

DIAL-IN CONTACT PHONE NUMBER: (US) +1(253) 215-8782/MEETING ID 850 4664 7789

The Granite Falls City Council will hold an in-person meeting in the Civic Center at 7:00 PM on August 16, 2023. Please use the phone number above for joining the meeting by telephone. You can also join by computer by clicking the Zoom meeting link: <https://us06web.zoom.us/j/85046647789>. Comments are encouraged and may be e-mailed to the city clerk in advance of the meeting, given in person, by telephone or computer connection.

CITY COUNCIL MEETING

AUGUST 16, 2023

7:00 PM

AGENDA

- 1. CALL TO ORDER**
- 2. FLAG SALUTE**
- 3. ROLL CALL**
- 4. CONSENT AGENDA**
 - A. AB 079-2023 Approval of August 3, 2023 through August 16, 2023 claims checks #413577 through 413616 and One EFT totaling \$151,446.78**
 - B. AB 080-2023 Approval of July 16, 2023 through July 31, 2023 payroll claims checks #27526 through 27529 and Twenty-Four EFT's totaling \$117,553.94**
- 5. STAFF REPORTS**
- 6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS**
(Speakers must sign up prior to the meeting. Individual comments will be limited to three minutes. Group comments shall be limited to five minutes.)
- 7. NEW BUSINESS**
 - A. AB 081-2023 Consideration of Interlocal Agreement with Snohomish County for Solid Waste Services**
 - B. AB 082-2023 Consideration of Approval of Resolution 2023-08 - Granite Falls ADA Section 504 Self-Evaluation and Program Access Plan**
 - C. AB 083-2023 Presentation -Tribal Affairs Summary and coordination under the Washington State Growth Management Act and HB1717**
- 8. CURRENT BUSINESS**
 - A. AB 084-2023 Consideration of Contract with Gray & Osborne Inc for Construction Management and Administration/Engineering Services related to the Granite Falls WWTP Upgrade**

9. MAYOR'S COMMENTS (5 minutes)
10. COUNCIL COMMENTS (15 minutes)
11. CITY MANAGER (5 minutes)
12. ADJOURNMENT

The City of Granite Falls strives to provide access and services to all members of the public.

**Notice - All proceedings of this meeting are sound recorded
Except Executive Sessions.**

CITY COUNCIL AGENDA BILL

Subject:

AB 079-2023 Approval of August 3, 2023 through August 16, 2023 claims checks #413577 through 413616 and One EFT totaling \$151,446.78

Meeting Date: Wednesday, August 16, 2023

Date Submitted: August 11, 2023

Originating Department: City Treasurer

Action Required:

Approval of consent agenda

Clearances:

☐ Mayor

☐ Police

☐ Public Works

☐ Attorney

Exhibits:

☐ Engineering

☐ Planning

☒ Other: City Manager & Deputy City Manager

Budgeted Amount:

001 Current Expense = \$22,301.93

101 Streets = \$3,013.50

303 Cif/Streets = \$910.29

401 Water = \$80,812.03

402 Cif/Water = \$197.19

403 Sewer = \$41,993.12

405 Storm Drainage = \$1,855.97

630 Trust Agency = \$362.75

Summary Statement:

Claims are for August 3, 2023 through August 16, 2023.

Background:**Recommended Motion:**

- 1) Motion to accept the claims as presented. This can be accomplished as part of the motion to approve the consent agenda.
- 2) Motion to amend the claims and approve the [state change] claims as amended.



GRANITE FALLS WASHINGTON

GATEWAY TO THE MOUNTAIN LOOP

Agenda Bill # _____

CITY COUNCIL AGENDA BILL

Subject:

AB 080-2023 Approval of July 16, 2023 through July 31, 2023 payroll claims checks #27526 through 27529 and Twenty-Four EFT's totaling \$117,553.94

Meeting Date: Wednesday, August 16, 2023

Date Submitted:

Originating Department: City Clerk

Action Required:

Clearances:

☒ Mayor

☒ Police

☒ Public Works

☒ Attorney

Exhibits:

☒ Engineering

☒ Planning

☒ Other: _____

Budgeted Amount:

Summary Statement:

Background:

Recommended Motion:



Agenda Bill # NA

CITY COUNCIL AGENDA BILL

Subject:

Finance and Passport Staff Report

Meeting Date: Wednesday, August 16, 2023

Date Submitted: August 11, 2023

Originating Department: City Treasurer

Action Required:

None

Clearances:

☒ Mayor

☒ Police

☒ Public Works

☒ Attorney

Exhibits:

[July 2023 Operating Funds - General Fund Dashboard](#)

[July 2023 Operating Funds - Street Fund Dashboard](#)

[July 2023 Operating Funds - Water Dashboard](#)

[July 2023 Operating Funds - Sewer Dashboard](#)

[July 2023 Operating Funds - Storm Dashboard](#)

[July 2023 Financials](#)

[July 2023 Financial Fund Summary](#)

[Passport Dashboard](#)

☒ Engineering

☒ Planning

☒ Other: Finance and Passports

Budgeted Amount:

All

Summary Statement:

July 2023, financials are closed.

Included in the attachments are: 1. Passport Services Dashboard through August 10, 2023, 2. July 2023 YTD Financials, 3. July 2023 Fund Summary, 4. July 2023 Operating Funds - Dashboards

Background:

All funds are tracking below or at Budget and the City currently has in cash and investments \$14,845,263.

July, 2023 highlights:

- Passports up \$323K YTD v 2022
- FD up \$15K YTD v 2022
- GF interest +\$98K YTD v 2022 - LGIP at 5.24%
- GF Transfers include \$501K ARPA related and \$218K for Galena St
- Sales and Use Tax Flat
- Water sales up 10.9% due to price increase and seasonality
- Sewer sales up 9.3% due to price increase
- Storm sales up moderately at 0.4%
- First payment for Galena St Extension of \$363,674 (CIF Streets)
- WWTP Design costs at \$1,889K cumulative
- Received \$62.5K Comp Plan Grant money (1 of 2)
- Jail expense up \$26K v 2022
- Planning expense up \$123K v 2022
- Passport expense up \$253K with \$326K gross margin return

Recommended Motion:

None

GENERAL FUND FINANCIAL DASHBOARD

2023

City of Granite Falls - Annual Forecast

JULY 2023 KEY METRICS

General Fund Revenues	General Fund Expense	General Fund End Balance	Tax Revenue	Operating Expense
\$3,568,612 ↑ 2.2% Versus Prior Year 5-Year Trend <small>Passports: +\$22K YTD/YTD - \$15K YTD Interest: +\$99K YTD</small>	\$3,795,308 ↑ 67.5% Versus Prior Year 5-Year Trend <small>Passports: +\$22K Interest: +\$12K Tax: +\$12K Payroll: +\$12K</small>	\$4,031,398 ↓ -5.3% Versus Prior Year 5-Year Trend <small>(\$227K) ARPA</small>	\$2,332,416 ↑ 2.8% Versus Prior Year 5-Year Trend <small>Sales & Use Tax flat/Enterprise tax</small>	\$2,640,816 ↑ 38.8% Versus Prior Year 5-Year Trend <small>Passports, ARPA, Old City Hall, Planning</small>

ALL METRICS

METRIC	THIS YEAR (2023)	LAST YEAR (2022)	% CHANGE	5 YEAR TREND
General Fund Revenues	\$3,568,612.37	\$3,491,819.33	↑ 2.2%	
YTD General Fund Revenues	\$2,072,072.35	\$2,139,883.94	↓ -3.2%	
General Fund Expense	\$3,795,307.91	\$2,265,556.46	↑ 67.5%	
YTD General Fund Expense	\$1,697,087.92	\$1,090,293.51	↑ 55.7%	
General Fund End Balance	\$4,031,398.48	\$4,258,094.01	↓ -5.3%	
YTD General Fund End Balance	\$4,633,078.44	\$4,081,421.57	↑ 13.5%	
Tax Revenue	\$2,332,415.75	\$2,269,872.50	↑ 2.8%	
YTD Tax Revenue	\$1,327,030.41	\$1,279,683.90	↑ 3.7%	
Operating Expense	\$2,640,815.74	\$1,902,667.61	↑ 38.8%	
YTD Operating Expense	\$1,406,156.92	\$989,111.17	↑ 42.2%	

STREET FUND FINANCIAL DASHBOARD

2023

City of Granite Falls - Annual Forecast

JULY 2023 KEY METRICS

Street Fund Revenues	Street Fund Expense	Street Fund End Balance	Tax Revenue	Operating Expense
\$297,106	\$300,208	\$366,605	\$185,133	\$300,208
↑ 2.2%	↑ 1.8%	↓ -0.8%	↑ 0.5%	↑ 1.8%
Versus Prior Year	Versus Prior Year	Versus Prior Year	Versus Prior Year	Versus Prior Year
5-Year Trend	5-Year Trend	5-Year Trend	5-Year Trend	5-Year Trend
2022 Insurance Recovery/Fuel Tax	Payroll/R&M/Prof Svc	Flat		Payroll/R&M/Prof Svc

ALL METRICS

METRIC	THIS YEAR (2023)	LAST YEAR (2022)	% CHANGE	5 YEAR TREND
Street Fund Revenues	\$297,106.30	\$290,741.56	↑ 2.2%	
YTD Street Fund Revenues	\$168,098.32	\$162,400.48	↑ 3.5%	
Street Fund Expense	\$300,208.47	\$295,032.86	↑ 1.8%	
YTD Street Fund Expense	\$173,818.36	\$174,058.93	↓ -0.1%	
Street Fund End Balance	\$366,605.31	\$369,707.49	↓ -0.8%	
YTD Street Fund End Balance	\$363,987.45	\$362,340.34	↑ 0.5%	
Tax Revenue	\$185,133.17	\$184,155.19	↑ 0.5%	
YTD Tax Revenue	\$102,259.83	\$101,115.29	↑ 1.1%	
Operating Expense	\$300,208.47	\$295,032.86	↑ 1.8%	
YTD Operating Expense	\$173,818.36	\$174,058.93	↓ -0.1%	

WATER FUND FINANCIAL DASHBOARD

2023

City of Granite Falls - Annual Forecast

JULY 2023 KEY METRICS

Water Fund Revenues	Water Fund Expense	Water Fund End Balance	Water Sales	Operating Labor
\$1,255,501	\$1,113,473	\$773,462	\$1,101,309	\$310,682
↑ 9.3%	↑ 4.7%	↑ 22.5%	↑ 10.9%	↑ 3.4%
Versus Prior Year	Versus Prior Year	Versus Prior Year	Versus Prior Year	Versus Prior Year
5-Year Trend	5-Year Trend	5-Year Trend	5-Year Trend	5-Year Trend
Seasonality/Pricing Increase	PUD Water/Payroll	Pricing/Transfer fm Gen Fund	Seasonality/Pricing Increase	PUD Water/Payroll

ALL METRICS

METRIC	THIS YEAR (2023)	LAST YEAR (2022)	% CHANGE	5 YEAR TREND
Water Fund Revenues	\$1,255,500.92	\$1,148,485.83	↑ 9.3%	
YTD Water Fund Revenues	\$725,855.65	\$675,175.46	↑ 7.5%	
Water Fund Expense	\$1,113,473.32	\$1,063,364.41	↑ 4.7%	
YTD Water Fund Expense	\$649,515.84	\$553,776.40	↑ 17.3%	
Water Fund End Balance	\$773,461.56	\$631,433.96	↑ 22.5%	
YTD Water Fund End Balance	\$707,773.77	\$667,711.60	↑ 6.0%	
Water Sales	\$1,101,309.02	\$993,379.01	↑ 10.9%	
YTD Water Sales	\$606,086.04	\$574,591.56	↑ 5.5%	
Operating Labor	\$310,681.97	\$300,493.41	↑ 3.4%	
YTD Operating Labor	\$181,231.15	\$172,291.19	↑ 5.2%	

SEWER FUND FINANCIAL DASHBOARD

2023

City of Granite Falls - Annual Forecast

JULY 2023 KEY METRICS

Sewer Fund Revenues	Sewer Fund Expense	Sewer Fund End Balance	Sewer Sales	Operating Labor
\$2,519,121	\$1,584,911	\$2,307,325	\$1,817,638	\$596,452
↑ 48.9%	↑ 7.2%	↑ 68.0%	↑ 9.3%	↑ 4.3%
Versus Prior Year	Versus Prior Year	Versus Prior Year	Versus Prior Year	Versus Prior Year
5-Year Trend	5-Year Trend	5-Year Trend	5-Year Trend	5-Year Trend
Pricing and transfer fm Gen Fund	Payroll/R&M	Pricing and transfer fm Gen Fund	Pricing/Fees	Payroll/R&M

ALL METRICS

METRIC	THIS YEAR (2023)	LAST YEAR (2022)	% CHANGE	5 YEAR TREND
Sewer Fund Revenues	\$2,519,120.95	\$1,691,791.43	↑ 48.9%	
YTD Sewer Fund Revenues	\$1,276,019.54	\$972,192.38	↑ 31.3%	
Sewer Fund Expense	\$1,584,910.93	\$1,477,984.58	↑ 7.2%	
YTD Sewer Fund Expense	\$893,792.34	\$917,146.33	↓ -2.5%	
Sewer Fund End Balance	\$2,307,324.77	\$1,373,114.74	↑ 68.0%	
YTD Sewer Fund End Balance	\$1,755,341.94	\$1,214,353.94	↑ 44.5%	
Sewer Sales	\$1,817,638.24	\$1,663,137.86	↑ 9.3%	
YTD Sewer Sales	\$1,055,276.86	\$969,372.12	↑ 8.9%	
Operating Labor	\$596,452.13	\$571,837.15	↑ 4.3%	
YTD Operating Labor	\$347,930.41	\$328,179.50	↑ 6.0%	

Storm FUND FINANCIAL DASHBOARD

2023

City of Granite Falls - Annual Forecast

JULY 2023 KEY METRICS

Storm Fund Revenues	Storm Fund Expense	Storm Fund End Balance	Storm Fees	Operating Labor
\$332,351	\$152,381	\$964,129	\$226,000	\$85,489
↑ 41.5%	↑ 6.3%	↑ 23.0%	↑ 0.4%	↑ 3.7%
Versus Prior Year	Versus Prior Year	Versus Prior Year	Versus Prior Year	Versus Prior Year
5-Year Trend	5-Year Trend	5-Year Trend	5-Year Trend	5-Year Trend
Stormwater Capacity Grants and Interest	Insurance	Stormwater Capacity Grants and Interest		

ALL METRICS

METRIC	THIS YEAR (2023)	LAST YEAR (2022)	% CHANGE	5 YEAR TREND
Storm Fund Revenues	\$332,350.84	\$234,853.75	↑ 41.5%	
YTD Storm Fund Revenues	\$208,362.99	\$123,844.93	↑ 68.2%	
Storm Fund Expense	\$152,380.81	\$143,318.39	↑ 6.3%	
YTD Storm Fund Expense	\$101,024.35	\$83,895.47	↑ 20.4%	
Storm Fund End Balance	\$964,129.46	\$784,159.43	↑ 23.0%	
YTD Storm Fund End Balance	\$891,498.07	\$732,573.53	↑ 21.7%	
Storm Fees	\$226,000.00	\$225,098.72	↑ 0.4%	
YTD Storm Fees	\$115,075.00	\$122,064.72	↓ -5.7%	
Operating Labor	\$85,489.22	\$82,436.64	↑ 3.7%	
YTD Operating Labor	\$49,868.71	\$47,264.12	↑ 5.5%	

2023 BUDGET POSITION

City Of Granite Falls

Time: 10:32:47 Date: 08/11/2023

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001 Current Expense

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 91 13 00	Beginning Cash & Investment	4,258,094.01	4,258,094.01	0.00	100.0%
308 Beginning Balances		4,258,094.01	4,258,094.01	0.00	100.0%

310 Taxes

311 10 00 00	General Property Tax	531,525.63	296,160.57	235,365.06	55.7%
313 11 00 00	Local Retail Sales & Use Tax	744,012.22	422,424.43	321,587.79	56.8%
313 71 00 00	Local Criminal Justice	111,266.51	65,167.94	46,098.57	58.6%
316 40 01 00	Utility Tax - Water Fund	194,416.00	114,257.98	80,158.02	58.8%
316 40 02 00	Utility Tax - Sewer Fund	350,614.52	208,522.00	142,092.52	59.5%
316 40 03 00	Utility Tax - Electric	193,658.07	121,095.85	72,562.22	62.5%
316 40 04 00	Utility Tax - Gas	77,669.84	77,816.76	(146.92)	100.2%
316 40 05 00	Utility Tax - Phone	40,980.39	21,584.88	19,395.51	52.7%
337 00 00 00	Excise Tax-Private Harvest	34.27	14.59	19.68	42.6%
310 Taxes		2,244,177.45	1,327,045.00	917,132.45	59.1%

320 Licenses & Permits

321 91 01 00	Franchise Fees - Garbage (7%)	67,443.91	41,914.89	25,529.02	62.1%
321 91 02 00	Franchise Fees - Cable (5%)	66,813.78	30,166.21	36,647.57	45.1%
321 99 00 00	Business Licenses	25,126.36	14,396.25	10,730.11	57.3%
322 10 00 00	Building Permits	25,000.00	7,105.33	17,894.67	28.4%
322 10 01 00	Plumbing Permits	1,000.00	960.20	39.80	96.0%
322 10 02 00	Mechanical Permits	5,000.00	1,929.50	3,070.50	38.6%
322 10 03 00	Grading Permits	0.00	3,269.00	(3,269.00)	0.0%
322 30 00 00	Animal Licenses	300.00	78.00	222.00	26.0%
322 90 00 00	Concealed Pistol Licenses	500.00	36.00	464.00	7.2%
322 90 01 00	Peddler's License	50.00	100.00	(50.00)	200.0%
322 91 58 00	Land Use Permits	200.00	750.00	(550.00)	375.0%
322 91 58 01	Sign Permits	200.00	300.00	(100.00)	150.0%
322 91 58 02	Special Event Permit	25.00	175.00	(150.00)	700.0%
320 Licenses & Permits		191,659.05	101,180.38	90,478.67	52.8%

