lavatory .....	\$10.00
Lawn Sprinkler System .....	\$10.00
Medical Gas 1-5 .....	\$50.00
Each additional .....	\$10.00
Other .....	\$10.00
Pedicure Chair .....	\$10.00
Reclaimed Water System .....	\$40.00
Residential Dishwasher .....	\$10.00
Roof Drains .....	\$10.00
Shower .....	\$10.00
Specialty Fixtures .....	\$10.00
Supplemental Permit .....	\$15.00
Testing of Reclaimed Water System .....	\$30.00
Urinal .....	\$10.00
Vacuum Breakers 1-5 .....	\$10.00
Each additional .....	\$2.00
Washing Machine .....	\$10.00
Waste Interceptor .....	\$10.00
Water Closet (toilet) .....	\$10.00
Water Heater (electric) .....	\$15.00



## Development Fees and Charges - Engineering

Projects may require multiple fees, depending on the scope and complexity. Please contact the city for a fee estimate.

All review fees and charges shall be paid before an application is deemed complete. Issuance of a permit or approval may be withheld until all fees and charges have been paid.

### Drainage Review

Plan Review .....	\$225.00 Fee + \$325.00* Deposit
Inspection.....	\$125.00 Fee + \$200.00* Deposit

### Engineering Review

Civil plan review .....	Consultant hourly rate
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### Fill & Grade

Application Fee (up to 30 cubic yards) .....	\$25.00
Application Fee (over 30 cubic yards).....	\$50.00
Yardage Fee (larger of cut or fill amounts) .....	\$*0.33/cubic yard
Issuance Fee (up to 30 cubic yards) .....	\$25.00
Issuance Fee (over 30 cubic yards) .....	\$50.00
Work commencing without permit .....	Double all fees
Consultant review of applications (when required) .....	Consultant hourly rate + \$10.00 per hour

### Final Subdivisions

Review documentation Final subdivision maps, .....	\$1,000.00 Fee + \$5,000.00 Deposit
Bonding, as-built drawings	
Final Construction Inspection .....	\$250.00 Fee + \$2,000.00* Deposit
Maintenance Bond Release .....	\$500.00* Deposit
Final Subdivision Alteration .....	\$600.00 Fee + \$1,500.00 Deposit
Subdivision Vacation .....	\$600.00 Fee + \$1,500.00 Deposit

### Request of Utility Services Outside City

Single-Family Residence/Duplex.....	\$100.00 Fee
Other Development .....	\$100.00 Fee + \$1,000.00 Deposit

### Residential Building Permit Fees and Deposits/Miscellaneous Fees

Site Plan Review .....	\$100.00 Fee + \$150.00* Deposit
Site Plan with Grading Permit .....	\$800.00 Fee + \$800.00* Deposit



### Right of Way Construction Permit

#### Driveway Cut

Application Fee .....	\$25.00
Permit Fee .....	\$75.00

### Right of Way Permit

Application Fee .....	\$50.00
Permit Fee (includes first 50 feet) .....	\$100.00
Additional LF Per Foot	
Open Cut .....	\$1.00
Trenchless .....	\$0.50
Overhead.....	\$0.25
Annual Maintenance Permit.....	\$350.00
(Per PUD Electric Agreement)	

**Right-Of-Way Use – Food Trucks** ..... \$50.00 Per Day

### Site Development Permit (Public Works)

<u>Application Fee .....</u>	<u>\$100.00</u>
<u>Permit Fee .....</u>	<u>\$50.00 per inspection</u>

\* = City Contract Consultant Review of Application (when required)



### Stormwater Management Utility Fees

Fees for the Stormwater Management Utility as per Title 13 GFMC shall be listed in the following table.

<i><b>Classification</b></i>	<i><b>Monthly Rate</b></i>	<i><b>Annual Rate</b></i>
<b>Residential</b>		
Single-Family Residential	\$10.00	\$120.00
Condominium	\$10.00 per unit*	\$120.00
Mobile/Manufactured Home	\$10.00	\$120.00
Multifamily (2 + units attached)	\$6.00 per unit*	\$72.00 per unit*
Mobile Home Parks (multiple units)	\$6.00 per unit*	\$72.00 per unit*
<b>Undeveloped</b>		
Undeveloped Land (less than 2% impervious)	No Charge	No Charge
Undeveloped Land with Impervious Surface	\$10.00	\$120.00
<b>Commercial</b>		
0-.5 Acre	\$20.00	\$240.00
0.51-1.0 Acre	\$30.00	\$360.00
1.01-2.0 Acre	\$40.00	\$480.00
2.01 + Acres	\$50.00	\$600.00
<p>*Unit = 1.0 ERU (Equivalent Residential Unit)</p> <p>In the event that an industrial use encompasses multiple adjacent parcels of land, then the stormwater assessment shall be calculated based on the total number of acres for all the parcels and the fee shall be distributed throughout the individual parcels accordingly.</p> <p>Retirement Homes, Schools and Churches, etc., will be charged under the commercial rate structure.</p>		

