

PLANNING COMMISSION
MEETING
SEPTEMBER 13, 2022
7:00 PM
MINUTES

1. CALL TO ORDER (Via Zoom)

Commissioner Cruger called the Planning Commission meeting to order at 7:00 p.m.

2. FLAG SALUTE:

Commissioner Cruger led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

Planning Commission

Commissioner Frederick Cruger – Present
Commissioner Ron Stephenson – Present
Commissioner Scott Morrison – Present
Commissioner Bruce Straughn – Present
Commissioner Chris Marsh – Present

City Staff

Darla Reese, City Clerk
Eric Jensen, Community Dev. Director

Consultants

Ryan C. Larsen, Consultant Planner

4. APPROVAL OF MINUTES

A. Approval of July 12, 2022 Minutes

Commissioner Stephenson moved to approve the Minutes of July 12, 2022. Commissioner Marsh seconded. Motion carried.

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON-ACTION ITEMS

(Public comments are encouraged both for items that are not action items in this Agenda and for actions items in this Agenda. Comments may be submitted in advance in writing or by e-mail to the City Clerk or may be made in person, or by telephone or computer connection at the time of the meeting.)

No one was present online to speak during this portion of the meeting, and no written correspondence had been received.

6. NEW BUSINESS

A. Introduction of New Community Development Director – Eric Jensen

Consultant Planner Larsen thanked the Planning Commission for working with him over the last few years. He also introduced the new Community Development Director, Eric Jensen.

Community Development Director Jensen introduced himself and shared his background information with the Planning Commission and answered their miscellaneous questions. He looks forward to working with the City.

B. Comprehensive Plan Review Discussion

Community Development Director Jensen will be reviewing the former Consultant Planner's notes and listening to audio meetings to get himself up to date with the Comprehensive Plan review that has taken place.

He also mentioned the current Comprehensive Plan and changes that could be made to make it more user friendly, visually based, readable. He further mentioned the checklist from the State of Washington and PSRC = greater update than any of the previously completed periodical updates.

At the next meeting, Community Development Director Jensen will finish his review and will present his perspectives and how to go forward in terms of a work plan.

C. Consideration of Adopting an Annual Work Plan

Community Development Director Jensen presented the Planning Commission members with a sample Work Plan of what he completed for the City of Algona (similar in size and scale to Granite Falls).

He explained the intent of a Work Plan is so everyone is on the same page and what level you will be a part of. It shows how the plan is broken down. He would like to continue in helping the City find money. He will be looking for feedback and prioritization from the Planning Commission.

The plan can be broken down over the next year (2023-2024). There will also be times where there will be nothing going on.

Planning Commission members gave favorable feedback; they would like to see a flow chart with target dates, GMA mandates (even things that may not apply to the City), full Comprehensive Plan cycle, add in blank lines for a contribution area.

7. CURRENT BUSINESS

There were no Current Business items for the Agenda.

8. REPORTS:

A. City Clerk Report

There were no questions on the City Clerk's reports.

B. Homework

There were no homework items for the Agenda.

9. CORRESPONDENCE:

There were no correspondence items for the Agenda.

10. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.