330 Intergovernmental Revenues

334 03 10 00	SMP Grant - DOE	60,000.00	0.00	60,000.00	0.0%
334 04 20 03	2024 DOC GMA Periodic Update Grant	0.00	62,500.00	(62,500.00)	0.0%
335 00 91 00	PUD Privilege Tax	23,142.59	23,733.76	(591.17)	102.6%
336 00 98 00	City-County Assistance	10,330.13	144.13	10,186.00	1.4%
336 06 21 00	Criminal Justice - Pop	1,579.45	1,262.04	317.41	79.9%
336 06 26 00	Criminal Justice - Special Prog.	5,770.17	4,457.78	1,312.39	77.3%
336 06 42 00	Marijuana Excise Tax	25,733.25	12,349.24	13,384.01	48.0%
336 06 51 00	DUI - Cities	450.00	168.55	281.45	37.5%
336 06 94 00	Liquor / Beer Excise Tax	32,756.67	25,224.71	7,531.96	77.0%
336 06 95 00	Liquor Control Board Profits	34,674.71	17,985.69	16,689.02	51.9%
337 00 00 06	ILA with SNOCO FD 17 for Accounting Services	30,066.07	19,475.73	10,590.34	64.8%
330 Intergovernmental Revenues		224,503.04	167,301.63	57,201.41	74.5%

340 Charges For Goods And Services

2023 BUDGET POSITION

City Of Granite Falls

Time: 10:32:47 Date: 08/11/2023

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001 Current Expense Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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340 Charges For Goods And Services

341 81 00 01	Records & Copy Services	50.00	639.00	(589.00)	1278.0%
341 99 00 00	Passport & Naturalization Fee	444,063.24	239,417.61	204,645.63	53.9%
341 99 00 01	Passport Photo Fees	208,069.44	113,613.40	94,456.04	54.6%
342 10 21 00	Fingerprinting	250.00	289.75	(39.75)	115.9%
345 81 00 00	Plan / Engr Land Use Review Fees	300.00	1,250.00	(950.00)	416.7%
345 83 00 00	Plan Check Fees	30,000.00	4,837.07	25,162.93	16.1%
340 Charges For Goods And Services		682,732.68	360,046.83	322,685.85	52.7%

350 Fines And Penalties

353 10 00 00	Traffic Violations	100.00	1,480.00	(1,380.00)	1480.0%
353 10 01 00	District Court Fines	4,000.00	2,377.99	1,622.01	59.4%
359 00 49 00	NSF Check Fees	800.00	0.00	800.00	0.0%
350 Fines And Penalties		4,900.00	3,857.99	1,042.01	78.7%

360 Interest And Other Earnings

361 11 01 00	Interest - Investments	134,218.34	106,153.45	28,064.89	79.1%
361 40 00 00	Interest - Local Sales Tax	400.00	1,157.20	(757.20)	289.3%
361 40 01 00	Interest - Property Tax	200.00	865.02	(665.02)	432.5%
362 00 00 00	Lease And Rentals	1,500.00	0.00	1,500.00	0.0%
369 91 00 00	Other Misc. Revenues	1,000.00	2,318.18	(1,318.18)	231.8%
360 Interest And Other Earnings		137,318.34	110,493.85	26,824.49	80.5%

380 Non Revenues

382 30 01 02	Land Use Deposits Passthrough	21,208.99	2,146.67	19,062.32	10.1%
382 30 01 03	Permit Engineering Passthrough	2,378.69	0.00	2,378.69	0.0%
380 Non Revenues		23,587.68	2,146.67	21,441.01	9.1%

Fund Revenues: 7,766,972.25 6,330,166.36 1,436,805.89 81.5%

Expenditures	Amt Budgeted	Expenditures	Remaining
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511 Legislative

511 30 41 00	Official Publication Services	1,097.13	708.64	388.49	64.6%
511 60 10 00	Salaries - Council	18,000.00	9,464.00	8,536.00	52.6%
511 60 20 00	Benefits - Council	1,404.83	724.00	680.83	51.5%
511 60 31 00	Office / Operating Supplies	100.00	89.92	* 10.08	89.9%
511 60 43 00	Travel	0.00	519.54	(519.54)	0.0%
511 60 49 00	Training	2,000.00	755.59	1,244.41	37.8%
511 70 41 00	Prof. Svs-Lobby Consultant	12,000.00	1,000.00	11,000.00	8.3%
511 Legislative		34,601.96	13,261.69	21,340.27	38.3%

512 Judicial

512 50 41 00	Cascade District Court	3,000.00	3,737.94	(737.94)	124.6%
512 60 10 00	Salaries & Wages	13,128.72	7,679.82	5,448.90	58.5%
512 60 20 00	Benefits	5,075.88	2,752.45	2,323.43	54.2%

2023 BUDGET POSITION

City Of Granite Falls

Time: 10:32:47 Date: 08/11/2023

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001 Current Expense

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
512 Judicial				
512 Judicial	21,204.60	14,170.21	7,034.39	66.8%
513 Executive				
513 10 10 01 Salaries-City Manager	59,992.59	36,569.40	23,423.19	61.0%
513 10 20 01 Benefits-City Manager	18,701.10	10,457.11	8,243.99	55.9%
513 10 42 00 Communications - Executive	600.00	374.22	225.78	62.4%
513 10 43 00 Travel	1,000.00	0.00	1,000.00	0.0%
513 10 43 01 Mileage Reimbursement	500.00	548.89	(48.89)	109.8%
513 10 49 00 Training	2,000.00	426.93	1,573.07	21.3%
513 10 49 02 Prof. Membership Fees	1,000.00	390.00	610.00	39.0%
513 Executive	83,793.69	48,766.55	35,027.14	58.2%
514 Financial And Recording				
514 20 11 00 Passport Salaries & Wages	242,623.68	143,156.28	99,467.40	59.0%
514 20 20 00 Passport Benefits	127,915.06	75,161.98	52,753.08	58.8%
514 23 41 03 Software License And Support	15,000.00	751.84	14,248.16	5.0%
000	385,538.74	219,070.10	166,468.64	56.8%
514 23 10 00 Salaries & Wages	50,683.14	29,693.98	20,989.16	58.6%
514 23 20 00 Benefits	16,642.77	9,095.93	7,546.84	54.7%
514 23 31 00 Office / Operating Supplies - Passports	12,000.00	6,299.38	5,700.62	52.5%
514 23 41 00 Professional Services - Passports	1,000.00	26,647.05	(25,647.05)	2664.7%
514 23 41 01 Professional Services - Audit	13,830.54	2,316.17	11,514.37	16.7%
514 23 41 02 Professional Services - Finance	0.00	306.59	(306.59)	0.0%
514 23 42 00 Communications - Treasurer	1,000.00	374.22	625.78	37.4%
514 23 49 00 Membership Fees - Treasurer	0.00	75.00	(75.00)	0.0%
514 23 49 01 Bank Charges	3,366.12	5,943.55	(2,577.43)	176.6%
023 Financial Services	98,522.57	80,751.87	17,770.70	82.0%
514 25 10 00 Salaries & Wages - Clerk	68,588.03	38,308.85	30,279.18	55.9%
514 25 20 00 Benefits - Clerk	26,686.08	14,741.86	11,944.22	55.2%
514 25 31 00 Office / Operating Supplies - Clerk	500.00	241.33	258.67	48.3%
514 25 41 00 Professional Services - Misc.	400.00	136.64	263.36	34.2%
514 25 41 02 Professional Services - Publishing	4,000.00	932.56	3,067.44	23.3%
514 25 42 00 Communications - Clerk	500.00	374.22	125.78	74.8%
514 25 43 00 Travel - Clerk	0.00	369.90	(369.90)	0.0%
514 25 43 01 Mileage Reimbursement - Clerk	0.00	320.30	(320.30)	0.0%
514 25 49 00 Professional Membership Fees - Clerk	1,000.00	100.00	900.00	10.0%
514 25 49 01 Professional Service - Recording Fees	1,000.00	0.00	1,000.00	0.0%
514 25 49 02 Other Operating Expense - Clerk	200.00	0.00	200.00	0.0%
514 25 49 05 Training / Staff Development - Clerk	2,500.00	1,200.00	1,300.00	48.0%
025 Records Services	105,374.11	56,725.66	48,648.45	53.8%
514 40 41 00 Election Costs	7,255.00	0.00	7,255.00	0.0%
040 Election Services	7,255.00	0.00	7,255.00	0.0%
514 90 41 00 Voter Registration Costs	5,049.00	5,711.62	(662.62)	113.1%
090 Voter Services	5,049.00	5,711.62	(662.62)	113.1%

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City Of Granite Falls

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001 Current Expense Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining
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514 Financial And Recording

514 Financial And Recording	601,739.42	362,259.25	239,480.17	60.2%
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515 Legal Services

515 41 41 00 Legal Services - Criminal Prosecution	10,000.00	6,115.69	3,884.31	61.2%
515 41 41 02 Legal Services - Civil	45,000.00	23,449.87	21,550.13	52.1%
515 93 41 01 Legal Services - Criminal Defense	10,000.00	896.00	9,104.00	9.0%
515 Legal Services	65,000.00	30,461.56	34,538.44	46.9%

517 Other Admin

517 20 20 00 Health Insurance - LEOFF I	9,500.00	6,697.01	2,802.99	70.5%
517 Other Admin	9,500.00	6,697.01	2,802.99	70.5%

518 Central Services

518 20 44 00 Taxes/Assessments	2,500.00	1,680.00	820.00	67.2%
518 30 10 00 Salaries & Wages	17,524.96	9,796.12	7,728.84	55.9%
518 30 20 00 Benefits	8,250.40	4,460.00	3,790.40	54.1%
518 30 31 00 Office / Operating Supplies - City Hall	18,000.00	7,542.67	10,457.33	41.9%
518 30 31 99 COVID-19 Expenses	89,959.94	0.00	89,959.94	0.0%
518 30 35 00 Small Tools And Minor Equipment	3,500.00	2,879.00	621.00	82.3%
518 30 41 00 Professional Services - Misc	45,308.19	3,837.91	41,470.28	8.5%
518 30 41 01 Professional Svcs-Custodial	8,000.00	4,529.08	3,470.92	56.6%
518 30 41 02 Professional Services-Copier	1,209.72	1,781.29	(571.57)	147.2%
518 30 42 00 Communication	8,795.84	1,460.77	7,335.07	16.6%
518 30 42 01 Postage	7,000.00	14,342.39	(7,342.39)	204.9%
518 30 46 00 Insurance - City Hall	32,359.85	40,872.75	(8,512.90)	126.3%
518 30 47 00 City Utilities - Water - City Hall	6,831.36	3,379.58	3,451.78	49.5%
518 30 47 03 PUD - Old City Hall	809.48	2,642.43	(1,832.95)	326.4%
518 30 47 04 PUD - Decorative Street Lighting	2,459.53	783.17	1,676.36	31.8%
518 30 47 05 PUD - New City Hall/Civic Ctr	9,066.03	7,338.77	1,727.26	80.9%
518 30 48 00 Bldg. Repairs & Maint-City Hall	155,000.00	5,389.27	149,610.73	3.5%
518 30 49 00 Annual Agency Membership Fees	6,315.00	5,540.00	775.00	87.7%
518 86 41 00 Professional Services - IT	3,539.59	2,621.03	918.56	74.0%
518 90 49 00 Miscellaneous	0.00	25.00	(25.00)	0.0%
518 Central Services	426,429.89	120,901.23	305,528.66	28.4%

521 Law Enforcement

521 10 46 00 Insurance	7,416.90	16,349.10	(8,932.20)	220.4%
010 Administration	7,416.90	16,349.10	(8,932.20)	220.4%
521 20 31 01 Operating Supplies	2,000.00	1,957.34	42.66	97.9%
521 20 35 00 Small Tools & Equipment	100.00	0.00	100.00	0.0%
521 20 41 00 Professional Services-Misc	0.00	676.05	(676.05)	0.0%
521 20 41 01 Intergovt-Sheriff Contract	813,986.00	380,918.25	433,067.75	46.8%
521 20 41 03 Intergovt-Animal Services	1,000.00	500.00	500.00	50.0%
521 20 41 04 Intergovt-WSP Services	1,000.00	0.00	1,000.00	0.0%

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City Of Granite Falls

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001 Current Expense Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining
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521 Law Enforcement

020 Police Operations	818,086.00	384,051.64	434,034.36	46.9%
521 30 41 01 Drug Task Force Contribution	1,748.00	0.00	1,748.00	0.0%
521 30 49 00 Crime Prevention	1,025.00	0.00	1,025.00	0.0%
030 Crime Prevention	2,773.00	0.00	2,773.00	0.0%
521 40 49 01 Training / Staff Development	2,000.00	0.00	2,000.00	0.0%
040 Training	2,000.00	0.00	2,000.00	0.0%
521 50 41 01 Professional Svcs-Custodial	6,000.00	1,823.98	4,176.02	30.4%
521 50 47 00 PUD	4,000.00	3,231.45	768.55	80.8%
521 50 47 01 City Utilities - Water	1,328.40	2,191.50	(863.10)	165.0%
521 50 48 03 Building Repairs & Maintenance	1,000.00	2,813.06	(1,813.06)	281.3%
050 Facilities	12,328.40	10,059.99	2,268.41	81.6%
521 Law Enforcement	842,604.30	410,460.73	432,143.57	48.7%

522 Fire Control

522 10 44 00 Forest Land Assessment	42.64	83.16	(40.52)	195.0%
010 Administration	42.64	83.16	(40.52)	195.0%
522 30 41 00 Arson Interlocal	461.76	1,288.00	(826.24)	278.9%
030 Fire Prevention & Investigatio	461.76	1,288.00	(826.24)	278.9%
522 Fire Control	504.40	1,371.16	(866.76)	271.8%

523 Jail Costs

523 60 41 00 Jails	75,621.62	35,569.47	40,052.15	47.0%
523 Jail Costs	75,621.62	35,569.47	40,052.15	47.0%

524 Protective Inspections

524 20 41 00 Prof. Svcs - Building Inspections	12,000.00	5,610.00	6,390.00	46.8%
524 20 49 00 Miscellaneous	0.00	845.00	(845.00)	0.0%
524 Protective Inspections	12,000.00	6,455.00	5,545.00	53.8%

525 Emergency Services

525 60 41 00 Emergency Services	6,500.00	4,885.50	1,614.50	75.2%
525 Emergency Services	6,500.00	4,885.50	1,614.50	75.2%

528 Comm/Alarms/Dispatch

522 20 41 00 800 MHZ Capital Assessment	5,413.00	0.00	5,413.00	0.0%
528 00 42 01 SnoPac Dispatch	63,762.95	37,429.56	26,333.39	58.7%
060 Operations - Contracted Servic	69,175.95	37,429.56	31,746.39	54.1%

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001 Current Expense

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
528 Comm/Alarms/Dispatch				
528 Comm/Alarms/Dispatch	69,175.95	37,429.56	31,746.39	54.1%
553 Conservation				
553 70 41 00 Pollution Control	2,877.18	3,062.00	(184.82)	106.4%
553 Conservation	2,877.18	3,062.00	(184.82)	106.4%
557 Community Services				
557 30 41 01 Sno.County Tourism - Annual Fee	230.00	0.00	230.00	0.0%
557 30 41 02 Historical Society - Annual Fee	750.00	750.00	0.00	100.0%
557 Community Services	980.00	750.00	230.00	76.5%
558 Planning & Community Devel				
558 50 10 00 Salaries & Wages-Permits	191,102.96	113,353.76	77,749.20	59.3%
558 50 20 00 Personnel Benefits-Permits	69,428.91	40,479.69	28,949.22	58.3%
558 50 41 01 Prof. Svcs - Plan Review	15,000.00	5,907.88	9,092.12	39.4%
558 60 31 00 Office Supplies-Planning	0.00	29.51	(29.51)	0.0%
558 60 31 02 Operating Supplies	2,000.00	0.00	2,000.00	0.0%
558 60 41 00 Planning Consultant	60,000.00	20,807.50	39,192.50	34.7%
558 60 41 01 Prof. Svcs-Special Projects	0.00	2,450.00	(2,450.00)	0.0%
558 60 41 02 Advertising	1,000.00	0.00	1,000.00	0.0%
558 60 41 03 Professional Services - Engineer	12,000.00	3,883.85	8,116.15	32.4%
558 60 41 04 Prof. Svcs-Plan/Code Enforc	12,000.00	0.00	12,000.00	0.0%
558 60 43 01 Planning Mileage Reimbursement	500.00	0.00	500.00	0.0%
558 60 49 01 Training & Conferences	2,500.00	0.00	2,500.00	0.0%
558 60 49 04 Housing Committee-annual Fee	2,627.08	1,890.00	737.08	71.9%
558 Planning & Community Devel	368,158.95	188,802.19	179,356.76	51.3%
560 Social Services				
562 00 41 00 Public Health -Intgov't Svcs	4,711.93	0.00	4,711.93	0.0%
566 66 41 00 Alcoholism	1,315.08	683.76	631.32	52.0%
569 69 41 00 Aging/Disability Svcs - Senior Center	750.00	750.00	0.00	100.0%
560 Social Services	6,777.01	1,433.76	5,343.25	21.2%
573 Cultural & Community Activities				
573 90 41 00 Community Events	2,500.00	0.00	2,500.00	0.0%
573 Cultural & Community Activities	2,500.00	0.00	2,500.00	0.0%
576 Park Facilities				
576 80 10 00 Salaries & Wages	81,257.32	46,197.93	35,059.39	56.9%
576 80 20 00 Benefits	35,577.36	19,762.89	15,814.47	55.5%
576 80 31 03 Operating Supplies	3,895.00	3,549.80	345.20	91.1%
576 80 32 00 Fuel	1,537.50	1,191.07	346.43	77.5%
576 80 35 00 Small Tools/Minor Equip.	512.50	130.72	381.78	25.5%
576 80 41 00 Prof. Svcs- DOC Inmates	525.68	481.47	44.21	91.6%