### Stormwater Connection Fees

Residential Connection = \$0.5% of building valuation with a \$300.00 minimum  
Residential Commercial/Industrial Connection\* = \$1.25 per SF new impervious surface within area draining to Lake Gardner  
Senior/Disabled Discount = Fee waived if owner qualifies for Snohomish County property tax exemption





\* = Reference GPMC 13.20.040 for applicability

## Development Fees and Charges – Land Use

Projects may require multiple fees, depending on the scope and complexity. Please contact the city for a fee estimate.

All review fees and charges shall be paid before an application is deemed complete. Issuance of a permit or approval may be withheld until all fees and charges have been paid.

### Schedule of Land Use Fees

**Amendment to Title 19** ..... \$500.00 Fee + \$1,000.00 Deposit

### Amendment of Zoning Map (Rezone)

<5 Acres..... \$500.00 Fee + \$1,000.00 Deposit

> or = 5 Acres ..... \$750.00 Fee + \$1,500.00 Deposit

### Annexations

Submission of 10% Petition ..... \$750.00 Fee + \$1,500.00 Deposit

Submission of 60% Petition ..... \$1,250.00 Fee + \$2,000.00 Deposit

### Appeals

To City Council ..... \$250.00 Fee

To Hearing Examiner..... \$500.00 + Hearing Examiner Costs

To Shorelines Hearing Board ..... \$500.00 Fee

### Binding Site Plan

Binding Site Plan Review and Approval ..... \$3,000.00 Fee + \$5,000.00 Deposit

**Boundary Line Adjustment**..... \$750.00 Fee + \$1,000.00 Deposit

### Comprehensive Plan Amendment

Minor Amendment (Annual Cycle) ..... \$1,000.00 Fee + \$1,500.00 Deposit

Major Amendment (Eight Year Cycle) ..... \$1,500.00 Fee + \$2,500.00 Deposit

### Community Facilities District

Community Facilities District Formation ..... \$300.00 Fee + \$1,700.00 Deposit

### Conditional Use Permits

Residential..... \$1,500.00 + Hearing Examiner Costs



Commercial ..... \$2,750.00 + Hearing Examiner Costs

### Developer Agreement

Review and Approval ..... \$1,000.00 Fee + \$4,000.00 Deposit

**Developers Extension Agreement** ..... Variable Deposit is Required

### Environmental Review

Residential ..... \$2,500.00 + Consultant Fees + \$5,000.00\* Deposit  
(30 Units or More)

Residential Multi-Family ..... \$3,500.00 + Consultant Fees + \$7,500.00 Deposit  
(200 Units or Greater)

Commercial/Industrial ..... \$2,500.00 + Consultant Fees + \$5,000.00\* Deposit  
(30,000 Square Feet or Greater)

Fill/Excavation ..... \$1,000.00 + Consultant Fees + \$3,000.00 Deposit  
(1,000 Square Feet or Greater)

Critical Area Study Review ..... \$500.00 + Consultant Fees + \$1,000.00 Deposit

Habitat Management Plan Review ..... \$500.00 + Consultant Fees + \$1,000.00 Deposit

### Fireworks Permits

Fireworks Stand ..... \$100.00 Fee

### Forest Practices Permits

Permit Review ..... \$200.00 + \$200.00 per Acre

Forest Practice Permit Application Fee ..... \$200.00 + \$200.00 per Acre

Conservation Options Harvest Subdivision Approval Review Fee ..... \$200.00 + \$200.00 per Acre

