



PLANNING COMMISSION
MEETING
JANUARY 12, 2021
7:00 PM
MINUTES

1. CALL TO ORDER (Via Go-To-Meeting)

Commissioner Cruger called the Planning Commission meeting to order at 7:00 p.m.

1. FLAG SALUTE:

Commissioner Cruger led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

2. ROLL CALL:

Planning Commission

Commissioner Frederick Cruger – Present
Commissioner Ron Stephenson– Present
Commissioner Scott Morrison – Present
Commissioner Julie Cory-Wyman – Present
Commissioner Monica Hoersting – Present
(connection issues)

City Staff

Darla Reese, City Clerk

Consultants

Ryan C. Larsen, Consultant Planner

3. APPROVAL OF MINUTES

A. Approval of January 12, 2021 Minutes

Commissioner Stephenson moved to accept the minutes of October 13, 2020. Commissioner Morrison seconded. Motion carried.

4. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON-ACTION ITEMS

No one was present online to speak during this portion of the meeting, and no written correspondence had been received.

5. NEW BUSINESS

A. 2021 Development Regulations Docket Proposed List Update

Consultant Planner Larsen discussed the following items in detail:

- Monthly meeting goals for the year
- Docket process

- No requests received from general public; no city proposed amendments = no docket this year to review
- Code edits
 - SEPA change to maximize exemptions
 - Explanation of process
- Chapter 19.04 A, Chapter 19.04 B (created last year)

Proposed Changes for this year by Consultant Planner Larsen:

- Proposing creating a new Chapter 19.04 C = Creating this year (new chapter that will help consolidate/simplify)
 - Concurrency & Adequacy, Code Amendments, Comprehensive Plan Amendment Process, Developer Agreements, Community Facility District Provisions
- Minor corrections needed to 19.04 A and 19.04 B
 - Reference changes and minor clean up items
- Chapter 19.05 (move into 19.04 C & delete as stand-alone)
 - Includes: Conditional Use Permits, Planned Residential Development, Annexation, Variance, Temporary Use, Temporary Housing, & Official Site Plan
 - Add: Home Occupation and other items
 - Will need a lot of restructuring and will take a lot of code referencing
- Title 20 (move into the Unified Development Code 19.05)
 - Includes everything land Use related: Subdivisions, Binding Site Plan, Boundary Line Adjustment, PRD's and Unit Lot Subdivisions. Will remove cluster housing

City Clerk Reese to email the Planning Commission Title 19 and Title 20.

Consultant Planner Larsen to put together schedule for all of the code edits for the year

- Once items are completed, will send to City Clerk Reese to mail out to the Planning Commission
- Changes this year are to help get the code ready for the 2024 Comprehensive Plan update and population allocations (next 6-8 months)

6. CURRENT BUSINESS

There were no Current Business items for the Agenda.

7. REPORTS:

A. City Clerk Reports

There was no discussion on the City Clerk reports.

B. Homework

Planning Commission to review code that City Clerk Reese emails to them. Review for any additional changes and add notes.

8. CORRESPONDENCE:

Commissioner Cruger mentioned he “poked a little fun” with the County Executive yesterday and shared his story with the Commission. Regarding the Frylands area on the west side of Monroe where a map portrayed this area as the “Poor Farm”, but the bulk of the “Poor Farm” was actually the fairgrounds currently owned by the County. Great ground, no Fair due to COVID - that’s poor.

9. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.