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001 Current Expense		Months: 01 To: 07			
Expenditures		Amt Budgeted	Expenditures	Remaining	
576 Park Facilities					
576 80 47 00	PUD-Utilities-Frank Mason Park	1,575.00	1,101.75	473.25	70.0%
576 80 47 01	City Utilities - Water	4,937.68	2,789.34	2,148.34	56.5%
576 80 47 02	PUD Electrical-Jack Webb	693.59	765.23	(71.64)	110.3%
576 80 48 00	Repairs & Maintenance	4,612.50	2,117.71	2,494.79	45.9%
576 80 49 01	Park Facilities - Miscellaneous	0.00	3,255.00	(3,255.00)	0.0%
576 Park Facilities		135,124.13	81,342.91	53,781.22	60.2%
580 Non Expenditures					
582 30 00 00	Payroll Clearing Account	0.00	428.53	(428.53)	0.0%
582 30 00 01	Developer Costs Passthrough	21,208.99	5,231.65	15,977.34	24.7%
582 30 00 04	Engineering Costs Passthrough	2,378.69	0.00	2,378.69	0.0%
580 Non Expenditures		23,587.68	5,660.18	17,927.50	24.0%
591 Redemption Of Debt					
591 59 70 00	City Hall/Civic Ctr: Principal	195,000.00	0.00	195,000.00	0.0%
592 18 80 00	Interest/Tax City Copier Lease	0.00	168.96	(168.96)	0.0%
592 59 80 00	City Hall/Civic Ctr Interest	65,578.00	32,248.00	33,330.00	49.2%
591 Redemption Of Debt		260,578.00	32,416.96	228,161.04	12.4%
594 Capital Expenses					
591 18 70 00	City Hall Copier Lease	0.00	1,876.80	(1,876.80)	0.0%
591 18 70 01	Postage Meter Lease-City	1,265.42	617.42	648.00	48.8%
594 18 64 01	Machinery & Equipment-City	2,120.00	0.00	2,120.00	0.0%
594 76 63 00	Park Improvements	10,000.00	0.00	10,000.00	0.0%
594 76 64 01	Parks Mach & Equip	1,025.00	0.00	1,025.00	0.0%
594 76 64 02	Mach/Equipment-Vehicle	60,000.00	0.00	60,000.00	0.0%
594 Capital Expenses		74,410.42	2,494.22	71,916.20	3.4%
597 Interfund Transfers					
597 00 11 00	Transfer to Water Fund	105,180.17	105,180.17	0.00	100.0%
597 00 12 00	Operating Trf To Capital Improve.	28,000.00	0.00	28,000.00	0.0%
597 00 15 00	Operating Trf to Sewer Fund (403)	183,256.61	183,256.61	0.00	100.0%
597 00 16 00	Operating Trf To Streets Fund (101)	501,573.06	0.00	501,573.06	0.0%
597 Interfund Transfers		818,009.84	288,436.78	529,573.06	35.3%
999 Ending Balance					
508 91 13 00	Ending Cash & Investments	3,825,293.21	0.00	3,825,293.21	0.0%
999 Ending Balance		3,825,293.21	0.00	3,825,293.21	0.0%
Fund Expenditures:		7,766,972.25	1,697,087.92	6,069,884.33	21.9%

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001 Current Expense			Months: 01 To: 07
Fund Excess/(Deficit):	0.00	4,633,078.44	

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101 Streets		Months: 01 To: 07			
Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 12 00	Estimated Beginning Balance	369,707.49	369,707.49	0.00	100.0%
308 Beginning Balances		369,707.49	369,707.49	0.00	100.0%
310 Taxes					
311 10 01 00	Real & Personal Property Taxes	93,798.70	52,263.63	41,535.07	55.7%
317 60 00 00	Vehicle Fees TBD	84,914.28	49,996.20	34,918.08	58.9%
310 Taxes		178,712.98	102,259.83	76,453.15	57.2%
320 Licenses & Permits					
322 40 00 00	Street & Curb Right-of-Way Permits	6,000.00	4,058.00	1,942.00	67.6%
320 Licenses & Permits		6,000.00	4,058.00	1,942.00	67.6%
330 Intergovernmental Revenues					
336 00 71 00	Multimodal Transportation	5,907.67	3,054.43	2,853.24	51.7%
336 00 87 00	Fuel Tax	86,136.42	48,170.64	37,965.78	55.9%
330 Intergovernmental Revenues		92,044.09	51,225.07	40,819.02	55.7%
340 Charges For Goods And Services					
345 89 00 01	Other Planning And Development - Inspections	0.00	250.00	(250.00)	0.0%
340 Charges For Goods And Services		0.00	250.00	(250.00)	0.0%
360 Interest And Other Earnings					
361 11 02 00	Investment Interest	3,648.69	8,645.42	(4,996.73)	236.9%
369 91 01 00	Miscellaneous Revenue	0.00	660.00	(660.00)	0.0%
360 Interest And Other Earnings		3,648.69	9,305.42	(5,656.73)	255.0%
398 Insurance Recovery					
395 20 00 01	Insurance Recovery	0.00	1,000.00	(1,000.00)	0.0%
398 Insurance Recovery		0.00	1,000.00	(1,000.00)	0.0%
Fund Revenues:		650,113.25	537,805.81	112,307.44	82.7%
Expenditures		Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance					
542 30 10 00	Salaries & Wages	131,407.16	74,318.21	57,088.95	56.6%
542 30 20 00	Benefits	56,387.83	31,041.71	25,346.12	55.1%
542 30 21 00	Uniforms & Clothing	1,000.00	145.53	854.47	14.6%
542 30 31 00	Office Supplies	100.00	30.66	69.34	30.7%
542 30 31 01	Operating Supplies	5,000.00	1,635.51	3,364.49	32.7%
542 30 32 00	Fuel	3,873.33	1,938.93	1,934.40	50.1%
542 30 35 00	Small Tool & Equipment	1,000.00	486.37	513.63	48.6%

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101 Streets		Months: 01 To: 07			
Expenditures		Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance					
542 30 41 09	Prof. Svcs-Asphalt/Potholes	5,000.00	0.00	5,000.00	0.0%
542 30 41 11	Prof. Svcs-Street Light Repairs	1,018.53	1,338.41	(319.88)	131.4%
542 30 45 00	Equipment Rentals & Leases	500.00	0.00	500.00	0.0%
542 30 48 00	Repairs & Maintenance	5,000.00	7,526.95	(2,526.95)	150.5%
542 61 48 00	Sidewalks Repairs & Maintenance	5,000.00	0.00	5,000.00	0.0%
542 63 47 00	PUD - Street Lighting	31,857.39	16,725.03	15,132.36	52.5%
542 64 41 05	Professional Services - Street Striping	11,300.00	0.00	11,300.00	0.0%
542 64 48 00	Traffic Control Devices	15,000.00	5,380.24	9,619.76	35.9%
542 66 48 00	Snow & Ice Control	1,500.00	0.00	1,500.00	0.0%
542 70 41 06	Prof. Svcs - Shoulder / Brush Mower	10,000.00	0.00	10,000.00	0.0%
542 Streets - Maintenance		284,944.24	140,567.55	144,376.69	49.3%
543 Streets Admin & Overhead					
543 10 41 01	Professional Services - Other (BIAS)	5,313.00	9,145.60	(3,832.60)	172.1%
543 10 41 02	Prof Svcs - DOC Inmates	816.34	466.65	349.69	57.2%
543 10 43 01	Training / Staff Development	500.00	0.00	500.00	0.0%
543 30 42 00	Communications	1,500.00	629.38	870.62	42.0%
543 30 46 00	Insurance	11,557.50	20,436.37	(8,878.87)	176.8%
543 30 49 01	Membership Fees	75.00	63.50	11.50	84.7%
543 30 49 02	Miscellaneous-damages	0.00	869.71	(869.71)	0.0%
543 50 48 01	Vehicle / Fleet Maintenance	941.92	1,639.60	(697.68)	174.1%
543 Streets Admin & Overhead		20,703.76	33,250.81	(12,547.05)	160.6%
544 Road & Street Operations					
544 70 49 00	Miscellaneous	45.00	0.00	45.00	0.0%
544 Road & Street Operations		45.00	0.00	45.00	0.0%
999 Ending Balance					
508 51 12 00	Ending Cash & Investments	344,420.25	0.00	344,420.25	0.0%
999 Ending Balance		344,420.25	0.00	344,420.25	0.0%
Fund Expenditures:		650,113.25	173,818.36	476,294.89	26.7%
Fund Excess/(Deficit):		0.00	363,987.45		

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102 Park Impact Fees Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 31 01 00 Beginning Cash & Investments	48,193.03	48,193.03	0.00	100.0%
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308 Beginning Balances	48,193.03	48,193.03	0.00	100.0%
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360 Interest And Other Earnings

361 11 00 01 Investment Interest	484.72	1,035.01	(550.29)	213.5%
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360 Interest And Other Earnings	484.72	1,035.01	(550.29)	213.5%
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Fund Revenues:	48,677.75	49,228.04	(550.29)	101.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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999 Ending Balance

508 31 01 00 Ending Balance	48,677.75	0.00	48,677.75	0.0%
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999 Ending Balance	48,677.75	0.00	48,677.75	0.0%
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Fund Expenditures:	48,677.75	0.00	48,677.75	0.0%
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Fund Excess/(Deficit):	0.00	49,228.04
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2023 BUDGET POSITION

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303 Cif / Streets Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 51 09 00	Beginning Cash & Investment	1,167,901.36	1,167,901.36	0.00	100.0%
308 Beginning Balances		1,167,901.36	1,167,901.36	0.00	100.0%

330 Intergovernmental Revenues

334 03 80 11	TIB Grant - Galena Street Extension - 6-P-820(010)-1	690,000.00	0.00	690,000.00	0.0%
334 03 80 13	TIB Grant - 2-P-820(008)-1 N Alder Ave Overlay, Stanly St to Alpine S	408,000.00	0.00	408,000.00	0.0%
334 03 80 14	TIB Grant - P-P-820(P05)-1 W Stanly St Sidewalk, Jordan Rd to Prospect Ave	496,400.00	0.00	496,400.00	0.0%
330 Intergovernmental Revenues		1,594,400.00	0.00	1,594,400.00	0.0%

340 Charges For Goods And Services

345 84 01 00	Mitigation 60% Developer.	25,000.00	0.00	25,000.00	0.0%
345 84 02 00	Mitigation 60% Cemex	22,336.17	10,140.37	12,195.80	45.4%
345 84 05 00	Mitigation 60% Lake Industries	24,955.92	6,198.78	18,757.14	24.8%
340 Charges For Goods And Services		72,292.09	16,339.15	55,952.94	22.6%

360 Interest And Other Earnings

361 11 04 00	Investment Interest	13,099.03	29,244.25	(16,145.22)	223.3%
360 Interest And Other Earnings		13,099.03	29,244.25	(16,145.22)	223.3%

397 Interfund Transfers

397 00 00 00	Transfer From REET Cap Impr. Fund	300,000.00	0.00	300,000.00	0.0%
397 00 00 17	Transfer from General Fund	501,573.06	0.00	501,573.06	0.0%
397 Interfund Transfers		801,573.06	0.00	801,573.06	0.0%

Fund Revenues:	3,649,265.54	1,213,484.76	2,435,780.78	33.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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544 Road & Street Operations

544 20 41 07	Professional Services - Engineering	2,000.00	0.00	2,000.00	0.0%
544 Road & Street Operations		2,000.00	0.00	2,000.00	0.0%

594 Capital Expenses

595 10 41 03	Galena Extension - Design	0.00	43,338.59	(43,338.59)	0.0%
595 10 41 05	Park and Ride - Design	50,000.00	0.00	50,000.00	0.0%
595 30 63 16	TIB Grant - Galena Street Extension - 6-P-820(010)-1	2,586,419.67	370,246.70	2,216,172.97	14.3%
595 30 63 18	TIB Grant - 2-P-820(008)-1 N Alder Ave Overlay, Stanly ST to Alpine St	429,500.00	17,634.85	411,865.15	4.1%
595 30 63 19	TIB Grant P-P-820(P05)-1 W Stanley St Sidewalk, Jordan Rd to Prospect Ave	522,600.03	0.00	522,600.03	0.0%

2023 BUDGET POSITION

City Of Granite Falls

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303 Cif / Streets

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenses				
594 Capital Expenses	3,588,519.70	431,220.14	3,157,299.56	12.0%
595 Capital Improvements				
595 20 61 00 Land Acquisition - Galena Ext.	0.00	659.40	(659.40)	0.0%
595 Capital Improvements	0.00	659.40	(659.40)	0.0%
999 Ending Balance				
508 51 09 00 Ending Cash & Investment	58,745.84	0.00	58,745.84	0.0%
999 Ending Balance	58,745.84	0.00	58,745.84	0.0%
Fund Expenditures:	3,649,265.54	431,879.54	3,217,386.00	11.8%
Fund Excess/(Deficit):	0.00	781,605.22		

2023 BUDGET POSITION

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304 Cif / Arterial/alternate Route Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 31 02 00	Beginning Cash & Investment	57,644.83	57,644.83	0.00	100.0%
308 Beginning Balances		57,644.83	57,644.83	0.00	100.0%

340 Charges For Goods And Services

345 84 00 01	Mitigation 40% Developer	20,000.00	0.00	20,000.00	0.0%
345 84 00 02	Mitigation 40% Cemex	18,434.03	6,760.25	11,673.78	36.7%
345 84 00 05	Mitigation 40% Lake Industries	15,882.70	4,132.51	11,750.19	26.0%
340 Charges For Goods And Services		54,316.73	10,892.76	43,423.97	20.1%

360 Interest And Other Earnings

361 11 05 00	Investment Interest	543.42	1,353.22	(809.80)	249.0%
360 Interest And Other Earnings		543.42	1,353.22	(809.80)	249.0%

Fund Revenues:		112,504.98	69,890.81	42,614.17	62.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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595 Capital Improvements

595 30 63 00	City Share Snohomish Cty	100,000.00	0.00	100,000.00	0.0%
595 Capital Improvements		100,000.00	0.00	100,000.00	0.0%

999 Ending Balance

508 31 02 00	Ending Cash & Investment	12,504.98	0.00	12,504.98	0.0%
999 Ending Balance		12,504.98	0.00	12,504.98	0.0%

Fund Expenditures:		112,504.98	0.00	112,504.98	0.0%
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Fund Excess/(Deficit):		0.00	69,890.81
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305 Capital Improvement

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 51 11 00	Beginning Cash & Investment	34,971.10	34,971.10	0.00	100.0%
308	Beginning Balances	34,971.10	34,971.10	0.00	100.0%

330 Intergovernmental Revenues

337 00 00 05	SnoCo DCNR REET 2 - Frank Mason Park Improvements	43,000.00	0.00	43,000.00	0.0%
330	Intergovernmental Revenues	43,000.00	0.00	43,000.00	0.0%

360 Interest And Other Earnings

361 11 06 00	Investment Interest	606.54	572.27	34.27	94.3%
360	Interest And Other Earnings	606.54	572.27	34.27	94.3%

397 Interfund Transfers

397 00 12 00	Interfund Trnf From Current Expense	28,000.00	0.00	28,000.00	0.0%
397	Interfund Transfers	28,000.00	0.00	28,000.00	0.0%

Fund Revenues:		106,577.64	35,543.37	71,034.27	33.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenses

594 59 62 08	Capital Expenditures/Expenses - PW Pole Building	25,000.00	0.00	25,000.00	0.0%
594 76 63 05	Park Improvements - Frank Mason Park - SnoCo DCNR REET 2	55,600.00	35,129.67	20,470.33	63.2%
594	Capital Expenses	80,600.00	35,129.67	45,470.33	43.6%

999 Ending Balance

508 51 11 00	Ending Cash & Investments	25,977.64	0.00	25,977.64	0.0%
999	Ending Balance	25,977.64	0.00	25,977.64	0.0%

Fund Expenditures:		106,577.64	35,129.67	71,447.97	33.0%
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Fund Excess/(Deficit):	0.00	413.70
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2023 BUDGET POSITION

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306 REET Capital Improvement Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 31 03 00	Beginning Cash & Investment	672,578.78	672,578.74	0.04	100.0%
308 Beginning Balances		672,578.78	672,578.74	0.04	100.0%

310 Taxes

318 34 00 01	Real Estate Excise Tax-1st 1/2%	114,287.50	64,397.82	49,889.68	56.3%
318 35 00 01	Real Estate Excise Tax-2nd 1/2%	114,287.50	64,397.80	49,889.70	56.3%
310 Taxes		228,575.00	128,795.62	99,779.38	56.3%

360 Interest And Other Earnings

361 11 00 06	Investment Interest	5,815.87	16,631.62	(10,815.75)	286.0%
360 Interest And Other Earnings		5,815.87	16,631.62	(10,815.75)	286.0%

Fund Revenues:		906,969.65	818,005.98	88,963.67	90.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenses

594 59 61 11	Capital Land Acquisition - REET 2 - Park Land (Christ's Community Church	0.00	101,260.75	(101,260.75)	0.0%
594 59 61 13	Capital Land Acquisition - Church Property	120,000.00	0.00	120,000.00	0.0%
594 Capital Expenses		120,000.00	101,260.75	18,739.25	84.4%

597 Interfund Transfers

597 00 01 03	Transfers-Out -Cif/Streets Road Construction Related To LID	300,000.00	0.00	300,000.00	0.0%
597 Interfund Transfers		300,000.00	0.00	300,000.00	0.0%

999 Ending Balance

508 31 03 00	Ending Cash & Investment	486,969.65	0.00	486,969.65	0.0%
999 Ending Balance		486,969.65	0.00	486,969.65	0.0%

Fund Expenditures:		906,969.65	101,260.75	805,708.90	11.2%
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Fund Excess/(Deficit):		0.00	716,745.23
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2023 BUDGET POSITION

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401 Water Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 51 08 00	Beginning Cash & Investment	631,433.96	631,433.96	0.00	100.0%
308 Beginning Balances		631,433.96	631,433.96	0.00	100.0%

340 Charges For Goods And Services

343 40 00 00	Water Sales	1,011,063.68	590,473.54	420,590.14	58.4%
343 40 01 00	Installations	25,000.00	0.00	25,000.00	0.0%
343 40 02 00	Reconnect Fees	2,653.26	2,990.00	(336.74)	112.7%
345 89 00 02	Other Planning And Development - Inspections	0.00	600.00	(600.00)	0.0%
340 Charges For Goods And Services		1,038,716.94	594,063.54	444,653.40	57.2%