Review Fee to Lift FPA Moratorium ..... \$200.00 + \$200.00 per Acre

Inspection Fee ..... \$200.00 + \$400.00 per Acre

### Impact Fees

Parks Mitigation ..... \$230.00 per ERU

School Mitigation ..... No Charge

Traffic Mitigation ..... \$2,500.00 per ERU

### Master Signage Plan

Application + Review Fee ..... \$500.00

Permit Fee ..... \$250.00 Fee + \$150.00 Deposit





### Sign Permits

Application and Permit Fee..... \$100.00

### Miscellaneous Actions/Items

Zoning Interpretation.....\$100.00 Fee

Zoning Text Amendment .....\$1,000.00 Deposit

Miscellaneous engineering review .....Staff Consultant Hourly Wage + Estimated Hours  
(e.g., storm drainage plans for single family residential and duplexes)

Miscellaneous Research or other Staff Time .....Staff Consultant Hourly Wage + Estimated Hours

Temporary Permits ..... \$50.00 Fee + \$50.00 Deposit

Wireless Communication Facility.....\$2,000.00 Fee

### Official Site Plans

Official Site Plan: Planned Residential Development (PRD), Residential Condominium, or  
Manufactured or Mobile Home Park..... \$2,500.00 Fee + \$5,000.00 Deposit

Permit Extension .....\$250.00 Fee

### Pre-Application Review & Meetings

Initial Pre-Application Review & One Hour Meeting .....\$500.00 Fee

Subsequent Pre-Application Review & Meetings ..... Staff Rate 15% Admin. Charge

### Reconsideration of Decision

Hearing Examiner ..... \$250.00 Fee + \$2,500.00 Deposit

City Council ..... \$100.00 Fee + \$1,200.00 Deposit

### Review of Other Studies

Review of Requested Studies..... \$100.00 per Study Fee + \$125.00 per Study Deposit\*  
(Other than those listed)

### Shoreline Development Permit

Conditional Use ..... \$500.00 Fee + \$1,500.00 Deposit

Exemptions..... \$500.00 Fee + \$1,000.00 Deposit

Substantial Development..... \$750.00 Fee + \$2,000.00 Deposit

Variance ..... \$500.00 Fee + \$1,000.00 Deposit





**GRANITE FALLS**

2023 Master Fee Schedule  
Resolution No. 2023-~~01~~02  
Effective Date: ~~February 1~~May 3, 2023



### Special Event Permit Fees & Deposits

Half Day Event (4 Hours or Less) .....	\$25.00 Application Fee
Public Works Deposit (\$)¹ .....	\$50.00 Maximum²
Police Services Deposit (\$)¹ .....	Police Fees
All Day Event (4 Hours or More) .....	\$50.00 Application Fee
Public Works Deposit (\$)¹ .....	\$50.00 Maximum²
Police Services Deposit (\$)¹ .....	Police Fees

¹ If the actual costs for city services and equipment provided for the special event is less than the deposit, the city shall refund the difference to the applicant/sponsor. If the actual cost for city services and equipment is greater than the deposit, the city shall bill and the applicant/sponsor is required to pay the difference.

² Deposit amount may vary depending upon estimate of Public Works/Police staff time and equipment required to adequately provide city services for event.

### Subdivisions (Preliminary Review)

Preliminary Short Subdivision .....	\$1,000.00 Fee + \$4,000.00 Deposit
Preliminary Long Subdivision .....	\$10,000.00 Fee + Hearing Examiner & Consultants Costs
Preliminary Construction Drawing Review .....	Actual Engineering/Planning Review Costs
Preliminary Construction Inspections .....	Fee Varies – Typically 2.5% of Estimated Construction Costs + \$3,000.00 Deposit

### Vacations of:

Right-of-Way .....	\$500.00 Fee + \$750.00 Deposit
Subdivisions .....	\$500.00 Fee + \$750.00 Deposit

### Variance

Hearing Examiner Review & Approval .....	\$500.00 Fee + \$3,000.00 Deposit
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\* = City Contract Consultant Review of Application (when required)



## Utility Charges

### Inside Utilities - SEWER

The City of Granite Falls does own its own water and wastewater utilities. The following are fees for various services, actions, permits and violations, regarding sewer utility services and regulations under Title 13 GPMC, shall be listed in the following section.

