



**CITY COUNCIL  
MEETING MINUTES**

**May 15, 2024  
7:00 PM  
Civic Center**

City Council	Councilmember Hartman, Councilmember Glenn, Councilmember Griggs, Councilmember FitzGerald, Councilmember Straughn
City Staff	City Clerk Darla Reese, City Manager Brent Kirk, Deputy City Manager Jeff Balentine, Community Development Director Eric Jensen
Consultants	Consultant City Attorney Thom Graafstra Consultant Police Chief Tom Dalton (S.C.S.O.)

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**1. CALL TO ORDER (Via In Person & Online Via Zoom)**

**Mayor ProTem FitzGerald** called the City Council Meeting to order at 7:00 pm.

**2. FLAG SALUTE**

**Mayor ProTem FitzGerald** led Council, Staff and Audience in the Pledge of Allegiance to the flag.

**3. ROLL CALL**

See Above.

Public Works Operations Supervisor White joined the meeting at 11:31 am.

**4. CONSENT AGENDA**

Moved to excuse Mayor Hartman due to work obligations.

Moved: Councilmember Straughn

Seconded: Councilmember Glenn

Result: Carried

**Deputy City Manager Balentine** mentioned the claims had been revised as Welwest Construction was added as check #414331 in the amount of \$255,854.95 this brings the total claims amount to \$1,683,881.15. Also, Cascade District Court check #414281 in the amount of \$145.00 is a replacement check

for voided check #414245 - this should not of been paid to us. We tried reimbursing the individual that paid us and the check came back as undeliverable. Cascade Court asked the city to send the money to them so the individual could go through them to receive the money.

**Resolution Number: Moved to approve Consent Agenda with noted changes.**

**Moved by:** Councilmember Straughn

**Seconded by:** Councilmember Glenn

**Carried**

**4.a AB 051-2024 Approval of May 1, 2024 Minutes**

**4.b AB 052-2024 Approval of May 15, 2024 Claims Checks #414281 through 414330 and Two EFT's totaling \$1,428,026.20**

**4.c AB 053-2024 Approval of April 16, 2024 through April 30, 2024 payroll claims checks #27563 through 27566 and check #414280 and Twenty-Two EFT's totaling \$123,457.73**

**5. STAFF REPORTS**

**5.a 05/15/2024 City Clerk Report**

**City Clerk Reese** had nothing further to add to her report.

**5.b 05/15/2024 Community Development Director Report**

**Community Development Director Jensen** mentioned the Planning Commission had a 2 1/2 hour meeting last night. He further thanked Chair Cruger for his leadership and helping review the materials.

**5.c 05/15/2024 Deputy City Manager/Passport Office Report**

**Deputy City Manager Balentine** discussed the following items:

- Passport revenues since opening
- Working on an article for the Herald
- June - Ordinance for New Community Events, Recreation & Arts Fund
- Budget Amendment - TIB W. Stanley St. Sidewalk
- Wastewater Treatment Plant Project update
- Next audit questions from SAO

**5.d 05/15/2024 Public Works Report**

**City Manager Kirk** gave an update on the Public Works Report including:

- Galena St. Extension project update
- Alpine Street project
  - ADA Ramps change order
- Stanley Street Project - Going out to Bid on June 12
  - Complete Streets Grants included (blinking cross walks)
  - Contains multiple schedules of work
- Old City Hall - Remodeling work
- Mayor's Report - Letter to Legislators regarding the change recommended to the Supreme Court
- Second letter - DRAFT letter supporting the 2/10 of 1% tax for law enforcement

**5.e 05/15/2024 Consultant Police Chief Report**

**Consultant Police Chief Dalton** reported on the following items:

- Call load
- Traffic Stops
  - Citations
- Cases involving persons statistics
- Working with the Prosecuting Attorney's Office - (New LEED Program)

**6. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON-ACTION ITEMS**

There was no one signed up to comment or chose to comment during this portion of the meeting.

**7. NEW BUSINESS**

**7.a AB 054-2024 Introduction, First Read and Review required by RCW 35A.47.040 - PSE Franchise Agreement - Ordinance No. 1051-2024**

Franchise Agreement - First Read only tonight. Will be brought back to the City Council Meeting of June 5, 2024 for action.

**7.b AB 055-2024 Consideration of Contract with Gray and Osborne Engineering Inc for WWTP Outfall Receiving Water Study Assistance**

**Resolution Number: Moved to approve contract with Gray and Osborne Engineering Inc. for Wastewater Treatment Plant Outfall Receiving Water Study Assistance and authorization for the City Manager to sign.**

**Moved by:** Councilmember Griggs  
**Seconded by:** Councilmember Glenn

**Carried**

**8. CURRENT BUSINESS**

**Resolution Number: Moved to add an Executive Session for 10 minutes as Item 12 moving 12 to 13.**

**Moved by:** Councilmember Straughn  
**Seconded by:** Councilmember Glenn

**Carried**

**8.a AB 046-2024 Continued Discussion of Setting General Facility Charge Rates for Water and Sewer**

Added current General Facility Charge rates of eight neighboring cities as requested by Council.

Council discussion ensued on the subject.

This item to be brought back to Council for action in June/July 2024 to take effect the date the moratorium is lifted.

**9. MAYOR'S COMMENTS (5 minutes)**

**Mayor Hartman** was absent from tonight's meeting.

**10. COUNCIL COMMENTS (15 minutes)**

**Mayor Pro Tem FitzGerald** - Chamber meeting tomorrow night at Marcos - 6pm, Tuesday - Planning Meeting - RR Days

**Councilmember Griggs** - Show 'N Shine update

**Councilmember Straughn** - Work on Stanley St., opening new McDaniel's and Fast Food Restaurant, 35 MPH in area - look into lowering speed limit in this area?

**Councilmember Glenn** - Turn lane onto Galena - lettering clean up? Asked about Fire Dept. breaking ground on the new building.

**11. CITY MANAGER (5 minutes)**

**City Manager Kirk** had nothing additional to report.

**12. EXECUTIVE SESSION under RCW 42.30.110(b) for selection of a site where price might be impacted and under RCW 42.30.110(ii) for threatened litigation for a total of 10 Minutes**

**Resolution Number: Moved to recess into Executive Session under RCW 42.30.110(b) for selection of a site where price might be impacted and under RCW 42.30.110(ii) for threatened litigation for a total of 10 minutes to start at 8:15 pm and to end at 8:25 pm.**

**Moved by:** Councilmember Glenn  
**Seconded by:** Councilmember Straughn

**Carried**

**13. ADJOURNMENT**

**8:25 PM -**

The meeting returned to regular session.

**Deputy City Manager Balentine** went to the Council room doors, opened them, and voiced that Executive Session had ended. All in the lobby and online were welcome to rejoin the meeting at this time.

**Mayor ProTem FitzGerald** adjourned the meeting at 8:25 pm



City Clerk Darla Reese, MMC



Mayor Matthew Hartman