350 Fines And Penalties

359 34 04 01	Late Fees	13,084.75	12,022.50	1,062.25	91.9%
350 Fines And Penalties		13,084.75	12,022.50	1,062.25	91.9%

360 Interest And Other Earnings

361 11 07 00	Investment Interest	6,250.30	14,589.44	(8,339.14)	233.4%
360 Interest And Other Earnings		6,250.30	14,589.44	(8,339.14)	233.4%

397 Interfund Transfers

397 34 64 00	Transfer from the General Fund	105,180.17	105,180.17	0.00	100.0%
397 Interfund Transfers		105,180.17	105,180.17	0.00	100.0%

Fund Revenues:	1,794,666.12	1,357,289.61	437,376.51	75.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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534 Water Utilities

534 00 10 00	Salaries & Wages	227,315.51	130,890.32	96,425.19	57.6%
534 00 20 00	Benefits	91,415.95	50,340.83	41,075.12	55.1%
534 00 21 00	Uniforms & Clothing	1,000.00	145.53	854.47	14.6%
534 00 31 00	Office Supplies	446.27	310.15	136.12	69.5%
534 00 31 01	Operating Supplies	1,534.85	125.52	1,409.33	8.2%
534 00 31 03	Utility Billing Supplies	259.20	0.00	259.20	0.0%
534 00 32 00	Fuel	1,686.22	811.83	874.39	48.1%
534 00 35 00	Small Tools / Minor Equipment	5,000.00	7.63	4,992.37	0.2%
534 00 41 00	Professional Services - Engineer	1,355.33	0.00	1,355.33	0.0%
534 00 41 01	Professional Services - Lab	3,362.97	2,557.14	805.83	76.0%
534 00 41 03	Prof Svcs - DOC Inmates	793.25	610.03	183.22	76.9%
534 00 41 04	Professional Services - Audit	6,138.97	704.87	5,434.10	11.5%
534 00 41 05	Prof. Svcs - Rate Study	0.00	862.50	(862.50)	0.0%
534 00 41 06	Professional Services - Misc.	10,000.00	6,315.24	3,684.76	63.2%
534 00 41 07	Utility Locate Fees	500.00	81.10	418.90	16.2%
534 00 41 09	Prof. Svcs - Utility Billing	2,853.17	1,943.56	909.61	68.1%
534 00 41 10	Software License And Support	7,000.00	3,180.01	3,819.99	45.4%

2023 BUDGET POSITION

City Of Granite Falls

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401 Water Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining
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534 Water Utilities

534 00 42 00	Communications	2,366.34	1,003.65	1,362.69	42.4%
534 00 42 01	Intergovernmental - PUD Water	420,000.00	243,096.49	176,903.51	57.9%
534 00 42 02	Utility Billing Postage	3,415.30	2,223.49	1,191.81	65.1%
534 00 44 00	Intergovernmental - DOR Excise Tax	49,529.96	28,538.97	20,990.99	57.6%
534 00 44 02	Utility Tax To Current Expense	210,360.34	114,257.98	96,102.36	54.3%
534 00 46 00	Insurance	8,241.00	11,444.37	(3,203.37)	138.9%
534 00 47 00	Utility Service - PUD (electricity)	3,523.98	5,082.16	(1,558.18)	144.2%
534 00 48 00	Repairs & Maintenance	13,351.65	8,389.27	4,962.38	62.8%
534 00 48 01	Equipment Maintenance	500.00	105.87	394.13	21.2%
534 00 49 01	Permits & Fees	2,600.00	2,466.50	133.50	94.9%
534 00 49 02	Membership Fees	217.04	63.50	153.54	29.3%
534 00 49 03	Service Charges	10,134.65	6,468.44	3,666.21	63.8%
534 00 49 05	Training / Staff Development	2,050.00	400.00	1,650.00	19.5%
534 Water Utilities		1,086,951.95	622,426.95	464,525.00	57.3%

591 Redemption Of Debt

591 34 70 00	Sno County PWA Principal	25,556.00	25,555.56	0.44	100.0%
592 34 81 00	Sno County PWA Interest	1,533.33	1,533.33	0.00	100.0%
591 Redemption Of Debt		27,089.33	27,088.89	0.44	100.0%

999 Ending Balance

508 51 08 00	Ending Cash & Investments	680,624.84	0.00	680,624.84	0.0%
999 Ending Balance		680,624.84	0.00	680,624.84	0.0%

Fund Expenditures:	1,794,666.12	649,515.84	1,145,150.28	36.2%
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Fund Excess/(Deficit):	0.00	707,773.77
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2023 BUDGET POSITION

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402 Cif / Water

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 51 02 00	Beginning Cash & Investment	1,642,229.37	1,642,229.37	0.00	100.0%
308 Beginning Balances		1,642,229.37	1,642,229.37	0.00	100.0%

340 Charges For Goods And Services

343 40 00 01	CIF Water Sales	43,721.95	26,549.50	17,172.45	60.7%
340 Charges For Goods And Services		43,721.95	26,549.50	17,172.45	60.7%

360 Interest And Other Earnings

361 11 08 00	Investment Interest	16,701.54	40,490.91	(23,789.37)	242.4%
360 Interest And Other Earnings		16,701.54	40,490.91	(23,789.37)	242.4%

Fund Revenues:		1,702,652.86	1,709,269.78	(6,616.92)	100.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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534 Water Utilities

534 20 42 02	General Facilities Charge - PUD	0.00	58,320.00	(58,320.00)	0.0%
534 20 44 01	Intergovernmental - DOR Excise Tax	1,255.35	1,340.78	(85.43)	106.8%
534 Water Utilities		1,255.35	59,660.78	(58,405.43)	4752.5%

594 Capital Expenses

594 34 63 13	Water Main Replace - N Alder	500,000.00	15,597.63	484,402.37	3.1%
594 34 64 04	Meter Replacement Program	2,000.00	0.00	2,000.00	0.0%
594 38 65 02	Capital Expenditures/Expenses - PW Pole Building	25,000.00	0.00	25,000.00	0.0%
594 Capital Expenses		527,000.00	15,597.63	511,402.37	3.0%

999 Ending Balance

508 51 02 00	Ending Cash & Investment	1,174,397.51	0.00	1,174,397.51	0.0%
999 Ending Balance		1,174,397.51	0.00	1,174,397.51	0.0%

Fund Expenditures:		1,702,652.86	75,258.41	1,627,394.45	4.4%
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Fund Excess/(Deficit):	0.00	1,634,011.37
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2023 BUDGET POSITION

City Of Granite Falls

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403 Sewer		Months: 01 To: 07			
Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 03 00	Beginning Cash & Investment	1,373,114.74	1,373,114.74	0.00	100.0%
308 Beginning Balances		1,373,114.74	1,373,114.74	0.00	100.0%
340 Charges For Goods And Services					
343 50 00 00	Sewer Charge	1,803,932.33	1,043,349.31	760,583.02	57.8%
343 50 00 01	Sewer Overage Charge	15,609.28	9,517.55	6,091.73	61.0%
345 89 00 03	Other Planning And Development - Inspections	0.00	400.00	(400.00)	0.0%
340 Charges For Goods And Services		1,819,541.61	1,053,266.86	766,274.75	57.9%
350 Fines And Penalties					
359 35 04 03	Late Fees	13,024.46	2,010.00	11,014.46	15.4%
350 Fines And Penalties		13,024.46	2,010.00	11,014.46	15.4%
360 Interest And Other Earnings					
361 11 09 00	Investment Interest	12,911.28	37,486.07	(24,574.79)	290.3%
360 Interest And Other Earnings		12,911.28	37,486.07	(24,574.79)	290.3%
397 Interfund Transfers					
397 35 64 00	Transfer from General Fund	183,256.61	183,256.61	0.00	100.0%
397 Interfund Transfers		183,256.61	183,256.61	0.00	100.0%
Fund Revenues:		3,401,848.70	2,649,134.28	752,714.42	77.9%
Expenditures		Amt Budgeted	Expenditures	Remaining	
535 Sewer Utilities					
535 00 10 00	Salaries & Wages	428,893.83	251,763.02	177,130.81	58.7%
535 00 20 00	Benefits	166,241.58	96,167.39	70,074.19	57.8%
535 00 21 00	Uniforms & Clothing	1,800.00	274.50	1,525.50	15.3%
535 00 31 00	Office / Operating Supplies	7,000.00	3,774.25	3,225.75	53.9%
535 00 31 02	Process Control / Composting	85,000.00	44,646.62	40,353.38	52.5%
535 00 31 03	Lab Supplies	12,000.00	4,082.85	7,917.15	34.0%
535 00 31 04	Operating Supplies-Chemicals	17,000.00	9,069.32	7,930.68	53.3%
535 00 32 00	Fuel	6,500.00	3,550.41	2,949.59	54.6%
535 00 32 01	Fuel - Lift Station	250.00	0.00	250.00	0.0%
535 00 35 00	Small Tools & Minor Equipment	2,500.00	1,616.59	883.41	64.7%
535 00 41 00	Professional Services - Engineer	8,346.00	0.00	8,346.00	0.0%
535 00 41 01	Professional Services - Misc.	6,605.00	6,098.51	506.49	92.3%
535 00 41 02	Professional Services Audit	7,976.00	704.88	7,271.12	8.8%
535 00 41 06	Utility Locate Fees	158.00	81.13	76.87	51.3%
535 00 41 07	Sampling Requirements	4,000.00	2,624.33	1,375.67	65.6%
535 00 41 08	Prof. Svcs - Utility Billing	2,832.23	1,943.57	888.66	68.6%
535 00 41 09	Prof Svcs - DOC Inmates	245.40	473.23	(227.83)	192.8%
535 00 41 10	Software License And Support	7,000.00	671.67	6,328.33	9.6%

2023 BUDGET POSITION

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403 Sewer Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining
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535 Sewer Utilities

535 00 42 00	Communications	7,000.00	4,045.15	2,954.85	57.8%
535 00 42 01	Utility Billing Postage	4,949.08	2,223.51	2,725.57	44.9%
535 00 43 00	Travel	1,000.00	0.00	1,000.00	0.0%
535 00 43 02	Mileage Reimbursement	500.00	252.72	247.28	50.5%
535 00 44 00	Intergovernmental - DOR Excise Tax	38,014.08	17,654.31	20,359.77	46.4%
535 00 44 01	Utility Tax Current Exp Fund	366,513.21	208,525.00	157,988.21	56.9%
535 00 46 00	Insurance	57,408.00	53,952.03	3,455.97	94.0%
535 00 47 00	WWTP Electrical	37,674.94	18,779.15	18,895.79	49.8%
535 00 47 01	PUD - Lift Station	5,303.92	3,536.60	1,767.32	66.7%
535 00 47 02	Utilities - Lift Station	3,037.98	1,796.61	1,241.37	59.1%
535 00 47 03	WWTP Water	8,500.00	4,757.65	3,742.35	56.0%
535 00 47 04	Maintenance - Sludge Hauling	60,000.00	29,041.09	30,958.91	48.4%
535 00 48 00	Repairs & Maintenance - Treatment Plant	183,000.00	46,403.42	136,596.58	25.4%
535 00 48 01	Repairs & Maintenance - Collection	1,782.61	17.45	1,765.16	1.0%
535 00 48 02	Repairs & Maintenance - Lift Station	24,377.58	4,940.05	19,437.53	20.3%
535 00 48 03	Equipment Maintenance	6,000.00	6,348.50	(348.50)	105.8%
535 00 49 00	Professional Services - Rate Study	0.00	862.50	(862.50)	0.0%
535 00 49 01	Permits And Fees	6,500.00	4,556.99	1,943.01	70.1%
535 00 49 02	Membership Fees	600.00	63.50	536.50	10.6%
535 00 49 03	Service Charges	10,134.60	6,468.42	3,666.18	63.8%
535 00 49 05	Training / Staff Development	1,000.00	1,995.68	(995.68)	199.6%
535 00 49 06	Filing/record Liens	41.00	0.00	41.00	0.0%
535 Sewer Utilities		1,587,685.04	843,762.60	743,922.44	53.1%

591 Redemption Of Debt

591 35 78 02	Loan Payment-PWTF Electrical	47,647.37	47,647.37	0.00	100.0%
591 Redemption Of Debt		47,647.37	47,647.37	0.00	100.0%

592 Interest & Other Debt Costs

592 35 83 02	PWTF 2013 Loan Interest	2,382.37	2,382.37	0.00	100.0%
592 Interest & Other Debt Costs		2,382.37	2,382.37	0.00	100.0%

594 Capital Expenses

594 35 64 02	Cap Exp - Lab Equipment	12,000.00	0.00	12,000.00	0.0%
594 Capital Expenses		12,000.00	0.00	12,000.00	0.0%

999 Ending Balance

508 51 03 00	Ending Cash & Investment	1,752,133.92	0.00	1,752,133.92	0.0%
999 Ending Balance		1,752,133.92	0.00	1,752,133.92	0.0%

Fund Expenditures:	3,401,848.70	893,792.34	2,508,056.36	26.3%
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Fund Excess/(Deficit):	0.00	1,755,341.94
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404 Cif / Sewer Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 51 04 00	Beginning Cash & Investment	3,280,290.15	3,280,290.15	0.00	100.0%
308 Beginning Balances		3,280,290.15	3,280,290.15	0.00	100.0%

360 Interest And Other Earnings

361 11 10 00	Investment Interest	41,063.03	75,246.26	(34,183.23)	183.2%
360 Interest And Other Earnings		41,063.03	75,246.26	(34,183.23)	183.2%

390 Other Financing Sources

391 80 35 01	DOE Loan Proceeds	18,333,333.33	0.00	18,333,333.33	0.0%
390 Other Financing Sources		18,333,333.33	0.00	18,333,333.33	0.0%

Fund Revenues:		21,654,686.51	3,355,536.41	18,299,150.10	15.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenses

594 35 63 10	Capital Expenditures/Expenses - WWTP Design	0.00	607,336.87	(607,336.87)	0.0%
594 35 63 12	Capital Expenditures/Expenses - Treatment Plant Lift Station Upgrades	0.00	2,345.77	(2,345.77)	0.0%
594 35 63 14	Capital Expenditures/Expenses - PW Pole Building	10,000.00	0.00	10,000.00	0.0%
594 35 63 15	Capital Expenditures/Expenses - WWTP 2023	18,333,333.33	1,041.60	18,332,291.73	0.0%
594 Capital Expenses		18,343,333.33	610,724.24	17,732,609.09	3.3%

999 Ending Balance

508 51 04 00	Ending Cash & Investment	3,311,353.18	0.00	3,311,353.18	0.0%
999 Ending Balance		3,311,353.18	0.00	3,311,353.18	0.0%

Fund Expenditures:		21,654,686.51	610,724.24	21,043,962.27	2.8%
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Fund Excess/(Deficit):		0.00	2,744,812.17
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2023 BUDGET POSITION

City Of Granite Falls

Time: 10:32:47 Date: 08/11/2023

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405 Storm Drainage Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 51 05 00	Beginning Cash & Investment	784,159.43	784,159.43	0.00	100.0%
308 Beginning Balances		784,159.43	784,159.43	0.00	100.0%

330 Intergovernmental Revenues

334 03 10 06	Dept of Ecology WQSWCAP-2123-raFal-00207	75,000.00	75,000.00	0.00	100.0%
330 Intergovernmental Revenues		75,000.00	75,000.00	0.00	100.0%

340 Charges For Goods And Services

343 11 00 00	Storm Drainage Fees	247,816.62	114,825.00	132,991.62	46.3%
345 89 00 04	Other Planning And Development - Inspections	0.00	250.00	(250.00)	0.0%
340 Charges For Goods And Services		247,816.62	115,075.00	132,741.62	46.4%

360 Interest And Other Earnings

361 11 11 00	Investment Interest	7,410.75	18,287.99	(10,877.24)	246.8%
360 Interest And Other Earnings		7,410.75	18,287.99	(10,877.24)	246.8%

Fund Revenues:	1,114,386.80	992,522.42	121,864.38	89.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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531 Storm Drainage Utilities

531 00 10 00	Salaries & Wages	63,148.42	36,115.53	27,032.89	57.2%
531 00 20 00	Benefits	24,879.01	13,753.18	11,125.83	55.3%
531 00 21 00	Uniforms & Gear	765.00	145.52	619.48	19.0%
531 00 31 01	Operating Supplies	532.71	460.02	72.69	86.4%
531 00 31 02	Office Supplies	262.13	145.62	116.51	55.6%
531 00 32 00	Fuel	1,578.61	1,158.26	420.35	73.4%
531 00 35 00	Small Tools & Minor Equipment	500.00	768.99	(268.99)	153.8%
531 00 41 01	Professional Services - Audit	54.10	109.27	(55.17)	202.0%
531 00 41 04	Professional Services - Misc.	10,000.00	8,660.53	1,339.47	86.6%
531 00 41 05	Utility Locate Fees	165.94	81.09	84.85	48.9%
531 00 41 06	Professional Services - Lab	322.88	210.00	112.88	65.0%
531 00 41 08	Prof Svcs - Software	1,022.77	456.86	565.91	44.7%
531 00 41 09	Prof Svcs - Doc Inmates	827.53	565.32	262.21	68.3%
531 00 42 00	Communications	975.50	629.35	346.15	64.5%
531 00 42 01	Intergovt Prof Svcs-Tax Billing	9,482.48	5,421.43	4,061.05	57.2%
531 00 44 00	Intergovernmental - DOR Excise Tax	6,000.00	5,379.47	620.53	89.7%
531 00 45 00	Equipment Rental & Lease	0.00	356.71	(356.71)	0.0%
531 00 46 00	Insurance	10,640.53	20,436.38	(9,795.85)	192.1%
531 00 48 01	Vehicle/Fleet Maintenance	1,500.00	303.32	1,196.68	20.2%
531 00 48 02	Repairs & Maintenance	2,000.00	124.32	1,875.68	6.2%
531 00 49 00	Annual Permit Fees	3,450.00	1,629.00	1,821.00	47.2%
531 00 49 01	Training / Staff Development	0.00	1,119.97	(1,119.97)	0.0%
531 00 49 03	Membership Fees	63.29	63.50	(0.21)	100.3%
531 42 41 00	Professional Services-Engineer	6,251.74	384.11	5,867.63	6.1%