### Schedule of Sewer Service Rates, Fees and Fines

Sewer Disconnect Inspection – Capping.....\$100.00 Fee

Sewer Re-Connecting.....\$200.00 Fee

Sewer – Private Seage Disposal - .....\$100.00 Each  
Permit & Application (septic)

Side Sewer Inspection/Modification Permit Fee .....\$250.00 Each – Includes Camera  
Inspection Prior to Final

*Side Sewer Inspection for new services or modified services such as an existing side sewer servicing a building where such modification or addition is done entirely on private property. Charge is per connection.*

### Sewer Stub Fee

*Costs and expenses incident to the installation, connection and disconnection of the building sewer shall be borne by the owner.*

Illegal Connections to City Sewer System..... \$20.00 Fine per Day



### Sewer General Facility Connection Charges (GFC)

Residential..... \$13,899.00 per ERU

Commercial & Industrial ..... \$13,899.00 per ERU + \$1,000.00 for each additional unit  
created through tenant improvements



*ERU count for Commercial/Industrial properties shall be determined by water meter size per American Waterworks Associations Standards as Follows:*

5/8" - 3/4" Meter = 1 ERU

1" Meter = 2.5 ERU

1.5" Meter = 5 ERU

2" Meter = 8 ERU

3" Meter = 16 ERU

4" Meter = 25 ERU

*\*The City Manager may reduce the charge for commercial connections up to 25% from the amount calculated for facts related to the discharge quantities and quality for the applicable property and use.*

### Local Facility Charges (LFC) SEWER (Charges in addition to GFC per ERU)

Westside LFC Hook Up Fee (Suncrest LS) ..... \$3,785.00 per ERU

Smoots Latecomer Fee: (see Exhibit B) ..... \$2,372.30 per ERU

Trinity Latecomer Fee: (see Exhibit B)

Area A..... \$3,274.16 per ERU

Area B..... \$1,056.04 per ERU

### Monthly Sewer Service Rate (ERU) = Equivalent Dwelling Unit

Residential Uses ..... \$81.00 per ERU Effective 01/01/2023

Commercial & Industrial

Residential rate per ERU as listed above for the first 1,000 ft<sup>3</sup> of water consumption/unit plus \$3.83 per 100 ft<sup>3</sup> (or part thereof) of water consumption per unit over 1000 ft<sup>3</sup>

Commercial (unmetered) Self-Serve Car Wash ..... 1 Residential ERU per Wash Bay

Senior/Disabled Discount ..... \$56.70 per ERU effective 01/01/2023

\$51.80 per ERU effective 04/01/2018



\$49.00 per ERU effective 05/01/2017

### Sewer Service – Commercial & Industrial Consumption Overage Charge Methodology

\$3.83 per 100 ft<sup>3</sup> (or part thereof) of water consumption per unit over the 1000ft<sup>3</sup> allowance in a one-month period.

Water meters are read monthly. Consumption charges are calculated based on one (1) month of usage. Accounts are charged for overage based on the actual monthly consumption over the 1000ft<sup>3</sup> allowance.

**Lien Fee**..... County Fee + \$60.00

The fee for filing/releasing liens shall include the cost set by the Snohomish County Auditor's Office plus the city administrative fee

### Collection of Delinquent Accounts

The fee shall be set by the collection agency

**Foreclosure** .....\$2,500.00 Fee  
(Attorney and Administrative Fees)



Granite Falls Wastewater Facility





### Inside Utilities - WATER

The City of Granite Falls does own its own water and wastewater utilities. The following are fees for various services, actions, permits and violations, regarding water utility services and regulations under Title 13 GPMC, shall be listed in the following section.

## Schedule of Water Service Rates, Fees and Fines

### Water Service Fee – Monthly – Senior/Disabled Discount

#### 5/8" Meter Size

Per unit monthly base fee (500 ft <sup>3</sup> included).....	\$23.45 Fee
Per 100ft <sup>3</sup> per month in excess of 500 ft <sup>3</sup> .....	\$2.38 Fee
Additional unit monthly base fee .....	\$14.56 Fee
(Includes 400 ft <sup>3</sup> per month per additional unit)	
Per 100ft <sup>3</sup> in excess of amount included in base.....	\$2.38 Fee
(As determined by the number of units)	
Surcharge .....	\$2.00 Fee

### Water Service Fee – Monthly Metered Users

#### 5/8" Meter Size

Per unit monthly base fee (500 ft <sup>3</sup> included).....	\$33.50 Fee
Per 100ft <sup>3</sup> per month in excess of 500 ft <sup>3</sup> .....	\$3.40 Fee
Additional unit monthly base fee .....	\$20.80 Fee
(Includes 400 ft <sup>3</sup> per month per additional unit)	
Per 100ft <sup>3</sup> in excess of amount included in base.....	\$3.40 Fee
(As determined by the number of units)	
Surcharge .....	\$2.00 Fee



