

**PLANNING COMMISSION**

**MEETING**

**MAY 10, 2022**

**7:00 PM**

**MINUTES**

**1. CALL TO ORDER (Via Zoom)**

**City Clerk Reese** called the Planning Commission meeting to order at 7:00 p.m.

**2. FLAG SALUTE:**

**City Clerk Reese** led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

**Commissioner Marsh** moved to have Commissioner Straughn run tonight's meeting. Commissioner Morrison seconded. Motion carried.

**3. ROLL CALL:**

Planning Commission  
Commissioner Frederick Cruger – Absent  
Commissioner Ron Stephenson – Absent  
Commissioner Scott Morrison – Present  
Commissioner Bruce Straughn – Present  
Commissioner Chris Marsh – Present

City Staff  
Darla Reese, City Clerk

Consultants  
Ryan C. Larsen, Consultant Planner

**4. APPROVAL OF MINUTES**

**A. Approval of March 8, 2022 Minutes**

**Commissioner Morrison** moved to approve the meeting Minutes as written. Commissioner Marsh seconded.

**5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON-ACTION ITEMS**

No one was present online to speak during this portion of the meeting, and no written correspondence had been received.

## 6. NEW BUSINESS

### A. Miscellaneous Minor Updates to Title 19

**Consultant Planner Larsen** reviewed the miscellaneous minor updates to Title 19 summary of proposed changes including:

- Amended section 19.01.030 by adding new (C), (G), (H), and (I) and amending (F). Changes are due to the recent adoption of Ordinance 1020-2022 to clarify rules of interpretation.
- Amended section 19.04(C)(1) and (2) to address the addition of an enforcement section in new Title 19.11. Change is due to the recent adoption of Ordinance 1020-2022 where the enforcement section in advertently was left out.
- Amended section 19.04A.350(B)(3)(a)(vi) to remove binding site plans from the hearing examiners review since these are to be done administratively. Also amended (B)(3)(b) to address the addition of an enforcement section in the new Title 19.11. Change is due to the recent adoption of Ordinance 1020-2022 where the enforcement section in advertently was left out.
- Amended section 19.06.040(R)(1) to address the addition of an enforcement section in new Title 19.11. Change is due to the most recent adoption of Ordinance 1020-2022 where the enforcement section in advertently was left out.
- Amended section 19.07.040(A)(3) to address the addition of an enforcement section in new Title 19.11. Change is due to the recent adoption of Ordinance 1020-2022 where the enforcement section in advertently was left out.
- Added new Title 19.11 Enforcement. Change is due to the recent adoption of Ordinance 1020-2022 where the enforcement section in advertently was left out so created new chapter to address this addition.

**Consultant Planner Larsen** also reviewed the next steps of the process up to adoption of the ordinance.

### B. Please REVIEW Comprehensive Plan Section II (in your binders):

\*Natural Features Element

\*Land Use Element

Be prepared for discussion

\*Passport to 2044 Handout from Puget Sound Regional Council and Department of Commerce are partnering together to set up the series of meetings for local jurisdictions to view the local process updates.

**City Clerk Reese** to email out webinar information to the Planning Commission members.

\*Planning Commission to let City Clerk Reese know if they have registered for the webinar.

**Consultant Planner Larsen** mentioned there is grant money available for cities for Comprehensive Plan updates = \$20,000.00-\$25,000.00 allotted. We will review open houses, etc. at the next meeting.

### **Natural Features Element**

- Add ordinances approved up to date
  - Updated Flood Plain Ordinance (add approval date)
  - Updated the Critical Areas Ordinance (add approval date)
- Goals and Policies Section – review if they are outdated
- NF-4 (top of page) – Discusses monitoring that happened and wrapped up in June of 2020. Is some of this information old and not relevant any longer? Or if it is, should it have an update to the information? (needs an ending)
- NF-6 – Air Quality – third paragraph. The summer fires that Granite has been having and the impact to the air quality throughout the state. Should this be mentioned in this chapter?
- NF-6 – Policy and Procedures – Are the procedures out of a city policy? Or are they just brainstormed ideas? – Add that the City provides the only electric car chargers available to the public in town.
- There were be a “push” for cities to add information on climate change in their document along with policies and procedures – we can decide when we get to this part
- Maps will be updated – will add a FEMA map
  - Have a separate typed link to each page that has a map
- 2024 Comprehensive Plan Page – link info to page

### **Land Use Element**

- Add paragraph on LU-8 population – revise table and add our 2015-2035 population explanation on the population allocation and reallocation by Snohomish County dropping our numbers
- On website fix “Land Use Element Appendix” wording it is misspelled
- LU-2 – under Major Land Use Considerations and Goals - add selling point “Zero B&O Tax Dollars”
- LU-5 – Second paragraph = Should we have a Downtown Master Plan? – Discussion with the City Council on this
- LU-6 – Schools = update sections; Football, City Hall, Public Works, Fire Department
- LU-10 - LU-7 – Table = update table
- LU-12 – Put dwelling units in sections as per Comprehensive Plan numbers

## **C. Comprehensive Plan Update Webinar**

**Consultant Planner Larsen** reviewed this item under the start of the last Agenda item.

## **7. CURRENT BUSINESS**

There were no Current Business items for the Agenda.

## **8. REPORTS:**

### **A. City Clerk Report**

There were no questions on the City Clerk's reports.

### **B. Homework**

Please read & review the next two sections of the Comprehensive Plan:

- Housing Element
- Capital Facilities and Utilities Element

## **9. CORRESPONDENCE:**

There were no correspondence items for the Agenda.

## **10. ADJOURNMENT:**

**Commissioner Straughn** adjourned the meeting.