2023 BUDGET POSITION

City Of Granite Falls

Time: 10:32:47 Date: 08/11/2023

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405 Storm Drainage Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining
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531 Storm Drainage Utilities

531 43 41 01 Prof Svcs-Software Consulting	1,025.00	0.00	1,025.00	0.0%
531 43 47 00 Water - Decant	1,059.13	1,672.45	(613.32)	157.9%
531 43 47 02 Electrical Decant	3,000.00	874.15	2,125.85	29.1%
531 Storm Drainage Utilities	149,506.77	101,024.35	48,482.42	67.6%

594 Capital Expenses

594 31 64 00 Capital Expend. - Mach/Equip.	3,000.00	0.00	3,000.00	0.0%
594 Capital Expenses	3,000.00	0.00	3,000.00	0.0%

999 Ending Balance

508 51 05 00 Ending Cash & Investment	961,880.03	0.00	961,880.03	0.0%
999 Ending Balance	961,880.03	0.00	961,880.03	0.0%

Fund Expenditures:	1,114,386.80	101,024.35	1,013,362.45	9.1%
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Fund Excess/(Deficit):	0.00	891,498.07		
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2023 BUDGET POSITION

City Of Granite Falls

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406 Cif / Storm Drainage

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 51 06 00 Beginning Cash & Investment	366,045.98	366,045.98	0.00	100.0%
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308 Beginning Balances	366,045.98	366,045.98	0.00	100.0%
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360 Interest And Other Earnings

361 11 12 00 Investment Interest	3,725.37	7,850.53	(4,125.16)	210.7%
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360 Interest And Other Earnings	3,725.37	7,850.53	(4,125.16)	210.7%
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Fund Revenues:	369,771.35	373,896.51	(4,125.16)	101.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Expenses

594 59 62 09 Capital Expenditures/Expenses - PW Pole Building	25,000.00	0.00	25,000.00	0.0%
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594 Capital Expenses	25,000.00	0.00	25,000.00	0.0%
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999 Ending Balance

508 51 06 00 Ending Cash & Investment	344,771.35	0.00	344,771.35	0.0%
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999 Ending Balance	344,771.35	0.00	344,771.35	0.0%
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Fund Expenditures:	369,771.35	0.00	369,771.35	0.0%
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Fund Excess/(Deficit):	0.00	373,896.51
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2023 BUDGET POSITION

City Of Granite Falls

Time: 10:32:47 Date: 08/11/2023

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407 Solid Waste		Months: 01 To: 07			
Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 07 00	Beginning Cash & Investment	89,279.48	89,279.48	0.00	100.0%
308 Beginning Balances		89,279.48	89,279.48	0.00	100.0%
360 Interest And Other Earnings					
361 11 13 00	Investment Interest	899.75	2,228.38	(1,328.63)	247.7%
360 Interest And Other Earnings		899.75	2,228.38	(1,328.63)	247.7%
Fund Revenues:		90,179.23	91,507.86	(1,328.63)	101.5%
Expenditures		Amt Budgeted	Expenditures	Remaining	
999 Ending Balance					
508 51 07 00	Ending Cash & Investment	90,179.23	0.00	90,179.23	0.0%
999 Ending Balance		90,179.23	0.00	90,179.23	0.0%
Fund Expenditures:		90,179.23	0.00	90,179.23	0.0%
Fund Excess/(Deficit):		0.00	91,507.86		

2023 BUDGET POSITION

City Of Granite Falls

Time: 10:32:47 Date: 08/11/2023

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630 Trust Agency Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 31 00 00	Estimated Beginning Balance	26,752.47	26,752.47	0.00	100.0%
308 Beginning Balances		26,752.47	26,752.47	0.00	100.0%

380 Non Revenues

386 30 01 01	Court Remittances-District	15,979.23	2,460.25	13,518.98	15.4%
386 30 02 02	Court Remittances-GFTVB	5,903.47	1,444.00	4,459.47	24.5%
389 30 03 03	State Building Fee Charges	2,585.96	434.00	2,151.96	16.8%
389 40 01 01	Fire Inspections Passthrough	4,733.44	0.00	4,733.44	0.0%
389 40 02 02	Firearms Licenses	12,655.48	6,551.75	6,103.73	51.8%
380 Non Revenues		41,857.58	10,890.00	30,967.58	26.0%

Fund Revenues:		68,610.05	37,642.47	30,967.58	54.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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580 Non Expenditures

586 30 02 03	Crime Victims Fees	0.00	40.02	(40.02)	0.0%
586 30 03 04	State Court Fees	21,882.70	2,373.84	19,508.86	10.8%
589 30 00 01	State Building Code Surcharges	2,585.96	525.50	2,060.46	20.3%
589 30 01 02	Firearms Licenses	12,655.48	3,230.50	9,424.98	25.5%
589 40 01 02	Fire Inspection Costs Passthrough	4,733.44	0.00	4,733.44	0.0%
580 Non Expenditures		41,857.58	6,169.86	35,687.72	14.7%

999 Ending Balance

508 31 00 00	Ending Balance	26,752.47	0.00	26,752.47	0.0%
999 Ending Balance		26,752.47	0.00	26,752.47	0.0%

Fund Expenditures:		68,610.05	6,169.86	62,440.19	9.0%
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Fund Excess/(Deficit):		0.00	31,472.61
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2023 BUDGET POSITION TOTALS

City Of Granite Falls

Months: 01 To: 07

Time: 10:32:47 Date: 08/11/2023

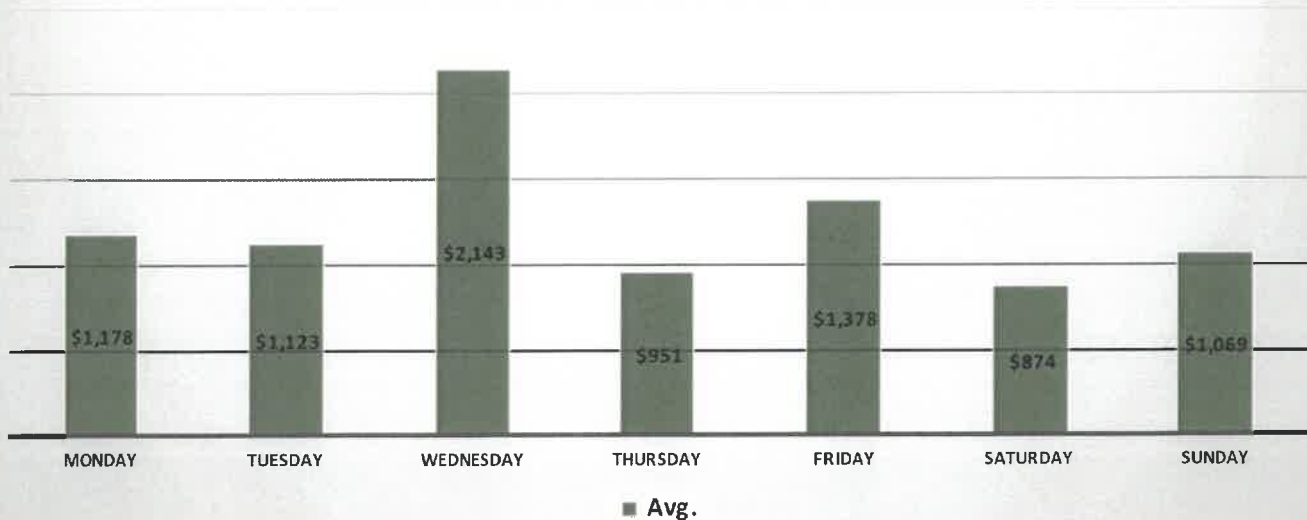
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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense	7,766,972.25	6,330,166.36	81.5%	7,766,972.25	1,697,087.92	22%
101 Streets	650,113.25	537,805.81	82.7%	650,113.25	173,818.36	27%
102 Park Impact Fees	48,677.75	49,228.04	101.1%	48,677.75	0.00	0%
303 Cif / Streets	3,649,265.54	1,213,484.76	33.3%	3,649,265.54	431,879.54	12%
304 Cif / Arterial/alternate Route	112,504.98	69,890.81	62.1%	112,504.98	0.00	0%
305 Capital Improvement	106,577.64	35,543.37	33.3%	106,577.64	35,129.67	33%
306 REET Capital Improvement	906,969.65	818,005.98	90.2%	906,969.65	101,260.75	11%
401 Water	1,794,666.12	1,357,289.61	75.6%	1,794,666.12	649,515.84	36%
402 Cif / Water	1,702,652.86	1,709,269.78	100.4%	1,702,652.86	75,258.41	4%
403 Sewer	3,401,848.70	2,649,134.28	77.9%	3,401,848.70	893,792.34	26%
404 Cif / Sewer	21,654,686.51	3,355,536.41	15.5%	21,654,686.51	610,724.24	3%
405 Storm Drainage	1,114,386.80	992,522.42	89.1%	1,114,386.80	101,024.35	9%
406 Cif / Storm Drainage	369,771.35	373,896.51	101.1%	369,771.35	0.00	0%
407 Solid Waste	90,179.23	91,507.86	101.5%	90,179.23	0.00	0%
630 Trust Agency	68,610.05	37,642.47	54.9%	68,610.05	6,169.86	9%
	<u>43,437,882.68</u>	<u>19,620,924.47</u>	<u>45.2%</u>	<u>43,437,882.68</u>	<u>4,775,661.28</u>	<u>11.0%</u>

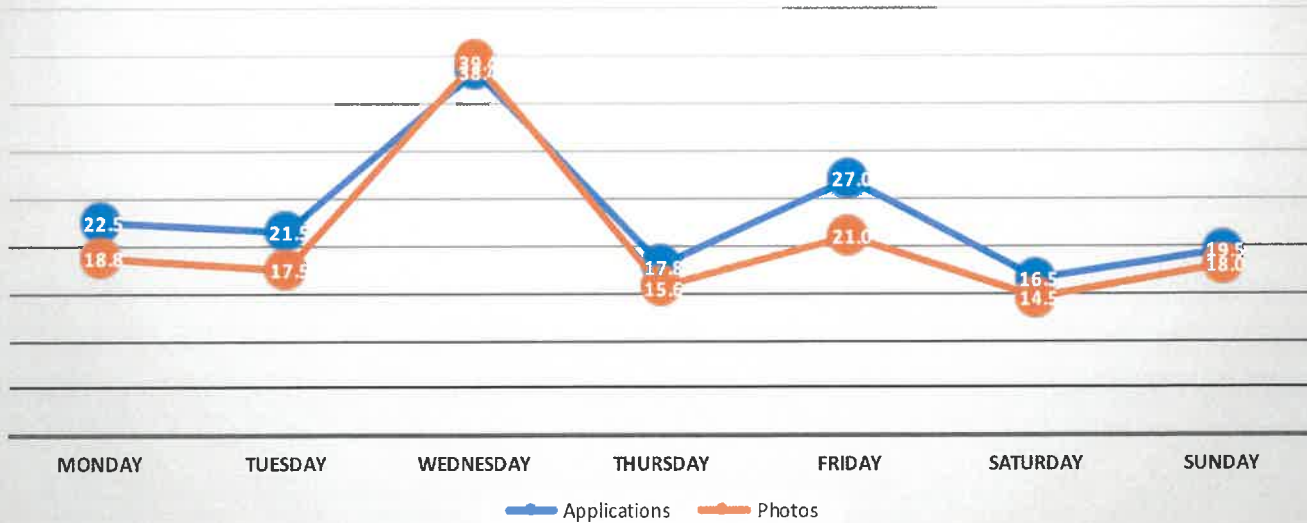
Fund Name	2023 YTD Budget			2023 YTD Actual			2022 YTD Actual			2023 YTD Actual			2023 YTD Actual		
	Revenues			Revenues	Variance		Revenues	Variance		Expense			Expense	Variance	
Current Expense Fund	\$ 2,046,846	\$ 2,072,072	\$ 25,227	\$ 2,139,884	\$ 2,072,072	\$ (67,812)	\$ 2,299,313	\$ 1,697,088	\$ (602,225)	\$ 1,090,294	\$ 1,697,088	\$ 606,794	\$ 1,697,088	\$ 606,794	\$ 4,633,078
City Street Fund	\$ 163,570	\$ 168,098	\$ 4,528	\$ 162,400	\$ 168,098	\$ 5,698	\$ 178,321	\$ 173,818	\$ (4,503)	\$ 174,059	\$ 173,818	\$ (241)	\$ 173,818	\$ (241)	\$ 363,987
Park Impact Fees	\$ 283	\$ 1,035	\$ 752	\$ 808	\$ 1,035	\$ 227	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,228
Street CIF	\$ 45,583	\$ 45,583	\$ -	\$ 316,455	\$ 45,583	\$ (270,871)	\$ 431,880	\$ 431,880	\$ -	\$ 116,466	\$ 431,880	\$ 315,414	\$ 431,880	\$ 315,414	\$ 781,605
Alternative Route FIF	\$ 32,002	\$ 12,246	\$ (19,756)	\$ 42,352	\$ 12,246	\$ (30,106)	\$ 58,333.33	\$ -	\$ (58,333)	\$ 50,000	\$ -	\$ (50,000)	\$ -	\$ (50,000)	\$ 69,891
Capital Improvement Fund	\$ 41,770	\$ 572	\$ (41,198)	\$ 15,178	\$ 572	\$ (14,606)	\$ 47,017	\$ 35,130	\$ (11,887)	\$ 9,040	\$ 35,130	\$ 26,090	\$ 35,130	\$ 26,090	\$ 414
REET CIF	\$ 136,728	\$ 145,427	\$ 8,699	\$ 320,635	\$ 145,427	\$ (175,208)	\$ 175,000	\$ 101,261	\$ (73,739)	\$ 250,000	\$ 101,261	\$ (148,739)	\$ 101,261	\$ (148,739)	\$ 716,745
Water Utility Fund	\$ 678,552	\$ 725,856	\$ 47,304	\$ 675,175	\$ 725,856	\$ 50,680	\$ 649,857	\$ 649,516	\$ (342)	\$ 553,776	\$ 649,516	\$ 95,739	\$ 649,516	\$ 95,739	\$ 707,774
Water CIF	\$ 35,247	\$ 67,040	\$ 31,793	\$ 55,081	\$ 67,040	\$ 11,959	\$ 308,149	\$ 75,258	\$ (232,891)	\$ 8,648	\$ 75,258	\$ 66,611	\$ 75,258	\$ 66,611	\$ 1,634,011
Sewer Utility Fund	\$ 1,183,428	\$ 1,276,020	\$ 92,591	\$ 972,192	\$ 1,276,020	\$ 303,827	\$ 962,334	\$ 893,792	\$ (68,541)	\$ 917,146	\$ 893,792	\$ (23,354)	\$ 893,792	\$ (23,354)	\$ 1,755,342
Sewer CIF	\$ 75,246	\$ 75,246	\$ -	\$ 38,346	\$ 75,246	\$ 36,900	\$ 610,724	\$ 610,724	\$ -	\$ 446,478	\$ 610,724	\$ 164,246	\$ 610,724	\$ 164,246	\$ 2,744,812
Storm Drainage Fund	\$ 192,633	\$ 208,363	\$ 15,730	\$ 123,845	\$ 208,363	\$ 84,518	\$ 88,962	\$ 101,024	\$ 12,062	\$ 83,895	\$ 101,024	\$ 17,129	\$ 101,024	\$ 17,129	\$ 891,498
Storm CIF	\$ 2,173	\$ 7,851	\$ 5,677	\$ 4,982	\$ 7,851	\$ 2,868	\$ 14,583	\$ -	\$ (14,583)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 373,897
Solid Waste Fund	\$ 525	\$ 2,228	\$ 1,704	\$ 217	\$ 2,228	\$ 2,012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,508
Trust Fund	\$ 24,417	\$ 10,890	\$ (13,527)	\$ 10,111	\$ 10,890	\$ 780	\$ 11,652	\$ 6,170	\$ (5,482)	\$ 9,047	\$ 6,170	\$ (2,877)	\$ 6,170	\$ (2,877)	\$ 31,473
Total All Funds	\$ 4,659,003	\$ 4,818,528	\$ 159,525	\$ 4,877,662	\$ 4,818,528	\$ (59,134)	\$ 5,836,125	\$ 4,775,661	\$ (1,060,464)	\$ 3,708,849	\$ 4,775,661	\$ 1,066,812	\$ 4,775,661	\$ 1,066,812	\$ 11,845,263

As of Aug 10, 2023

30-day Statistics By Day



30-day Application & Photo Processing By Weekday



	Revenue since 6-6-2022	Revenue YTD 2023	Gross Margin YTD 2023
Total Revenue (since 6-6-2022)	\$ 548,694.81	\$ 364,838.81	\$ 121,151.91
30-day Annualized Revenue Trend	\$ 599,847.59		33.2%
	Gross Margin	% Sales	
Total Gross Margin (since 6-6-2022)	\$ 180,480.77	32.9%	
30-day Annual Projected Gross Margin	\$ 325,515.14	54.3%	
	# Processed	Last 30 day Avg. per day	Break Even
Total Passport Applications Processed	10,452	23.6	22.1
Total Passport Photos Taken	8,880	21.1	18.8



Agenda Bill # N/A

CITY COUNCIL AGENDA BILL

Subject:

Staff Reports

Meeting Date: Wednesday, August 16, 2023

Date Submitted: August 11, 2023

Originating Department: City Clerk

Action Required:

Clearances:

☐ Mayor

☒ Police

☐ Public Works

☐ Attorney

Exhibits:

[08/16/2023 Police Chief Report](#)

[08/16/2023 City Clerk Report](#)

[08/16/2023 Community Development Staff Report](#)

☐ Engineering

☒ Planning

☐ Other: _____

Budgeted Amount:

Summary Statement:

Attached, please find Staff Reports by the City Clerk, Police Chief and City Planner for your review and information.

Background:

Recommended Motion:



City Clerk Staff Report August 16, 2023

Business Licenses (Outside City):

Newmoonmetal (Wilkes, Chantel)

10020-169th Dr. NE
Granite Falls, WA 98252
Jewelry making, artist, artwork & handicraft, craft/art sales

Pacific Bath Company (Specialty Contractors Northwest LLC)

7859 S 180th St.
Kent, WA 98032
Sales and installation of residential shower system

Proclean Softwash LLC

1975 Midway Ln., Ste. G
Bellingham, WA 98226
Pressure washing, window cleaning

Toyer Strategic Advisors Inc.