**1" Meter Size**

Per unit monthly base fee (900 ft<sup>3</sup> included).....\$44.10 Fee

Per 100ft<sup>3</sup> per month in excess of 900 ft<sup>3</sup>.....\$3.40 Fee

Additional unit monthly base fee .....\$20.80 Fee  
(Includes 400 ft<sup>3</sup> per month per additional unit)

Per 100ft<sup>3</sup> in excess of amount included in base.....\$3.40 Fee  
(As determined by the number of units)

Surcharge .....\$2.00 Fee

**1 ½" Meter Size**

Per unit monthly base fee (2900 ft<sup>3</sup> included).....\$84.09 Fee

Per 100ft<sup>3</sup> per month in excess of 2900 ft<sup>3</sup>.....\$3.40 Fee

Additional unit monthly base fee .....\$20.80 Fee  
(Includes 400 ft<sup>3</sup> per month per additional unit)

Per 100ft<sup>3</sup> in excess of amount included in base.....\$3.40 Fee  
(As determined by the number of units)

Surcharge .....\$2.00 Fee

**2" Meter Size**

Per unit monthly base fee (5400 ft<sup>3</sup> included).....\$157.93 Fee

Per 100ft<sup>3</sup> per month in excess of 5400 ft<sup>3</sup>.....\$3.40 Fee

Additional unit monthly base fee .....\$20.80 Fee  
(Includes 400 ft<sup>3</sup> per month per additional unit)

Per 100ft<sup>3</sup> in excess of amount included in base.....\$3.40 Fee  
(As determined by the number of units)

Surcharge .....\$2.00 Fee



**GRANITE FALLS**

2023 Master Fee Schedule  
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3" Meter Size

Per unit monthly base fee (12500 ft<sup>3</sup> included).....\$338.42 Fee

Per 100ft<sup>3</sup> per month in excess of 12500 ft<sup>3</sup>.....\$3.40 Fee

Additional unit monthly base fee .....\$20.80 Fee  
(Includes 400 ft<sup>3</sup> per month per additional unit)

Per 100ft<sup>3</sup> in excess of amount included in base.....\$3.40 Fee  
(As determined by the number of units)

Surcharge .....\$2.00 Fee

4" Meter Size

Per unit monthly base fee (12500 ft<sup>3</sup> included).....\$465.87 Fee

Per 100ft<sup>3</sup> per month in excess of 12500 ft<sup>3</sup>.....\$3.40 Fee

Additional unit monthly base fee .....\$20.80 Fee  
(Includes 400 ft<sup>3</sup> per month per additional unit)

Per 100ft<sup>3</sup> in excess of amount included in base.....\$3.40 Fee  
(As determined by the number of units)

Surcharge .....\$2.00 Fee

**Out of Town Customers**

5/8" Meter Size

Per unit monthly fee .....\$43.07 Fee

Per 100ft<sup>3</sup> per month in excess of 500 ft<sup>3</sup>.....\$3.40 Fee

Additional 400 ft<sup>3</sup> when in excess of initial 500 ft<sup>3</sup>.....\$20.80 Fee

Surcharge .....\$2.00 Fee



## Water Service – Residential, Commercial & Industrial Consumption Overage Charge Methodology

*Water meters are read monthly. Consumption charges are calculated based on one month of usage. Accounts are charged for overage based on the actual monthly consumption over the 500 ft<sup>3</sup> allowance.*

## City System Water Connection Fee/General Facility Charge

Single-Family Residential Dwelling Unit – 1 ERU .....	\$4,500.00
Multi-Family Residential Dwelling Unit – 0.778 ERU .....	\$3,501.00

### Commercial/Industrial:

1 ERU = 5/8" Meter .....	\$4,500.00
2.5 ERU = 1" Meter .....	\$11,250.00
5 ERU = 1.5" Meter .....	\$22,500.00
8 ERU = 2" Meter .....	\$36,000.00

Snohomish County PUD #1 General Facility Charge = 5/8" Meter..... \$3,645.00\*

Multi-Family Residential Dwelling Unit – 0.778 ERU ..... \$2,835.81\*

\* = 5/8" Meter only. Current fee as of April 2017

Please Note: PUD GFC charge is in addition to the City's GFC Charge and both must be paid in full prior to permit issuance.

