



## CITY COUNCIL MEETING MINUTES

**April 3, 2024  
7:00 PM  
Civic Center**

City Council	Councilmember Hartman, Councilmember Glenn, Councilmember Griggs, Councilmember FitzGerald, Councilmember Straughn
City Staff	City Clerk Darla Reese, City Manager Brent Kirk, Deputy City Manager Jeff Balentine, Community Development Director Eric Jensen
Consultants	Consultant City Attorney Thom Graafstra, Consultant Police Chief Tom Dalton

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**1. CALL TO ORDER**

**Mayor Hartman** called the City Council Meeting to order at 7:00 pm.

**2. FLAG SALUTE**

**Mayor Hartman** led the Council, Staff and Audience in the Pledge of Allegiance to the flag.

**3. ROLL CALL**

See Above.

**4. CONSENT AGENDA**

**Resolution Number: Motion to approve consent agenda**

**Moved by:** Councilmember Glenn

**Seconded by:** Councilmember Griggs

**Carried**

**4.a AB 035-2024 Approval of March 20, 2024 Minutes**

**4.b AB 036-2024 Approval of claims checks #414175 through 414212  
totaling \$47,340.32**

- 4.c AB 037-2024 Approval of March 1, 2024 through March 15, 2024 payroll claims consisting of Nineteen EFT's totaling \$80,005.06**

**5. STAFF REPORTS**

**5.a 04/03/2024 City Clerk Report**

**City Clerk Reese** commented on the two important items that she learned about at the WMCA Conference; AI technology and Records Logs.

**5.b 04/03/2024 Community Planning Development Report**

**Community Development Director Jensen** mentioned what the Planning Commission will be working on at their next meeting.

**5.c 04/03/2024 Deputy City Manager/Passport Office Reports**

**Deputy City Manager Balentine** discussed the following items:

- Passport department update
- Passport Manager Goravanchi's new responsibility duties including:
  - Starting up the Twic program
  - Potentially the TSA Global Entry services
  - Expense report
  - Liaison to the other service organizations within the city
  - City point person for events
  - Backup to finance department
  - Civic center rentals
- Closeout review for March 2024

**5.d 04/03/2024 Public Works Department Report**

**City Manager Kirk** reviewed the public works department items including the following items:

- Wastewater Treatment Plant project update
- New water fountain in Jim Holm Park
- IT Options for camera system in Jim Holm Park
- H&H Market project update
- McDaniel's project update
- Stanley Street Sidewalk project update
- Stilly Way Sinkhole = fixed

- Crosswalks Stanley Street
- Complete Streets Grants - TIB application
- FSX Property - 12" Storm Line

**5.e 04/03/2024 Police Chief Report**

**Consultant Police Chief Dalton** gave an update on current police calls, arrests and thefts

**6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

No one at the meeting chose to speak.

**7. NEW BUSINESS**

**7.a AB 038-2024 Consideration of Purchase of Communication Board**

City to buy a vinyl banner and present to the Boys & Girls Club or a school to have them test out and report back to the city on if it gets used or not. Future purchases for parks, etc. may take place based on results.

**7.b AB 039-2024 Consideration of Approval of Scope and Fee Proposal from Gray and Osborne Inc for the 2024 Alpine St. Overlay Project**

Motion to approve Scope and Fee Proposal from Gray and Osborne, Inc. for the 2024 Alpine St. Asphalt Overlay Project in an amount not to exceed \$30,000 and authorization for the City Manager to sign.

**Moved by:** Councilmember Glenn  
**Seconded by:** Councilmember Straughn

**Carried**

**7.c AB 040-2024 Consideration of Approval of Interlocal Agreement with Snohomish County for Affordable Housing and Behavioral Health Fund**

Motion to approve Interlocal Agreement with Snohomish County for Affordable Housing and Behavioral Health Fund.

**Moved by:** Councilmember Glenn  
**Seconded by:** Councilmember Griggs

**Carried**

**7.d AB 041-2024 Consideration of Approval of Resolution 2024-003 - American Legion Cemetery Annexation Petition**

This item was removed from the agenda by city staff.

**8. CURRENT BUSINESS**

There were no Current Business items on the agenda.

**9. MAYOR'S COMMENTS (5 minutes)**

**Mayor Hartman** had the following comments:

- Asked to have the GFC's discussion placed on the next council agenda
- Attended the Eslick/Lowe campaign kick off last night in Snohomish
- Next Tuesday, April 9th is the season opener for the Aquasox

**10. COUNCIL COMMENTS (15 minutes)**

**Councilmember FitzGerald** had the following comments:

- Did we set a date for the Galena St. Extension ribbon cutting?
- Carving plans for the tree behind the police station - urged a sasquatch or tiger design
- High school baseball game Monday at 4pm against Orcas Island

**Councilmember Glenn** had no comments.

**Councilmember Griggs** wished Chief Dalton a Happy Birthday!

**Councilmember Straughn** had no comments.

**11. CITY MANAGER (5 minutes)**

**City Manager Kirk** discussed the tree carving designs received - will work with Fred Cruger on a more formal proposal.

**12. ADJOURNMENT**

**Mayor Hartman** adjourned the meeting.



City Clerk Darla Reese, MMC



Mayor Matthew Hartman