10519 20th St. SE, Ste. 3
Lake Stevens, WA 98258
Business consulting

US LBM Operating Co. 3009, LLC

2975 Ferguson Ct. SW
Tumwater, WA 98512
Other building material dealers

Rainbow-Federal, Inc.

4503 83rd Ave. SE, Unit A
Snohomish, WA 98290
Roofing & Architectural Sheetmetal

Northwest Propane, L.L.C.

8450 Depot Rd.
Lynden, WA 98264
Delivery of propane gas and leasing of tank

PeopleReady, Inc.

210 SW Everett Mall Way, Ste. A
Everett, WA 98204
People come in looking for work, fill out an application and PeopleReady matches them with customers looking for temporary staffing

-OVER-

Mt. Pilchuck Orchards (Hegge, Patrick Joseph)
20326 Menzel Lake Rd.
Granite Falls, WA 98252
Organic food sales

Matt Barbecues (Matt Barbecues, Inc.)
12904 Jordan Rd.
Arlington, WA 98223
Food sales, fair vendor, food

Building Permits Issued:

Kenneth & Kathy Crandall
109 S. Indiana Ave.
Residential walk-in shower

Building Permit #2023-047

Steve VanderYacht
11125 Mt. Loop Hwy.
Installation of a 30,000 gallon propane storage tank with pump for liquid transfer

Building Permit #2023-048

Aimee Schoonover
18003 Mill Valley Rd.
Residential circuit for A/C

Building Permit #2023-049

Memo

To: City Council
From: Eric Jensen, Community Development Director
CC: City Manager Brent Kirk
Date: August 10, 2023
Re: **Community Development Report to City Council**

Here is a summary of some recent activity in Community Development:

- The Planning Commission reviewed staff proposed Permanent Supportive Housing and Transitional Housing (PSH/TH) code at their most recent meeting. We expect they will take action at the meeting in September.
- Last week's *National Night Out* event provided a level of success in promoting and gathering Community Surveys and is influencing our consideration of the survey deadline. Believing there could be an even greater response at the upcoming Railroad Days event, I am extending the survey deadline to mid-October in order to increase community participation in the survey. FYI – we currently have approximately 40 surveys returned.
- The Planning Commission discussed possible dates for scheduling a joint workshop meeting with the City Council to discuss priority issues for the comprehensive plan update. With the new Community Survey deadline, it will be necessary to identify a November date for the joint workshop. As such, the Planning Commission is offering their meeting date of Tuesday, November 14th to hold the workshop. I hope you can take a moment at the Council meeting to discuss and determine the acceptability of this proposed date (or offer alternative dates to consider).
- At Tuesday's Planning Commission meeting, our student interns provided presentations on tribal coordination in the comp plan update effort and on the new Climate Change legislation and its impact on the comp plan update process. This tribal coordination presentation will be provided to you at your Council meeting on Tuesday.

- While in review of the Municipal Code language re RV provisions, it was recognized that there is a need for some minor code revisions to this section of the GPMC. After a preliminary discussion occurred at this week's Planning Commission on the matter, we will next formally present such proposed amendments at their meeting in September.
- Staff is currently performing a State-mandated Racial Disparity Impact analysis in support of the 2024 Comprehensive Plan Periodic Update's Housing Element chapter. In doing so, we identified calculation errors emanating from the Snohomish County demographer's office for projecting the City's *Future Land Use Supply*, a number which affects the ultimate determination for how much housing the City can accommodate to meet the required growth targets for 2024-2044. The corrected number does still provide ample buildable land to meet the expected growth targets, and with the County's offering its apology, they will update the County Housing report accordingly.
- Staff reviewed a couple of existing nonconformance land use matters this week and issued its first metal detecting permission approval.



Agenda Bill # 081-2023

CITY COUNCIL AGENDA BILL

Subject:

AB 081-2023 Consideration of Interlocal Agreement with
Snohomish County for Solid Waste Services

Meeting Date: Wednesday, August 16, 2023

Date Submitted: 7/24/23

Originating Department: City Clerk

Action Required:

Approval of Interlocal Agreement with Snohomish
County for Solid Waste Services

Clearances:

☐ Mayor

☐ Police

☒ Public Works

☒ Attorney

Exhibits:

[Snohomish County ILA for Solid Waste Services 2024-2038](#)

☐ Engineering

☐ Planning

☐ Other: _____

Budgeted Amount:

N/A

Summary Statement:

Although the City currently has all of its local solid waste services (garbage, yard waste and recycling) facilitated through a contract with Waste Management Inc (WM) with customers billed directly for the services from WM, all of the cities in the county have an existing interlocal agreement (ILA) with Snohomish County for the municipality and/or its 3rd party contracted garbage provider to haul the garbage to a solid waste transfer station managed and regulation by the County. The previous 20 year ILA was created and executed in 2003. The current ILA as drafted is similar to the previous ILA and will be in effect for a 15 year term that expires at the end of 2038. The attached 8 page ILA outlines the details of the agreement based on, RCW 70A.205, which requires the County to prepare a Comprehensive Solid Waste Management Plan.

Background:**Recommended Motion:**

1) Motion to approve Interlocal agreement between Snohomish County and the City of Granite Falls regarding Solid Waste Management and authorize City Manager to sign.

INTERLOCAL AGREEMENT REGARDING SOLID WASTE MANAGEMENT

This INTERLOCAL AGREEMENT BETWEEN SNOHOMISH COUNTY AND ITS CITIES AND TOWNS REGARDING SOLID WASTE MANAGEMENT (the “Interlocal Agreement”), is made and entered into, by and between SNOHOMISH COUNTY, a Washington County (the “County”) and the CITY OF GRANITE FALLS, a Washington municipal corporation (the “City”) pursuant to Chapter 39.34 RCW.

RECITALS

- A. The County and City executing this Interlocal Agreement are authorized and directed by chapter RCW 70A.205 to prepare a Comprehensive Solid Waste Management Plan; and
- B. The County prepared a Comprehensive Solid and Hazardous Waste Management Plan (the “Comprehensive Plan”) for the County and cities and towns of the County in 1990, 2002, 2013, and 2021, with active involvement of the cities and towns within the County; and
- C. Providing the most effective and efficient system for managing solid waste generated in Snohomish County, including its cities and towns, requires use of the solid waste disposal system established by the County and the Comprehensive Plan to the fullest extent possible;

AGREEMENT

NOW, THEREFORE, in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the City executing this Agreement agree as follows:

1. Previous Agreements.

This Interlocal Agreement supersedes the previously executed Interlocal Agreement between Snohomish County and its cities and towns regarding Solid Waste Management entered into in 2003.

2. **Definitions.** For the purposes of this Interlocal Agreement, the following definitions apply. See also Snohomish County Codes (especially Chapters 7.35 and 7.41) and State law (especially WAC 173-350-100) for additional definitions related to Solid Waste Management:
- 2.1. “City”/“Town” means a City or Town in Snohomish County, Washington that is a signatory to this Interlocal Agreement.
 - 2.2. “Combustion” means the process of burning something.
 - 2.3. “Comprehensive Plan” means the Snohomish County Comprehensive Solid and Hazardous Waste Management Plan authorized and directed by chapter RCW 70A.205 and issued in 2021 and as amended from time to time.
 - 2.4. “County” means Snohomish County, Washington.
 - 2.5. “Household Hazardous Waste” or “HHW” means wastes that would be classified as hazardous due to their nature or characteristics, except that the wastes are generated by households.
 - 2.6. “Incinerate, Incinerated, or Incineration” means the controlled combustion of solid waste that yields satisfactory non-putrescible residues and air effluents.
 - 2.7. “Person” means an individual, firm, association, partnership, political subdivision, government agency, municipality, industry, public or private corporation, or any other entity whatsoever.
 - 2.8. “Recyclable materials” means those solid wastes that are separated from other wastes for anaerobic digestion, composting, recycling or reuse, including but not limited to papers, metals, glass, plastics, aggregates, fabrics, yard debris, food waste, manures, wood waste and other materials that are identified as recyclable material in the Comprehensive Plan, and are recycled. Wood waste processed as hog fuel and used for energy recovery shall be considered a recyclable material for purposes of this Interlocal Agreement.
 - 2.9. “Recycling” or “Recycle” or “Recycled” means transforming or remanufacturing waste materials into usable and marketable materials for use other than landfill disposal, alternative daily (landfill) cover, industrial waste stabilizer, combustion, or incineration.
 - 2.10. “Solid Waste” means all putrescible and non-putrescible wastes, whether in solid or in liquid form, except liquid-carried industrial wastes and sewage, and including garbage, rubbish, ashes, industrial wastes, swill, construction, demolition and land-clearing

wastes, abandoned vehicles or parts thereof, discarded home and industrial appliances, manure, digested sludge, vegetable or animal solid and semi-solid wastes, dead animals, and other discarded solid and semi-solid materials. Municipal solid waste (MSW), a subset of solid waste, refers to wastes normally collected from residential households, commercial businesses, and containers.

2.11. “Solid Waste Handling” means the management, storage, collection, transportation, treatment, utilization, processing, and final disposal of Solid Waste.

2.12. “System” means all facilities for Solid Waste Handling owned or operated, or contracted for, by the County, and all administrative activities related thereto.

3. **Responsibilities for Waste Disposal and System.** For the duration of this Interlocal Agreement, the County shall have the following responsibilities:

3.1. The County shall continue to provide for the efficient disposal of all Solid Waste, not otherwise restricted by chapters 7.35 and 7.41 SCC, generated within unincorporated areas of the County and within the City to the extent, in the manner, and by facilities as described in the Comprehensive Plan. The County shall not be responsible for disposal of, nor claim that this Interlocal Agreement extends to, Solid Waste that has been recycled in compliance with the Comprehensive Plan.

3.2. The County shall provide for the disposal of household hazardous wastes generated by residential households located in jurisdictions party to this Interlocal Agreement at the System’s existing Moderate Risk Waste Facility, or in another reasonable and similarly convenient manner.

3.3. The County shall continue to operate the System in a financially prudent manner, minimize fee increases, and use System revenues only for System purposes.

3.4. The System shall continue to be comprehensive, and include educational and other programs, as defined by the Comprehensive Plan.

4. **Comprehensive Plan.**

For the duration of this Interlocal Agreement, the City shall participate in the Comprehensive Plan, provided that the City shall have the right to prepare or maintain its own Comprehensive

Solid and Hazardous Waste Management Plan authorized and directed by chapter RCW 70A.205 and to assess a solid waste fee on its own residents. For the duration of this Interlocal Agreement the City, in conformity with RCW 70A.205.040 (4), as may be amended from time to time, authorizes the County to include in the Comprehensive Plan provisions for the management of Solid Waste generated within its corporate limits.

5. **City Designation of County System for Solid Waste Disposal.**

The City shall, to the extent permitted by law, designate the County System for the disposal of all Solid Waste generated within the corporate limits of that City, and within the scope of the Plan, and authorize the County to designate a disposal site or sites for the disposal of such Solid Waste except for recyclable and other materials removed from Solid Waste for recycling in conformity with the Comprehensive Plan. The designation of the County in this section shall not reduce or otherwise affect the City's control over Solid Waste collection as permitted by applicable state law.

6. **Enforcement.**

In unincorporated Snohomish County, the County shall be responsible for enforcement of laws and regulations requiring persons to dispose of Solid Waste at sites designated by the County as required by chapter 7.35 SCC.

The City shall by ordinance require persons to dispose of Solid Waste at the same sites designated by the County for disposal of Solid Waste. Thereafter, in incorporated Snohomish County, the City shall be responsible for enforcement of its laws and regulations requiring persons to dispose of Solid Waste at those sites designated by the County.

The County (taking the lead role) with the City will provide outreach both within unincorporated and incorporated Snohomish County to educate the public about the requirements of Solid Waste disposal at sites designated by the County.

7. Indemnifications.

- 7.1. The County shall indemnify and hold harmless and defend the City against any and all claims by third parties arising out of the County's operation of the System and performance under this Interlocal Agreement, and shall have the right to settle those claims by third parties, recognizing that all costs incurred by the County thereby are System costs which must be satisfied from disposal rates. In providing a defense for the City, the County shall exercise good faith in that defense or settlement so as to protect the City's interests. The County's agreement to indemnify the City for any and all claims arising out of the County's operation of the System extends to all claims caused by the actions of officers or agents of the County, including but not limited to actions which constitute misfeasance, or intentional misconduct or wrongdoing, even if the cost of such claims is held by a court of competent jurisdiction to not be a proper cost to the System. For the purpose of this paragraph, "claims of arising out of the County's operations" shall include claims arising out of the ownership, control or maintenance of the System, but shall not include claims arising out of the collection of Solid Waste within the City prior to its delivery to a disposal site designated by the County or other activities under control of the City.
- 7.2. If the County acts to defend the City against a claim, the City shall cooperate with the County.
- 7.3. The County shall defend the City against any challenge, whether judicially or before an administrative hearings panel, to the Comprehensive Plan elements adopted pursuant to this Interlocal Agreement.
- 7.4. The City agrees to indemnify, protect, defend and hold harmless the County from and against all claims, demands and causes of action of any kind or character, including any cost of defense and attorney's fees, arising out of any actions, errors or omissions of the City in performing this Interlocal Agreement except for those arising out of the sole negligence of the County or otherwise listed in this Section 7.
- 7.5. Waiver of Immunity Under Industrial Insurance Act. The indemnification provisions of Sections 7.1-7.4 above are specifically intended to constitute a waiver of each party's immunity under Washington's Industrial Insurance Act, Title 51 RCW, as respects the other party only, and only to the extent necessary to provide the indemnified party with

a full and complete indemnity of claims made by the indemnitor's employees. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

7.6. For the purposes of this section, reference to the City and to the County shall be deemed to include the officers, agents, and employees of any such party, acting within the scope of their authority.

7.7. Survival. The provisions of this Section 7 shall survive the expiration or earlier termination of this Interlocal Agreement.

8. Duration.

This Interlocal Agreement shall continue to be in full force and effect until December 31, 2038, unless terminated as described in the following paragraph.

9. Revision, Amendment, Supplementation or Termination.

This Interlocal Agreement shall be reviewed by the parties in conjunction with any review of the Comprehensive Plan. The terms of the Interlocal Agreement may be revised, amended, or supplemented, or the Interlocal Agreement as a whole may be terminated before expiration provided in paragraph 8 only upon the written agreement of the parties to this Interlocal Agreement executed with the same formalities as the original. No revision, amendment, supplementation, or termination shall be adopted or put into effect if it impairs any contractual obligation of the County.

10. Miscellaneous.

10.1. No waiver by any party of any term or condition of this Interlocal Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach whether of the same or of a different provision of this Interlocal Agreement.

10.2. This Interlocal Agreement is not entered into with the intent that it shall benefit a city or town not signing this Interlocal Agreement, and no other person or entity shall be entitled to be treated as a third party beneficiary of this Interlocal Agreement.

11. Contract Administrator.

Pursuant to RCW 39.34.030(4)(a), the parties hereby appoint the County as the Contract Administrator who will be responsible for administering this Agreement, and the direction of the parties, and this Contract Administrator shall take such action as is necessary to ensure that this Agreement is implemented in accordance with its terms.

12. No Separate Entity.

This Agreement does not create a separate legal or administrative entity, and consequently is being administered in accordance with RCW 39.34.030(4).

13. Severability.

If any term or condition of this Interlocal Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect with the invalid term, condition, or application. To this end, the terms and conditions of this Interlocal Agreement are declared severable.

14. Filing.

As provided by RCW 39.34.040, this Agreement shall be filed with the Snohomish County Auditor, or, alternatively, posted on the official website of each party.

15. Authority.

Each of the individuals signing this Interlocal Agreement on behalf of a party to this Interlocal Agreement, certifies that his or her signature has been authorized by appropriate action by ordinance, resolution, or otherwise pursuant to the law of that party to bind the party to the terms of this Interlocal Agreement.

[Remainder of this page intentionally left blank.]

IN WITNESS WHEREOF, this Interlocal Agreement has been executed by the parties shown below as of the date of the signature of the last party to sign.

COUNTY

Snohomish County, a political subdivision
of the State of Washington

By: _____

Title: Executive Director

Approved as to Form:

/s/ Sean Reay 07/10/2023

CITY

City of Granite Falls, a Washington
municipal corporation

By: _____

Title: _____

Approved as to Form:

City Attorney

CITY COUNCIL AGENDA BILL

Subject:

AB 082-2023 Consideration of Approval of Resolution
2023-08 - Granite Falls ADA Section 504 Self-Evaluation
and Program Access Plan

Meeting Date: Wednesday, August 16, 2023

Date Submitted: August 16, 2023

Originating Department: Planning

Action Required:

Approval of Resolution 2023-08 ADA Section 504 Self-
Evaluation and Program Access Plan

Clearances:

☐ Mayor

☐ Police

☐ Public Works

☒ Attorney

Exhibits:

[Granite Falls ADA Section 504 Self-Evaluation and
Program Access Plan](#)

[Resolution 2023-08 - ADA Section 504 Self-Evaluation
and Program Access Plan](#)

☐ Engineering

☒ Planning

☒ Other: City Manager, Deputy City Manager

Budgeted Amount:

\$0.00

Summary Statement:

The purpose of this resolution is to adopt the City's ADA Section 504 Self-Evaluation and Program Access Plan which will provide guidelines for providing equal access to all of its public programs, services and activities for citizens with disabilities.

Background:

The City was recently reminded by SnoTrac of the need for adopting such a necessary and required plan. The development of this plan is a result of coordinated work between the Deputy City Manager, the City Manager, and the Community Development Director.

Recommended Motion:

1) Motion to Approve Resolution 2023-08 regarding ADA Section 504 Self-Evaluation and Program Access Plan.



**CITY OF
GRANITE FALLS**

**AMERICANS WITH DISABILITIES ACT
SELF-EVALUATION
AND
PROGRAM ACCESS PLAN**

Introduction and Background

The City of Granite Falls is committed to providing equal access to all its public programs, services, and activities for citizens with disabilities. The City will use this plan to help guide future planning and implementation of necessary accessibility improvements. The City will update the plan periodically and always seek public comments on required changes and modifications.