*The General Facility Charge for 2 connections requiring meters larger than 2-inch shall be determined on a case-by-case basis.*

## Local Facility Charges (LFC) WATER

*(Charges in addition to GFC per ERU)*

### Westside LFC Hook Up Fee (see Exhibit C)

Section 1:.....	\$115.70 per Front Foot
Section 2:.....	\$511.00 per ERU
Section 3:.....	\$774.00 per ERU

### Trinity Latecomer Fee: (see Exhibit B)

Area A.....	\$2,010.67 per ERU
Area B.....	\$639.76 per ERU







**Water Service Inspection Fee** ..... \$100.00

*Water service inspection for new services or modified services, such as existing water service servicing a building where such modification or addition is done entirely on private property.*

*Charge is each connection.*

**Water Meter Drop Fees**

5/8" .....	\$400.00
1" .....	\$562.00
1.5" .....	\$1,036.00
2" .....	\$1,362.00

**Metered Hydrant Use**

Meter and backflow preventer installation ..... \$400.00

(Includes initial 500 ft<sup>3</sup> of water)

Per 100ft<sup>3</sup> ..... \$3.40

**Late Payment Charge**

If the monthly water/sewer service charge is not received by the City on or by 15 days after the current utility bill due date, there will be a \$15.00 late fee charge on the current month's outstanding charges.

**Water Reconnect/Reinstatement Fee**

When water service is disconnected .....\$75.00 Fee per Ordinance No. 777-09

**Lien Fee**..... County Fee + \$60.00

The fee for filing/releasing liens shall include the cost set by the Snohomish County Auditor's Office plus the city administrative fee

**Collection of Delinquent Accounts**

The fee shall be set by the collection agency

**Foreclosure** .....\$2,500.00 Fee

(Attorney and Administrative Fees)



### Outside Utilities

The City of Granite Falls does not own or operate the local electric, gas or solid waste services. Please contact the appropriate utility for any development charges and rates:

Electric..... Snohomish County Public Utility District No. 1

Gas..... Puget Sound Energy

Garbage/Recycling/Yard Waste ..... Waste Management NW



## Miscellaneous Fees and Charges

Fees for those services not specifically listed below, that in the determination of the Finance Director should be charged, shall be established by the Finance Director to recover the reasonable costs of providing the service. When applicable, the current State Sales tax in effect shall be charged.

### General Charges

#### Duplication of Public Records

In-House Copying of City Documents for Public .....	.20¢ per page
Unified Development Code.....	\$35.00 Full Document
Comprehensive Plan .....	\$35.00 Full Document
Public Works Standards – Development Guidelines .....	\$35.00 Full Document
Land Use “Permit Process” User’s Manual .....	\$25.00 Full Document
Landscape Requirements.....	\$25.00 Full Document
In-House Copying of City Documents to PDF when Original Document is not in PDS Format .....	.20¢ per page
In-House Duplication of City Documents to CD, such as Comprehensive Plan, Granite Falls Municipal Code, etc. ....	\$6.00 per CD
Documents or CD printed by Outside Party .....	Actual Costs to Reproduce
Maps – Duplication of Maps less than 11” X 17” .....	\$2.50 each
Maps – Duplication of Maps greater than 11” X 17” .....	\$6.50 each
Colored Zoning Map – 11” X 17” .....	\$5.50 each
Special requests for plotted maps, aerials, plans, etc. ....	\$13.00 each
CD Recording of Meeting..... (Duplicated by Staff)	\$6.00 per CD
CD Recording of Meeting..... (Duplicated by Outside Party)	Actual Cost to Reproduce



Color Photos..... .50¢ per page

Duplication of all other types of city media (i.e. photographs, audio/video tapes, blueprints) shall include the cost of duplication, postage/delivery costs and actual staff time.

