



**CITY COUNCIL
MEETING MINUTES**

**March 20, 2024
7:00 PM
Civic Center**

City Council	Councilmember Hartman, Councilmember Glenn, Councilmember Griggs, Councilmember FitzGerald, Councilmember Straughn
City Staff	City Manager Brent Kirk, Community Development Director Eric Jensen
Consultants	Consultant City Attorney Thom Graafstra, Consultant Police Chief Tom Dalton

1. CALL TO ORDER (Via In Person & Online Via Zoom)

Mayor Hartman called the City Council Meeting to order at 7:00pm.

2. FLAG SALUTE

Mayor Hartman led Council, Staff and Audience in the Pledge of Allegiance to the flag.

3. ROLL CALL

See Above.

4. CONSENT AGENDA

Motion to approve consent agenda.

Moved by: Councilmember Glenn

Seconded by: Councilmember Griggs

Carried

4.a AB 031-2024 Approval of March 6, 2024 Minutes

**4.b AB 032-2024 Approval of claims checks #414128 through 414174
totaling \$165,969.25**

- 4.c AB 033-2024 Approval of February 16, 2024 through February 29, 2024 payroll claims checks #27555 through 27558 and Twenty-Three EFT's totaling \$119,983.50**

5. STAFF REPORTS

5.a 03/20/2024 City Clerk Report

City Clerk Reese was absent but staff report was included in the packet.

5.b 03/20/2024 Community Planning Development Report

Community Development Director Jensen updated the council on the following items:

- Planning Commission working on the comprehensive plan update
- City received a notice of annexation petition from the Legion Hall regarding the cemetery property

5.c 03/20/2024 Deputy City Manager/Passport Office Reports

Passport Manager Mohanna Goravanchi updated the council on the following items:

- Office has serviced 15,326 applications as of yesterday
- Gross margin is \$58,000
- Year-to-Date Revenue is \$122,000
- We are -18.7% compared to last year
- Averaging over 21 applications per day

5.d 03/20/2024 Public Works Report

City Manager Kirk commented on the following public works items:

- Wastewater Treatment Plant project update
- Public works department have been mowing lawns, & cleaning street signs
- 805 Stanley St. project update
- Galena St. Extension project update
- DEM meeting (flooding, earthquakes)
- Stanley Street Sidewalk project
- Gun Club Rd property
- Fire District project update

5.e 03/20/2024 Police Chief Report

Police Chief Dalton reported on the following items:

- Calls for service updates

6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS

Don James

Mr. James mentioned the requirement of placing power underground on a project he is currently working on.

7. NEW BUSINESS

7.a AB 034-2024 Public Hearing - 7:10 PM, or soon thereafter

Motion to open the public hearing

Moved: Councilmember Griggs

Seconded: Councilmember Glenn

Result: Carried

City Manager Kirk submitted the following Exhibits into the record:

Exhibit 1 - Public Hearing Notice dated March 20, 2024

Exhibit 2 - Verification of Public Hearing Notice dated March 8, 2024

Exhibit 3 - Ordinance No. 1050-2024 - Sewer Moratorium

City Manager Kirk reviewed the following proposed changes to the Ordinance:

- This is an extension of the 6-month at a time, sewer moratorium
- Some narratives and whereas in the ordinance have been changed from the last one
 - Sewer plant is currently under construction
 - Money is now in place
 - Housekeeping of continuing the moratorium for the next 12-18 months (until plant construction is completed)
- Reviewed current exemptions

Mayor Hartman opened the public testimony portion of the public hearing.

No one from the audience signed up, and no records received via email or mail by the City Clerk.

Mayor Hartman closed the public testimony portion of the public hearing.

Council deliberations & discussions with staff -

- City Manager Kirk and Deputy City Manager Balentine complete different scenarios that the moratorium can be lifted from (trigger point/milestones) explain pros and cons to council
- Establish point to the public so developers can prepare their packets for submittal
- 28 Notice of Completion requirement (consider) when we open up towards accepting the permits

Motion to close the public hearing

Moved: Councilmember Griggs
Seconded: Councilmember Straughn

Result: Carried

Motion to adopt Ordinance No. 1050-2024 and authorize the Mayor to sign.

Moved: Councilmember Griggs
Seconded: Councilmember FitzGerald

Result: Carried

8. CURRENT BUSINESS

There were no Current Business items on the agenda

9. MAYOR'S COMMENTS (5 minutes)

Mayor Hartman had the following comments:

- There is a chamber mixer tomorrow night at 6PM at the Stoa
- Issue with the Prosecuting Attorney's office wanting to reduce caseloads (story in paper)

10. COUNCIL COMMENTS (15 minutes)

Councilmember FitzGerald had no comments.

Councilmember Glenn commented on the changing weather, and he saw the DOC crew out working.

Councilmember Griggs stated he thought the meeting tonight was the shortest he has seen yet.

Councilmember Straughn stated the flashing lights in front of the alternative school are on standard time.

11. CITY MANAGER (5 minutes)

City Manager Kirk had the following comments:

- Economic Alliance of Snohomish County - State of City for Everett is tomorrow night (he will be attending)
- AWC Conference is in June (week of June 19th in Vancouver)

12. ADJOURNMENT



City Clerk Darla Reese, MMC



Mayor Matthew Hartman