

PLANNING COMMISSION
MEETING
NOVEMBER 9, 2021
7:00 PM
MINUTES

1. CALL TO ORDER (Via Zoom)

Commissioner Cruger called the Planning Commission meeting to order at 7:00 p.m.

2. FLAG SALUTE:

Commissioner Cruger led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

Planning Commission
Commissioner Frederick Cruger – Present
Commissioner Ron Stephenson – Present
Commissioner Scott Morrison – Present
Commissioner Monica Hoersting – Absent

City Staff
Darla Reese, City Clerk

Consultants
Ryan C. Larsen, Consultant Planner

4. APPROVAL OF MINUTES

A. Approval of October 12, 2021 Minutes

Commissioner Morrison moved to approve the Minutes of October 12, 2021. Commissioner Stephenson seconded. Motion carried.

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON-ACTION ITEMS

No one was present online to speak during this portion of the meeting, and no written correspondence had been received.

6. NEW BUSINESS

A. 2024 Comprehensive Plan Update – Population and Employment Projections

Consultant Planner Larsen explained and discussed the following items:

- What the population allocation is and how it works for cities and counties

- Draft 2044 Initial Population Growth Targets (for PAC Discussion/Action, Oct-14-2021)
- Draft 2044 Initial Employment Growth Targets (for PAC Discussion/Action, Oct-14-2021)
- Census Population for 2020
- Plan inside the City limits for Population of 6,551
- Plan inside the City limits for Employment of 2,128

B. Code Edits

Consultant Planner Larsen mentioned Council reviewed and asked he work with City Attorney Thom Graafstra on the Concurrency and Adequacy section 19.12 – for the fact we have a sewer moratorium going on. It includes background and findings of fact.

Intent of an interim rules is just that they are interim. The best way to do this is to take the interim rules and make them permanent at this time. When we are close to ending the moratorium, we take those rules back out and change to match what is going on at that time.

The changes show the modification as Attachment C – show the proposed changes by City Attorney Graafstra into this new section.

This will come back to the Planning Commission in a separate Public Hearing. It will be brought forth at the December 14, 2021 meeting.

*Discussion ensued between Planning Commission and Consultant regarding cleaning up language regarding service providers.

C. Public Participation Plan

Consultant Planner Larsen brought this before the Planning Commission to highlight it. After review and explanation of the process, he asked that the Commission review and bring back suggestions to the December meeting.

7. CURRENT BUSINESS

There were no Current Business items for the Agenda.

8. REPORTS:

A. City Clerk Reports

There were no questions of the City Clerk Report.

B. Homework

Consultant Planner Larsen asked that the Planning Commission review the Public Participation Plan.

9. CORRESPONDENCE:

There were no correspondence items to share.

10. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.