**Faxing** ..... \$3.00 for complete document

**Facility Use Fees (Civic Center)**

Damage Deposit..... \$200.00 per event

Usage Rate:

Part Day..... \$94.00 per hour (3 hour minimum)

Full Day..... \$750.00 total

**Fire Department Life Safety Inspections** ..... \$80.00 per hour

**Mailing**

Mailing Container/Envelope ..... Actual Costs

Postage..... Actual Rate

**Nonsufficient Check Fine-NSF** (in payment of City services)..... \$35.00 fee

**Notary Services**

Non-City Business ..... \$15.00 per document

City Business ..... No Charge

**Passports**

Passport Book Cover ..... \$10.00 each

Foreign Photograph ..... \$30.00 each

U.S. Passport Photograph ..... \$20.00 each

Passport Execution (Acceptance) Fee..... \$35.00 each

Passport Book Execution (Acceptance) Fee..... \$35.00 each

Passport Book & Card Execution (Acceptance) Fee..... \$35.00 each



**GRANITE FALLS**

2023 Master Fee Schedule  
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DRAFT



**Permitium**

Concealed Weapons Applications ..... \$5.00 fee

Other Fingerprint Applications ..... \$5.00 fee

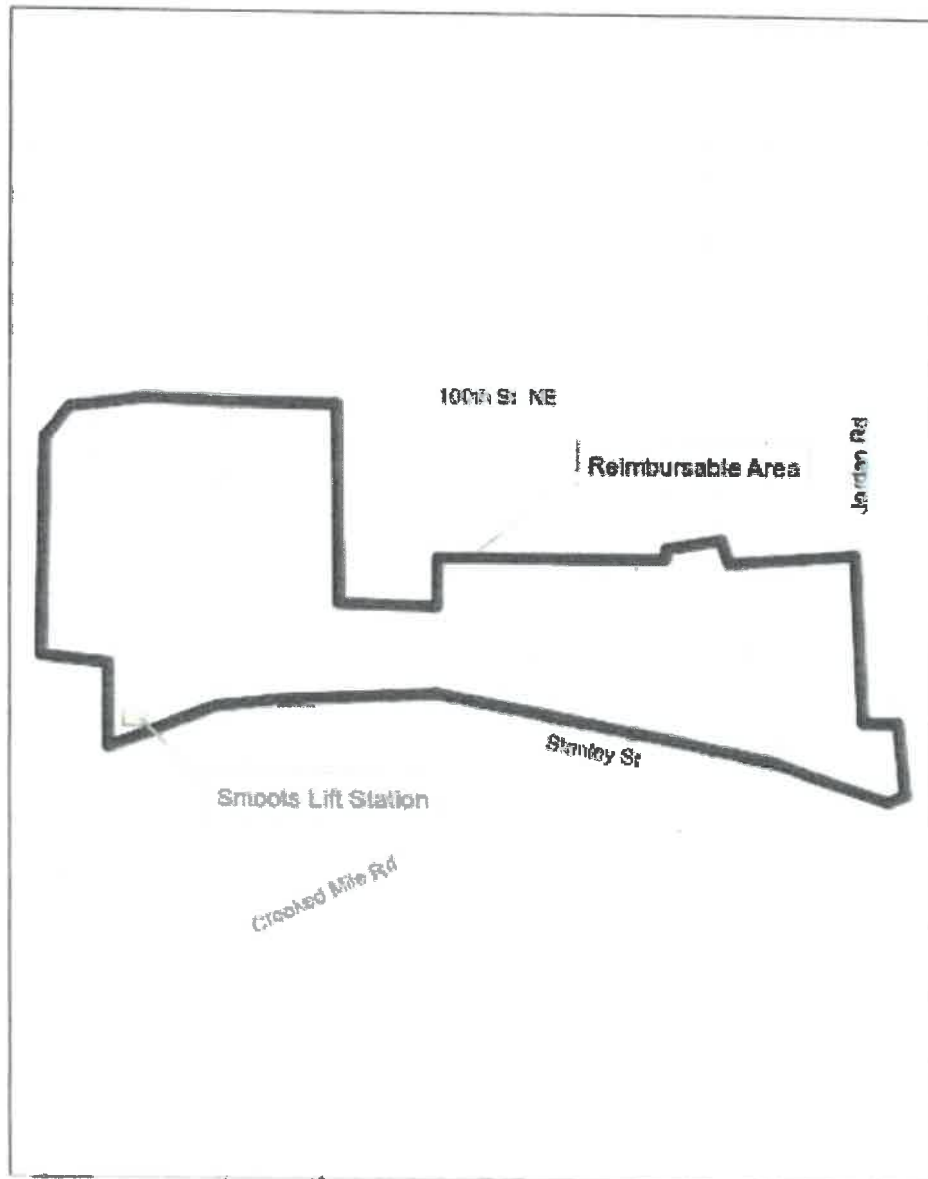
Credit Card Fee ..... \$0.30 plus 3.3% per transaction

