



PLANNING COMMISSION
MEETING
FEBRUARY 8, 2022
7:00 PM
MINUTES

1. CALL TO ORDER (Via Zoom)

Commissioner Cruger called the Planning Commission meeting to order at 7:00 p.m.

2. FLAG SALUTE:

Commissioner Cruger led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

Planning Commission

Commissioner Frederick Cruger – Present
Commissioner Ron Stephenson – Present
Commissioner Scott Morrison – Present
Commissioner Bruce Straughn – Present
Commissioner Chris Marsh – Present

City Staff

Darla Reese, City Clerk

Consultants

Ryan C. Larsen, Consultant Planner

4. APPROVAL OF MINUTES

A. Approval of December 14, 2021 Minutes

Commissioner Stephenson moved to approve the Minutes of December 14, 2021. Commissioner Morrison seconded.

Commissioner Cruger to pass along the social media sites to City Clerk Reese tomorrow morning.

Motion carried.

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON-ACTION ITEMS

No one was present online to speak during this portion of the meeting, and no written correspondence had been received.

6. NEW BUSINESS

A. Public Participation Plan – Final Review

Consultant Planner Larsen reviewed the Public Participation Plan with the Planning Commission one last time. Discussion included highlights, purpose of plan, requirements of City, as well as breakdowns of each section in the plan including:

- Purpose and Mission
- Roles and Responsibilities
- Requirements of the Act
 - Early and continuous participation
 - Communication and information programs
 - Public outreach program
 - Public meetings with adequate notice
 - Provisions for open discussion
 - Opportunity for written comments
 - Public comment period
 - Broad dissemination of proposals and alternatives
- Program Policies and Procedures
 - Stages of the Comprehensive Plan Update Process
 - Visioning stage: Review of the comprehensive visions and goals
 - Drafting stage: Periodic Comprehensive Plan draft
 - Adopting stage: Updates for the periodic Comprehensive Plan revision
 - Roles in the Comprehensive Plan Update Process
 - Timeline
- 2024 Comprehensive Plan Update Proposed Schedule

B. Population Review - Refresher

Consultant Planner Larsen explained the following:

As part of the 2024 Comprehensive Plan update process –

- State sets up allocation for Washington state
- Allocations set up for counties
- Information then given to PRSC to review and split up to individual cities
- Intent to focus the growth around the hub of the light rail system
- Granite Falls was allocated 8,637 including UGA prior, but now a population loss prediction of 6,885 is now allocated
- Current zoning map will need to be reviewed as it was designed to accommodate the population number of 8,637 people (therefore, current zone numbers may be off).

Consultant Planner Larsen to work with Steve Toy (Snohomish County PDS) on the Buildable Lands Report and discuss numbers. This may cause some properties to be down-zoned after the discussion, although the intent is to try and leave the properties as currently zoned.

C. Staff Discussion on 2024 Comprehensive Plan Update

Consultant Planner Larsen reviewed the following items with the Planning Commission:

- Asked them to start reviewing the copy of the Comprehensive Plan (in binders) and get familiar with the document
- Consultant Planner Larsen to bring two examples of “Climate Change Action Element” to the next meeting
- Bellingham firm working on “Climate Action Plans” for multiple cities or our city can elect to do on its own

7. CURRENT BUSINESS

There were no Current Business items for the Agenda.

Commissioner Cruger welcomed the two new Planning Commission members (Straughn and Marsh) and let them tell the rest of the group “why they are here.”

8. REPORTS:

A. City Clerk Report

There were no questions regarding the City Clerk Report.

B. Homework

There was nothing additional to discuss other than to start reviewing the Comprehensive Plan.

9. CORRESPONDENCE:

There were no correspondence items for the Agenda.

10. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.