Federal Requirements

The Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973 requires cities with fewer than fifty employees that is a recipient or sub-recipient of Federal financial assistance to prepare a self-evaluation and ADA Program Access Plan.

The U.S. Congress signed the ADA in 1990, which was enacted in 1992. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in access to jobs, public accommodations, government services and programs, public transportation, and telecommunications.

Title I of the ADA prohibits local governments from discriminating against qualified individuals with disabilities in job application procedures, hiring, employment termination, job promotion, compensation, job training, and other terms, conditions, and privileges of employment. The City of Granite Falls is an Equal Employment Opportunity (EEO) employer and adheres to the requirements of Title I.

Title II of the ADA adopts the general prohibitions against discrimination contained in Section 504 of the Rehabilitation Act of 1973 but applies to all state and local governments regardless of whether or not they receive federal funding. It prohibits the City from denying persons with disabilities the equal opportunity to participate in its services, programs, or activities, directly or indirectly, through contractual arrangements.

The administrative requirements contained in Title II that apply to the City are:

- Designation of an ADA Coordinator responsible for overseeing Title II compliance,
- Development of an ADA grievance/complaint procedure;
- Completion of a self-evaluation of facilities, programs, and services; and
- Development of a program access plan if the self-evaluation identifies any accessibility deficiencies.

ADA Coordinator

The Deputy City Manager/Human Resources Manager was designated the ADA Coordinator. This position is responsible for ensuring that all programs, services, and activities of the City of Granite Falls are accessible to and usable by individuals with disabilities. He reports directly to the City Manager. The City's ADA Coordinator is:

Jeff Balentine
215 S. Granite Avenue
P.O. Box 1440
Granite Falls, WA 98642
Jeff.Balentine@ci.granite-falls.wa.us
360-691-6441

Requesting Accommodation

Requests for accommodation (e.g., translator, barrier removal, etc.) or documents/materials in alternate formats should be made as soon as the need for the accommodation is known.

Requests should be made to the ADA Coordinator as follows:

Requests for accommodation at a City meeting or event should include the following:

- The requestor's name, address, email, and telephone number.
- A description of the programs, services, or activities where the accommodation is required.
- The location of the program, service, or activity.
- A brief description of why the accommodation is needed.

Requests for materials in alternate formats should include the following:

- The requestor's name, address, email, and telephone number.
- The name and description of the City document or materials to be reformatted.
- What type of format is desired (e.g., braille, audio recording, computer disk, etc.)
- A brief description of why the alternate format is needed.

The ADA Coordinator will respond to the request within 15 calendar days or before the meeting or event. If the response does not satisfactorily resolve the issue, the requestor may file a formal grievance with the City. All requests for accommodations and alternate formats will be kept on file for at least three years.

Filing a Grievance

The City of Granite Falls has a formal grievance procedure in place to provide citizens a means to file complaints regarding:

- City of Granite Falls policies or its provisions of services, activities, and programs to persons with disabilities;
- Alleged violations of Title II of the ADA or Section 504 of the Rehabilitation Act by the City of Granite Falls, its departments, or employees; and
- Structural and parking accessibility issues on City-owned or controlled property.

The ADA Coordinator is limited to the funding already available for capital improvement projects when responding to grievances that request barrier removal or structural modifications. If the available funds are insufficient or already expended on other projects, improvements will be prioritized and scheduled in subsequent fiscal years.

The availability and use of this grievance procedure do not preclude filing a complaint of discrimination with any appropriate state or federal agency. The use of this grievance procedure is not a prerequisite in the pursuit of other remedies.

Step 1. To file a grievance, send a letter or an email to the ADA Coordinator that includes all of the following information:

- The full name, address, and telephone number of the person filing the grievance.
- The full name, address, and telephone number of the person who was discriminated against (if someone other than the grievant).

- The name and address of the program, service, activity, or facility where the incident occurred.
- A description of the incident, the date(s) it occurred, and the name(s) of any city employees involved (if known).
- Any other information necessary to support the grievance.

The ADA Coordinator will write to the grievant if additional information is needed. If the requested information is not provided, the ADA Coordinator will close the grievance.

Step 2. The ADA Coordinator will meet with or contact the grievant within 15 days of receipt of the grievance to discuss possible solutions.

Step 3. Within 30 calendar days of that meeting or discussion, the ADA Coordinator will respond in writing or a format accessible to the grievant, explaining the position of the City of Granite Falls and offering options for resolution.

If the response does not satisfactorily resolve the issue, the grievant may appeal the decision to the City Manager within ten calendar days of receiving the response. The appeal should be in writing and explain why the City's initial response was unsatisfactory.

Steps 1-3 will begin again with the City Manager as the primary contact.

All formal grievances received by the ADA Coordinator, appeals to the City Manager, and responses from the City will be kept on file for at least three years.

Self-Evaluation and Program Access Plan

The Self-Evaluation is the City's internal assessment of the accessibility of its facilities, programs, services, and activities. It included site assessment surveys of all public facilities, parks, and roads owned by the City of Granite Falls and a written survey of all City departments about the accessibility of their programs, services, and activities.

Public Outreach

The current plan has been posted on the City's website. Key stakeholder groups and the general public are invited to review and provide input. Comments should be directed to the ADA Coordinator.

The City will update the plan and its associated improvement project lists accordingly to reflect completed improvement projects or additions or changes suggested by the public, as appropriate.

State and Local Requirements

The State of Washington officially adopted the International Building Code (IBC) as its building code in 2023 (RCW 19.27 and 70.92). The IBC includes provisions ensuring that public facilities are accessible to and usable by persons with disabilities.

Pursuant to the requirements of RCW 19.27, the City of Granite Falls also adopted the IBC as its building code.

Funding Sources

The primary funding sources for accessibility-related improvement projects on City property are the General Fund, Street Fund, and relevant grants. Due to reduced support for grant programs and competing priorities, the City of Granite Falls is experiencing limited ability to fund accessibility improvement projects.

Accessibility improvements that can be made through general maintenance of City facilities or as part of the regular administrative duties of department staff will typically be completed first, with larger capital improvement projects being completed when necessary funding is available.

Undue Burden

According to the ADA, the City is not required to take any action that may demonstrate a fundamental alteration to a program or activity, create a hazardous condition for other people, or represent an undue financial and administrative burden. This determination can only be made by the ADA Coordinator or designee and must be accompanied by a statement citing the reasons for reaching that conclusion.

The determination that an undue financial burden would result must be based on evaluating all available resources in a program. For example, if a barrier removal action is judged unduly burdensome, the City must consider other options for providing access to ensure that individuals with disabilities receive the benefits and services of the program or activity.

Programs, Services, and Activities

All City departments strive to provide complete and equal access to all its services, programs, and activities for people with disabilities.

Public Meetings, Hearings, and Events. The City works hard to ensure its public meetings, hearings, and events are open and accessible to all citizens, regardless of disability. In addition, the City works directly with community event organizers to help ensure events using City streets, parks, or other resources are compliant with the ADA. For example:

- All departments hosting public meetings, hearings, or other public events accommodate people with disabilities as requested.
- The City assures that doorways and primary paths of travel at a meeting or event location are clear of obstructions or barriers.
- The City includes a statement on agendas and meeting invitations with information on how to request accommodation.

Printed Materials. The City provides a variety of informational and promotional materials for public use, including maps, brochures, forms, newsletters, fact sheets, reports, and plans. All departments should be able to provide documents and other printed materials in alternate formats, as requested.

Website. The City of Granite Falls completed a comprehensive redesign of its website in 2023. The new design includes a variety of accessibility-related improvements, including text size and color, provides alternate photo text and PDF documents, and complies with Web Content Accessibility Guidelines (WCAG) 2.1 AA and Section 508 of the Rehabilitation Act of 1973.

Contracting/Purchasing. The City uses criteria that do not discriminate based on disability when selecting contractors, consultants, or vendors for City projects or services. The City also includes a statement in all Requests for Proposal and other bid solicitation documents explaining that businesses, organizations, and individuals contracting with the City of Granite Falls must comply with Title II of the ADA and Section 504 of the Rehabilitation Act AND requires all City contractors, consultants and vendors to sign a statement attesting to their intent to comply.

Staff Training. The City's Employment Policies, available to all current employees and provided to all new hires, contain information about the ADA as it relates to employees.

City Facilities, Streets, and Parks. The City has conducted various site visits, surveys, and inventories of its facilities, sidewalks, curb ramps, and parks since the ADA became law in 1992. Since then, it has conducted an aggressive program of repair and renovation to correct many identified barriers and deficiencies. Today, most of the City's public facilities are ADA-compliant, and it continues to progress on installing curb cuts and sidewalks along its roadways.

The City of Granite Falls adopted the International Building Code as its building code, which includes provisions ensuring accessibility for people with disabilities. The City also uses the Americans with Disabilities Act Guidelines for Building and Facilities and the ADA Standards for Accessible Design to design and construct its facility improvements and construction projects.

Public Streets and Curb Ramps. It has been a priority for the City to improve accessibility for pedestrians and people with disabilities by extending an accessible sidewalk network.

An ADA Curb Ramp Inventory will be completed in 2024. This inventory compiled data to create a database and mapping tool to develop a project needs list and prioritization. For each intersection, data was collected showing whether or not there were any existing curb ramps and whether or not existing curb ramps met ADA standards, including slope, lip, ramp width, and landing area. This data allowed the City to create a list of missing curb ramps and identify what elements of existing curb ramps were out of compliance. The City is in the process of creating and/or fixing curb ramps.

Maintenance. Because the City does not have the staff or resources to monitor the condition of all its facilities, roadways, and parks continually, it relies on reports from citizens to facilitate its maintenance efforts and allows citizens to call City Hall or email City staff. Priority is given to maintenance needs that impact safety and accessibility.

CITY OF GRANITE FALLS
Granite Falls, Washington

RESOLUTION 2023-08

**A RESOLUTION OF THE CITY OF GRANITE FALLS, WASHINGTON
ADOPTING AN AMERICANS WITH DISABILITIES ACT (ADA) SELF
EVALUATION AND PROGRAM ACCESS PLAN.**

WHEREAS, the Federal Government enacted the Americans with Disabilities Act of 1990 (ADA), and its amendments, to prevent discrimination, to extend the protections of the Rehabilitation Act of 1973, and to ensure equal access for all individuals, including those with disabilities to the facilities, transportation, and services, programs or activities of all state and local governments, and

WHEREAS, The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in access to jobs, public accommodations, government services and programs, public transportation, and telecommunications. and

WHEREAS, The ADA and Section 504 of the Rehabilitation Act of 1973 require cities with fewer than fifty employees that are a recipient or sub-recipient of Federal financial assistance to prepare a self-evaluation and ADA Program Access Plan, and

WHEREAS, Title I of the ADA prohibits local governments from discriminating against qualified individuals with disabilities in job application procedures, hiring, employment termination, job promotion, compensation, job training, and other terms, conditions, and privileges of employment, and

WHEREAS, Title II of the ADA adopts the general prohibitions against discrimination contained in Section 504 of the Rehabilitation Act of 1973 but applies to all state and local governments regardless of whether or not they receive federal funding, and

WHEREAS, a self-evaluation and program access plan has been prepared that reflects the City of Granite Falls' compliance with Title I and Title II of the ADA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANITE FALLS, WASHINGTON, AS FOLLOWS:

Section 1- The above recitals are found to be true and correct in all respects.

Section 2- The City Council adopts by reference the City of Granite Falls, Washington American with Disabilities Act Self Evaluation and Program Access Plan.

ADOPTED by the city council and **APPROVED** by the mayor this _____ day of _____, 2023.

CITY OF GRANITE FALLS

Matthew Hartman, Mayor

ATTEST:

Darla Reese, MMC, City Clerk

APPROVED AS TO FORM:

Thom Graafstra, City Attorney

CITY COUNCIL AGENDA BILL

Subject:

AB 083-2023 Presentation -Tribal Affairs Summary and coordination under the Washington State Growth Management Act and HB1717

Meeting Date: Wednesday, August 16, 2023

Date Submitted:

Originating Department: City Clerk

Action Required:

Clearances:

☐ Mayor

☐ Police

☐ Public Works

☐ Attorney

Exhibits:

[Tribal Affairs and coordination summary memo](#)

☐ Engineering

☒ Planning

☐ Other: _____

Budgeted Amount:

\$0.00

Summary Statement:

Presentation to provide Council orientation to the recent State legislation regarding tribal coordination for Comprehensive Plan periodic updates.

Background:

In 2022, the State of Washington adopted new legislation requiring local jurisdictions to coordinate their comprehensive plan periodic updates with all affected tribes (upon tribal request).

Recommended Motion:

1) No recommendation - this is an informational presentation.



Memo

To: City of Granite Falls Planning Commission
From: Jax Thaxton
CC: Eric Jensen
Date: 07/19/2023
Re: **Tribal Affairs Summary**

Background of Statutory authority and Legislation requiring coordination with Tribes

1989 Centennial Accord- First acknowledgement on a state-level for establishing an institutionalized standard of sovereign government to sovereign government relations when interacting with tribes in the nation.

RCW 43.376.020 (2022)- Requires state agencies designate a tribal liaison who reports to head of state agency and submits an annual report to the governor regarding agency activity that involves tribes.

ESHB 1753 (2022)- Any state agency allocating funds or administering grants from the Climate Commitment Act must seek early consultation with any tribe whose lands or treaty-protected resources are involved.

Legislation Directly Involving Local Jurisdictions

SB 5141 (2021):

Section 15 states that tribes reserve the right to request formal consultation with jurisdictions on significant actions, programs, and distributions of state funds. Consultation is private and independent from any public participation/ equitable engagement efforts. Jurisdiction should establish a consultation framework for best practices and protocols for communication and collaboration.

SHB 1717 (2022):

Section 8 states that tribes reserve the right to request a Memorandum of Agreement for local government planning processes. Upon request tribes must also be notified of Comprehensive Plan amendments or newly proposed plans. Tribal resistance to the adoption of plans and amendments requires tribes to formally notify commerce, prompting commerce to notify the jurisdiction and requires a 60-day delay of the

adoption. Congress provides mediation for the compromissory period. *See also: RCW 36.70A.040*

RCW 36.70A.110 (2022):

Tribes that have reservation or ceded lands adjacent to, within, or even in the same county as a jurisdiction's urban growth area (UGA), jurisdictions must coordinate planning in urban growth areas to be consistent with Memorandums of Agreement signed pursuant to other legislation such as RCW 36.70A.040 or SHB 1717.

Executive Order 21-02 (2021):

Considers how planned developments may affect significant cultural or historical sites. Jurisdictions are required to notify Department of Archaeology and Historic Preservation (DAHP), the Governor's Office of Indian Affairs (GOIA), and concerned tribes to assess concerns and potential project impacts.

Washington Tribes and the GMA – Main Takeaways:

Exemplary principles of tribal-local collaborative regionalism:

- Identifying and overcoming historical communication barriers.
- Commitment from elected officials and planners
- Continuous consultation and dispute resolution efforts.
- Prioritization of intergovernmental dialogue / fostering collaborative language.
- Constant monitoring of potential unforeseen obstacles

These principles should guide planning processes in tandem with the acknowledgment of a tribe's sovereign status. Their legitimate political rights to resources and land can create conflicts of interest and exclusionary practices, which must be overcome with a deep understanding of cultural differences and the different types of political entities that can coexist.

On-reservation concerns heavily tie into the overlap of county authority when it comes to land-use and infrastructure. Underdeveloped and underinvested water/sewer infrastructure can compound on top of reservations being subject to the same civil regulations for wells and groundwater extraction, transportation planning is often neglected when it comes to reservation connectivity, forestry practices on trust lands often do not align with tribal cultural sentiments, and development codes are imposed upon reservations without prior consultation.

Off-reservation issues typically regard the lack of notice of developments that can potentially affect watersheds and game management units, with some tribes reporting that even when concerns are expressed, there is little effect on final decisions. Tribes expressed that a lack of regulatory obligation to consider their concerns often resulted in untimely and delayed collaboration efforts or being ignored altogether. Another common off-reservation concern is the lack of instream flow

protection. Agricultural practices have proven to have significant adverse impacts on water runoff quality, decreasing available salmon habitat. With 50% of fish spawn being allotted to tribes through treaty rights, diminished spawn is a clear example of economic benefit equating to environmental detriment. Permit exemptions from the Department of Ecology for single family homes also reduced water volume entering streams.

The overall message of tribes' main concerns highlights inconsistency in jurisdictional authority over land and resources and the regulations imposed to maintain and/or utilize them.

Tribal Resource Rights

A series of treaties beginning in 1855 establishes tribal rights to natural resources on "ceded lands" which is designate land where tribes are entitled to 50% of fish spawn and specific game species. Some tribes have entered into hunting co-management agreements with the WA Department of Fish and Wildlife to manage game populations in a particular game management unit (GMU).

Surveys of Tribal-County Planning Relationships

Litigation of disputes in WA between tribes and counties differs from other states in that it often favors the tribe, with tribes surveyed stating 80% of rulings were in their favor while the other 20% were negotiated, while other states tribes documented 33% of rulings in their favor with the rest being ongoing.

However, when asked If the county recognizes tribal self-governance authority, 62.5% of WA tribes reported a definite yes compared to 74.2% of tribes in other states, 25% report partial recognition, and 12.5% report none.

In comparison to other states, more WA tribes reported needing litigation for land use, natural resources, environmental, and treaty rights disputes. Only cultural disputes were on par with other state' reported disputes.

It is clear that across the state, tribal-county relations are inconsistent, and all stakeholders indicated a need for more legislative or agency guidance for fostering collaborative relationships.

The most recent survey on the relationship between tribes and Snohomish County indicates:

Stillaguamish – Good, with infrequent meetings

Sauk-Suiattle – Neutral/Limited, with infrequent meetings

Tulalip – Neutral/Limited, with frequent meetings.

The most widely effective resource to guide the formation of collaboration frameworks available today is the Millennium Agreement – building upon its preceding agreement, the Centennial Accord. The Millennium Agreement sets standards that aim to:

- Strengthen government to government relations.
- Statewide education reform to promote a better understanding of tribal history & culture, and modern tribal institutions and their roles.
- Institutionalize the relationship between state agencies and tribes.
- Seek understanding of tribe's organizational structure.