**Police Reports**..... Per current Snohomish County Sheriff Office fee schedules



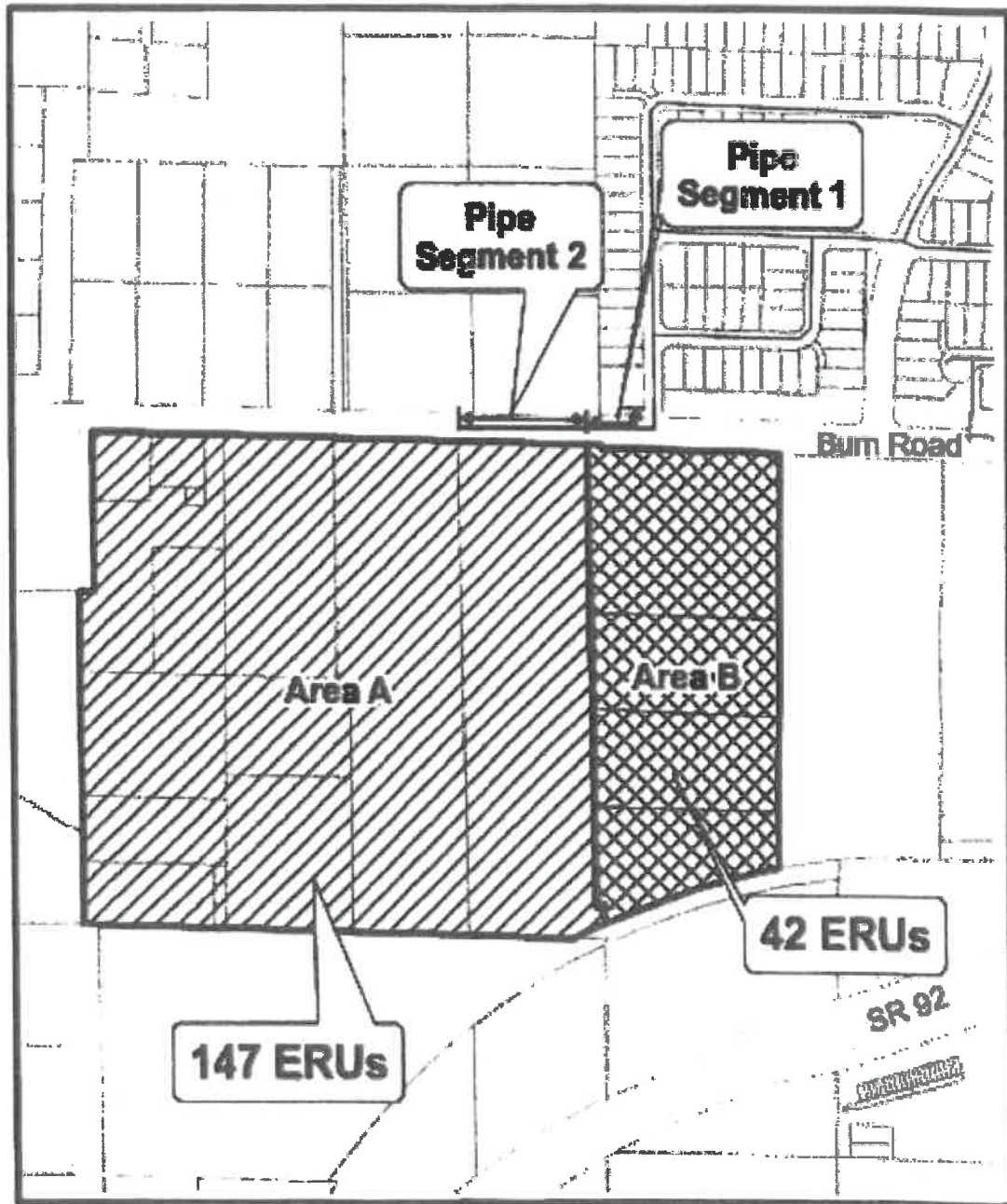


**Exhibit B**  
**Reimbursement Area Assessment Map**  
Smoots Latecomer Fee (SEWER)





**Exhibit B**  
**Reimbursement Area Assessment Map**  
Trinity Latecomer Fee (SEWER)





**Exhibit C**  
**Reimbursement area**  
**Westside LFC hook up fee**

