

PLANNING COMMISSION MEETING

MAY 9, 2023

7:00 PM

MINUTES

1. CALL TO ORDER (Via Zoom & In-Person)

Commissioner Cruger called the Planning Commission meeting to order at 7:00 p.m.

2. FLAG SALUTE:

Commissioner Cruger led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

Planning Commission

Commissioner Frederick Cruger – Present
Commissioner Ron Stephenson – Present
Commissioner Scott Morrison – Absent
Commissioner Bruce Straughn – Absent
Commissioner Chris Marsh – Present

City Staff

Darla Reese, City Clerk
Eric Jensen, Community Dev. Director

4. APPROVAL OF MINUTES

A. Approval of March 14, 2023 Special Meeting Minutes

Commissioner Marsh moved to approve the Minutes of March 14, 2023. Commissioner Stephenson seconded. Motion carried.

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON-ACTION ITEMS

(Public comments are encouraged both for items that are not action items in this Agenda and for actions items in this Agenda. Comments may be submitted in advance in writing or by e-mail to the City Clerk or may be made in person, or by telephone or computer connection at the time of the meeting.)

No one was present online to speak during this portion of the meeting, and no written correspondence had been received.

6. NEW BUSINESS: Handouts for A & B will be distributed at the meeting (see CD Memo)

A. Parking Standards (UDC 19.06.050 Development Standards Code Update)

Community Development Director Jensen did a quick review with the Commission on the parking handout just provided at the meeting. All proposed changes have been highlighted for ease of reference.

He asked the Commission to take their copy home to review and be prepared to discuss at the next meeting.

Discussion –

Look at “mini storage” and arrive at an understanding of vacancy rate.

B. Landscape Standards (UDC 19.06.020 Development Standards Code Update)

Community Development Director Jensen and City Manager Kirk are interviewing tree arborists to determine who they would like to hire to:

- Do a public tree inventory
- Do a tree assessment to determine shape they are in/replacement/protection/watch
- Come up with good tree planting standards
- Come up with a species list for trees

Community Development Director Jensen gave an update on the climate change bill update(s) that have passed the Senate.

7. CURRENT BUSINESS

A. Land Use Matrix Table (UDC 19.03 Zoning code update)

Community Development Director Jensen reviewed the matrix tables and updated the definitions section.

B. Comprehensive Plan Update Community Survey

Community Development Director Jensen discussed participation groups to focus on for survey completion. He also set out goals on starting survey, closing survey and review and feedback dates.

A Historic Preservation Element will be added to the Comprehensive Plan.

8. REPORTS:

A. Reports

Community Development Director Jensen briefly reviewed information he provided to the City Council last week regarding “new legislation” summary. We are still awaiting guidance on what we will have to do to incorporate them into our operations. This is expected to come down from the State at the end of the year.

9. CORRESPONDENCE:

Commissioner Marsh indicated a motorsports meeting will be held tomorrow here at City Hall with Sam Lowe and Nate Nehring at 3:30 PM regarding Snohomish County eliminating the lease for flat track racing and arena crossing.

10. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.