The 2012 State Tribal Relations Act required some of the responsibilities of the centennial accord and millennium agreement to be adopted into the Revised Code of WA. [**See RCW 43.376**](#)

The overarching issue that both Puget Sound Regional Council's (PSRC) 2050 Vision and the GMA highlight is that the Growth Management Act is inherently exclusionary by considering tribes equal to that of stakeholders instead of critical components in the same planning network as jurisdictions. While the effort to bridge this gap is clearly being made with recent requirements for liaisons, mediation from congress, memorandums of agreements, and many standards that encourage government to government interaction, the remaining missing piece is a standardization of coordination tactics and positions. There is no statewide legislation providing a handbook or step-by-step examples of creating these networks and relationships.



GRANITE FALLS WASHINGTON

GATEWAY TO THE MOUNTAIN LOOP

Agenda Bill # _____

CITY COUNCIL AGENDA BILL

Subject:

AB 084-2023 Consideration of Contract with Gray & Osborne Inc for Construction Management and Administration/Engineering Services related to the Granite Falls WWTP Upgrade

Meeting Date: Wednesday, August 16, 2023

Date Submitted: 8/10/23

Originating Department: Engineering

Action Required:

Approval of Scope and Fee Contract Proposal from Gray & Osborne Inc for Construction Management and Administration/Engineering Services related to the Granite Falls WWTP Upgrade

Clearances:

☐ Mayor

☐ Police

☒ Public Works

☒ Attorney

Exhibits:

[G&O CM Contract for WWTP Upgrade](#)

☒ Engineering

☐ Planning

☐ Other: _____

Budgeted Amount:

WWTP Upgrade Budget/Cost Estimate =

CM Contract = 2,675,000.00

2023 Budgeted amount based on partial completion - 594 35 63 15 2023 WWTP Construction - \$18,333,333

Summary Statement:

As part of the the Citys planned Wastewater Treatment Plant Upgrade, Gray & Osborne Inc has provided a contract proposal and scope of work to cover all the Construction Management (CM) and Adminiistration/Engineering Services for the entire duration of the project. At the August 9th Meeting, the City Council voted to reject all bids and re bid the project with and expedited timeline, revised bidder criteria, and some proposed changes to project in an effort to reduce overall cost.

Staff estimates having the bid opening with revised criteria and specifications in 6-8 weeks with intent of awarding bid and moving forward with the project. As such, we are providing the CM contract for Council consideration of approval to move forward with this element of the project. Ths scope of work outlined in the proposal will be subject to award of bid for WWTP upgrade at a yet to be determined future date in 2023. All engineering consultant costs associated with the re-bid and revisions to the project specifications, etc are to be included in the total cost of the CM Contract.

Background:**Recommended Motion:**

Motion to approve Scope of Work and Fee Proposal for the WWTP Construction Administation services and authorize City Manager to sign



July 20, 2023

Mr. Brent Kirk
City Manager
City of Granite Falls
P.O. Box 1440
215 Granite Avenue
Granite Falls, Washington 98252

SUBJECT: SCOPE OF WORK AND FEE PROPOSAL – WWTP CONSTRUCTION
ADMINISTRATION SERVICES
CITY OF GRANITE FALLS, SNOHOMISH COUNTY, WASHINGTON
G&O #22447.00

Dear Mr. Kirk:

Per your request, we are submitting the following scope of work and fee proposal to complete construction management services for the City's wastewater treatment plant upgrade.

Our proposed Scope of Work is presented in Exhibit A. Our cost to complete these services is \$2,675,000.00 as shown in Exhibit B.

Please contact the undersigned if you wish to discuss this proposal or if you need additional information. If you would like us to proceed with this work please sign where indicated on the following page and return the signed page to us. Thank you for the opportunity to provide these engineering services to the City. We look forward to continuing our working relationship with the City of Granite Falls.

Sincerely,

GRAY & OSBORNE, INC.

A handwritten signature in black ink, appearing to read 'SCAL'.

Stacey Clear, P.E.

SC/js
Encl.
By email



Mr. Kirk
July 21, 2023
Page 2

**CITY OF GRANITE FALLS
WWTP CONSTRUCTION ADMINISTRATION SERVICES**

I hereby authorize Gray & Osborne, Inc., to proceed with the design assistance as described herein under the terms and conditions of our current general services agreement, and for a cost not to exceed of \$2,675,000.00 without written authorization by the City.

Name (Print)

Title

Signature

Date

EXHIBIT A

SCOPE OF WORK

CITY OF GRANITE FALLS WASTEWATER TREATMENT FACILITY UPGRADE CONSTRUCTION ADMINISTRATION SERVICES

The City of Granite Falls recently opened bids for the Wastewater Treatment Facility Upgrade project. We understand that the City would like full-time construction administration services provided for this project. Based on our understanding of the project, this scope of work presents the professional engineering services that Gray and Osborne proposes to provide to fulfill the City's construction administration needs. Included in the proposed services is the development of the control descriptions and control programming services for the new supervisory control and data acquisition (SCADA) system for the existing and new facilities. The construction schedule allows 430 working days to substantial completion and 50 additional working days to physical completion with construction expected to begin in September 2023. This scope of work includes work required before construction starts, during construction, project closeout, and on-call services after construction, as well as additional design services, and is described in more detail below. The estimated cost for these construction administration services is shown in Exhibit B.

Gray & Osborne does not purport to be a safety expert, and is not engaged in that capacity under the contract between the City and the Contractor or under this Agreement between Gray & Osborne and the City. Gray & Osborne will not have either the authority or the responsibility to enforce construction safety laws, rules, regulations, or procedures, or to order the stoppage of construction work for claimed violations thereof.

Gray & Osborne will not be responsible or held liable for directions given by the City to the Contractor or for construction-related decisions made by the City in the field that are inconsistent with or change the requirements of the contract plans and specifications without having been agreed to in writing (or e-mail) by Gray & Osborne.

SCOPE OF WORK

PRECONSTRUCTION ACTIVITIES

Task 1 – Preconstruction Conference

- A. Coordinate and conduct a preconstruction conference with City staff and the selected Contractor to establish administrative procedures for the project, including requirements of the State Revolving Fund and Ecology.

Task 2 – Update Plan of Operations and Construction QA/QC Plan

- A. The Plan of Operations and Construction QA/QC Plans were prepared and submitted to the Department of Ecology based on the information known during the design phase. This task includes updating the Plan of Operations and a Construction QA/QC Plan based on current information and the Contractor's preliminary schedule. Submit the updated Plans to Ecology.

Task 3 – Prepare and Maintain Construction Management System (CMS)

- A. Prepare and maintain an online, secure Construction Management System (CMS) website for communication between project participants, posting of project documents and notices, maintaining a contact list, storing important project files, and assistance with construction administration. Documents and notices that will be posted include meeting announcements, meeting minutes, drawings, specifications, requests for information (RFI), change orders, shop drawing submittals, pay request forms, pertinent reference documents, contact lists, correspondence, logs, and reports (daily, weekly, and monthly). RFI forms shall be interactive for use by project participants to post construction-related questions and responses. The CMS shall allow the Contractor to post equipment and material submittals (shop drawings) and the Engineer to post submittal review responses. Notification of new posting shall be made by automatic email transmittals to selected project participants. Access to the CMS shall be secured by use of individual participant password and shall be regulated by G&O.

CONSTRUCTION CONTRACT ADMINISTRATION

Task 4 – Schedule, Conduct, Attend, and Record Job Meetings

- A. Conduct regularly scheduled construction progress meetings with the Contractor, Resident Inspector and City staff. Bi-weekly meetings have been assumed during the initial months of the project transitioning to weekly meeting as the level of activity and work intensifies. Prepare and log meeting minutes to the CMS. Also, assumes the periodic attendance of engineers from other disciplines and other periodic site visits.

Task 5 – Monitor Construction Schedule

- A. Review the Contractor's construction schedule.
- B. Monitor the Contractor's progress in relation to the schedule.

- C. Issue weekly reports (electronic or hard copy) to the City and Contractor on construction time consumed on the project to keep all parties involved advised on the time limit as it relates to penalties for failure to perform on schedule.

Task 6 – Prepare Monthly Progress Estimates

- A. Review the Contractor's monthly progress payment requests and prepare monthly progress estimates based on the Resident Engineer's judgment of the value of work completed during the pay period.

Task 7 – Project Administration

- A. The Owner's instructions to the Contractor will be issued through the Engineer, who will have authority to act on behalf of the Owner to the extent provided in the contract documents.
- B. Coordinate and verify project costs. Maintain project accounting to aid in successful audits.
- C. Provide documentation to satisfy Ecology funding requirements.
- D. Verify submission of intents to pay prevailing wages. Verify that contractors have not been debarred by obtaining printouts from federal and Washington State Department of Labor & Industries (L&I) web sites. This scope does not include reviewing certified payrolls. It has been assumed that certified payroll review will be completed by the City.
- E. Provide project completion paperwork to initiate clearance from L&I and process to release retainage.
- F. Provide notices of substantial completion and final acceptance for the construction of the project. Obtain closeout documentation and record drawings from the Contractor. Prepare the Certificate of Completion of Public Works Contract form and assist the Owner with release of the retained percentage or Bond in Lieu of Retainage.

Task 8 – Provide and Manage Specialized Subconsultant Services

- A. Manage, schedule and coordinate the activities of subconsultants provided by G&O to assist with construction monitoring, including a geotechnical subconsultant to inspect soils and groundwater conditions during construction and a critical areas subconsultant to review and inspect installation and maintenance of mitigation measures, and an electrical subconsultant to review submittals, assist with construction inspection and

program the PLC, supervisory control and data acquisition (SCADA) system and Network Switches. Communicate with the Contractor to schedule and coordinate site visits and services by these subconsultants on an as-needed basis, and collect and distribute any field reports prepared by these subconsultants.

Task 9 – Prepare and Maintain Project Records

- A. Prepare and maintain daily logs, weekly schedule reports, jobsite photographs, quantity measurements, and correspondence.

Task 10 – Conduct Project Closeout

- A. Obtain from the Contractor all bonds, guarantees, operation and maintenance manuals, and record drawings. Prepare certificate of completion in accordance with Ecology requirements.

OFFICE ENGINEERING

Task 11 – Prepare and Distribute Conformed Contract Documents

- A. Prepare conformed plans and specifications including all addenda for the project.
- B. Distribute conformed plans and specifications to the Contractor and City.

Task 12 – Review Shop Drawings and Submittals

- A. Review shop drawings and material and equipment submittals for compliance with design intent and general conformity to the contract drawings and specifications.
- B. Distribute submittal review including manufacturers' literature, shop drawings, design calculations, test reports, and equipment manuals to the Contractor and the City. Gray and Osborne's Construction Management System website will be used to manage project documentation.
- C. Review Contractor's schedule of values as a basis for monthly pay estimates.

Task 13 – Coordination with Manufacturer Representatives

- A. Coordinate and meet with manufacturer's representatives regarding equipment functionality and integration into the process train and control system.

Task 14 – Review of Manufacturer’s Operation and Maintenance Manuals and Test Reports

- A. Review manufacturer operation and maintenance manuals and test reports for compliance with contract documents and design intent.
- B. Review material inspection reports provided by a third-party testing laboratory.

Task 15 – Review “Or Equal” Products

- A. Review proposals from the Contractor to substitute an “or equal” product for a specified product based on design intent and general conformity to the contract drawings and specifications.

Task 16 – Clarify Design Intent

- A. Respond to the Contractor’s Requests for Information (RFIs) and provide interpretation of the contract specifications and drawings, which address and clarify design intent. Prepare supplementary sketches or drawings to clarify conditions. Maintain records of telephone meetings concerning design intent.

Task 17 – Evaluate and Negotiate Change Orders

- A. Estimate the added or reduced cost of changes during construction to be used in negotiation of contract change orders as directed and in the best interests of the City. Provide engineering design for change orders, if required. Evaluate the impact of change orders on the construction schedule and recommend eligible time extensions. Prepare change orders for execution by the Contractor subject to approval and authorization by the City.

CONSTRUCTION MONITORING

Task 18 – Provide Field Observation

- A. Provide a full-time resident inspector, and other specialty inspectors as needed, to observe, in general, conformance of the Contractor’s work to plans and specifications. Serve as a liaison between the Contractor and the City’s Public Works Departments. 430 days of full-time inspection and 50 days of half-time inspection have been assumed.

- B. Describe daily construction activities in the daily log and take job photographs to record construction progress. Prepare and maintain daily reports, list of construction deficiencies or other construction issues, weekly schedule reports, jobsite photographs, quantity measurements, and correspondence. Distribute daily reports electronically.
- C. Inspect the condition of equipment and materials used by the Contractor as they arrive on site, and monitor the Contractor's care and maintenance of stored and installed materials and equipment. Also, monitor the Contractor's required startup, testing, and commissioning of equipment.
- D. Review and comment on the Contractor's construction schedule. Monitor the Contractor's progress in relation to the schedule. Issue weekly reports to the Owner and Contractor with respect to construction time consumed on the project. Keep the Owner and Contractor advised on the time limits as they relate to the Contractor's construction schedule.

Task 19 – Conduct Final Inspections

- A. Conduct substantial completion inspections, issue punch lists, review compliance, and recommend acceptance by the City.
- B. Obtain from the Contractor all bonds, guarantees, O&M manuals and record drawings. Prepare certificate of completion in accordance with Ecology Requirements.

OTHER SERVICES

Task 20 – Commissioning, Startup and Training

- A. Observe and assist the Contractor with commissioning of process and electrical equipment. This includes coordinating with the Contractor for the commissioning of the PLC and SCADA system in conjunction with the electrical and process equipment. Coordinate with the Contractor for configuration of the VFDs to communicate over the SCADA communications network.
- B. Install and configure the HMI computers purchase by the City. Commission and modify the SCADA system to control the plant.
- C. Assist the treatment plant operations staff with the initial startup of the new facilities, including on-site training for the process control and system operation of the new wastewater treatment plant systems.

- D. Monitor the Contractor's compliance with contract startup and training requirements for equipment. Attend and assist at equipment startup and training sessions.
- E. Respond to inquiries and requests for assistance from City operations personnel.

Task 21 – Operation and Maintenance Manual

- A. Prepare an operation and maintenance manual for the upgraded Wastewater Treatment Facility in accordance with Ecology WAC 173-240 requirements.
- B. Submit the manual to the City and Ecology for review and approval. Provide four copies of the final, bound, updated manual to the City.

Task 22 – Prepare Record Drawings

- A. Prepare reproducible record drawings from marked up sets of drawings and AutoCAD files maintained and prepared by the Contractor and reviewed by the Resident Inspector. Furnish the City one full size and two half size printed sets, full and half size PDFs, and AutoCAD files of the record drawings.

Task 23 –PLC/HMI Programming and Testing

- A. Develop detailed written descriptions of the control algorithms that will serve as the basis for the SCADA system programming.
- B. Provide PLC and HMI programming services for the treatment plant SCADA system, including observation of shop and field tests, troubleshooting of equipment and software, development of the HMI screens, and preparation and documentation for incorporation into the operation and maintenance manual.

Task 24 – Ongoing Support and Training Services

- A. Provide on-call consultation services to the City's operations staff during the initial year of operation to assist staff with process control and system operation of the completed plant. Assist City personnel with startup, operational, and warranty issues as they arise during this period. Provide additional SCADA system training and support services as requested by the City.

PROJECT BUDGET

Consultant will complete the scope of service of this work order on a time and materials basis and the cost for the services will not exceed the price shown in Exhibit B without authorization from the City. The level of effort that the Consultant anticipates for the project is presented in Exhibit B.

EXHIBIT B

Engineering Services Scope and Estimated Cost

City of Granite Falls Wastewater Treatment Facility Upgrade Construction Administration Services

	Tasks	Principal Hours	Project Manager Hours	Project Engineer Hours	Civil Engineer Hours	Mechanical Engineer Hours	Structural Engineer Hours	Architect Hours	Resident Inspector Field Hours	CADD/GIS Technician Hours
Preconstruction Activities										
1.	Preconstruction Conference		4						4	
2.	Update Plan of Operations and Construction QA/QC Plan		8		16					
3.	Prepare and Maintain Construction Management System (CMS)		8							40
Construction Contract Administration										
4.	Schedule, Conduct, Attend and Record Job Meetings	16	320	48		20	60	8		
5.	Monitor Construction Schedule		40							
6.	Prepare Monthly Progress Estimates		100		80					
7.	Project Administration	80	80							
8.	Provide and Manage Specialized Subconsultant Services	8	24				8			
9.	Prepare and Maintain Project Records	40	80	24						
10.	Conduct Project Closeout		8		16					
Office Engineering										
11.	Prepare and Distribute Conformed Contract Documents		16		24	16	24	16		80
12.	Review Shop Drawing Submittals		160	200	440	180	420	140		
13.	Coordination with Manufacturer Representatives		40		60	20				
14.	Review of Manufacturer's O & M Manuals and Test Reports		40	80	200	20				
15.	Review "Or-Equal" Products		40	40	32		8			
16.	Clarify Design Intent		80	60		40	88	24		
17.	Evaluate and Negotiate Change Orders		60	24		8	24	8		
Construction Monitoring										
18.	Provide Field Observation									
19.	Conduct Final Inspections		16		16				3640	
Other Services										
20.	Commissioning, Startup and Training		100		60					
21.	Prepare Operation and Maintenance Manual		160	160	540					200
22.	Prepare Record Drawings		60	32	80	32	48	32		240
23.	Coordinate PLC/HMI Programming and Testing		120		120					
24.	Ongoing Training and Support Services		80							
Hour Estimate:										
	Fully Burdened Billing Rate Range:*	144	1,644	668	1,684	336	680	228	3,644	560
	Estimated Fully Burdened Billing Rate: *	\$150 to \$245	\$140 to \$245	\$125 to \$185	\$115 to \$180	\$115 to \$180	\$120 to \$220	\$120 to \$220	\$125 to \$190	\$65 to \$170
	Fully Burdened Labor Cost:	\$210	\$240	\$175	\$150	\$155	\$165	\$210	\$170	\$170
	Fully Burdened Labor Cost:	\$30,240	\$394,560	\$116,900	\$252,600	\$52,080	\$112,200	\$47,880	\$619,480	\$95,200

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.