

PLANNING COMMISSION MEETING

JUNE 13, 2023

7:00 PM

MINUTES

1. CALL TO ORDER (Via Zoom & In-Person)

Commissioner Cruger called the Planning Commission meeting to order at 7:00 p.m.

2. FLAG SALUTE:

Commissioner Cruger led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

Planning Commission

Commissioner Frederick Cruger – Present
Commissioner Ron Stephenson– Absent
Commissioner Scott Morrison – Present
Commissioner Chris Marsh – Present

City Staff

Darla Reese, City Clerk
Eric Jensen, Community Dev. Director

4. APPROVAL OF MINUTES

A. Approval of May 9, 2023 Special Meeting Minutes

Commissioner Marsh moved to approve the Minutes of May 9, 2023. Commissioner Morrison seconded. Motion carried.

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON-ACTION ITEMS

No one was present online to speak during this portion of the meeting, and no written correspondence had been received.

6. NEW BUSINESS:

A. Review Proposed Parking Standards Code Update (UDC 19.06.050)

Community Development Director Jensen did a review of the proposed changes to the chapter as represented with a yellow highlight primarily to match what was proposed in the new land use matrix tables and the updated definitions section.

Commissioner Marsh moved to approve 19.06.050 loading area and off-street parking requirements with an addendum that they recommend the City to also take steps for municipal parking enhancement to make this possible. Commissioner Morrison seconded. Motion carried.

B. Community Survey Discussion

Community Development Director Jensen revealed the new QR code and Community Survey to the Planning Commission along with review of each of the online survey questions.

Will be brought back to the Planning Commission for the October 2023 meeting for survey results.

C. Landscape Standards Code Update (UDC 19.06.020)

Community Development Director Jensen mentioned that the Landscape Standard is the next portion of the code update that will be before the Planning Commission for the July meeting.

Discussion will be on tree protection standards, street trees, and tree distance.

7. CURRENT BUSINESS

A. Motion to approve Land Use Code Matrix Table (UDC 19.03 Zoning Code Update) and Definitions (UDC 19.02 Code Update)

Community Development Director Jensen mentioned there were changes made to the matrix.

1. Mini storage has been reinstated
2. Mixed use included in the residential table and allowed as a conditional use in the CBD zone (vertical mixed-use standard)

Commissioner Marsh moved to approve the Land Use Matrix Table (UDC 19.03 Zoning Code Update) and Definitions (UDC 19.02 Code Update). Commissioner Morrison seconded. Motion carried.

8. REPORTS:

A. Reports

Community Development Director Jensen discussed items in his staff report including the following:

- Community Survey (complete) going out for public release at the end of the week
- Intern Asher working on the draft for Permanent Supportive and Transitional Housing Rules (HB 1220) & Affordable Housing (July)
- New Intern Jax (will join for a few weeks in the summer)

- Comprehensive Plan Update (July) = structure of plan itself (outline)
 - Adding Historic Preservation Element
 - Parks Element
- Mid-Summer Update on Community Survey
- Planning Commission/City Council Joint Meeting in September (Missing Middle Housing = continuation of discussion)

City Clerk Reese mentioned the Election of a Vice Chair will be on the July Agenda.

9. CORRESPONDENCE:

Commissioner Cruger mentioned the Passport Office had its one-year anniversary on June 5th, and over 9,000 passports have been issued.

10. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.