



PLANNING COMMISSION MEETING

JANUARY 9, 2024

7:00 PM

MINUTES

1. CALL TO ORDER (Via Zoom & In-Person)

Commissioner Marsh called the Planning Commission meeting to order at 7:00 p.m.

2. FLAG SALUTE:

Commissioner Marsh led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

Planning Commission

Commissioner Frederick Cruger – Present (by phone)
Commissioner Chris Marsh – Present
Commissioner Scott Morrison – Present
Commissioner Jude Anderson - Present

City Staff

Darla Reese, City Clerk
Eric Jensen, Community Dev. Director

City Clerk Reese mentioned that Commissioner Stephenson has resigned his position. Staff is in the process of taking applications starting on Friday, January 12th, until January 26th.

4. APPROVAL OF MINUTES

A. Approval of October 10, 2023 Meeting Minutes

Commissioner Anderson moved to approve the meeting minutes. Commissioner Morrison seconded. Motion carried.

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON-ACTION ITEMS

No one was present online to speak during this portion of the meeting, and no written correspondence had been received.

6. NEW BUSINESS:

A. 2024 Comprehensive Plan Periodic Update Proposed Schedule

Draft Historic Preservation Element:

 Photos of city

- ✚ History information
- ✚ Goals & policies
- ✚ Planning Commission to take chapter home to review and provide feedback at the next meeting
- ✚ Questions??
 - Benefits of a Historic Designation (district)


B. Capital Facilities and Park Facilities: 6-Year Capital Improvement Plan Discussion


- ✚ Legion building & property = new community center (Mayor has asked for PC feedback/thoughts)
 - Retrofit to have a water feature
 - Veteran's memorial
 - Public paved plaza
 - Young children's play area (2–5 year olds)
 - Off-street & on-street parking

Planning Commission Feedback:

- Park & ride area = valuable parking
 - Pretty/nice concept
 - Restroom facilities proposed?
 - Can the Veteran's memorial be located elsewhere?
- ✚ 6 Year CIP project/cost/timeline/source of funding (update once per year)
 - Miscellaneous Tables = Suggest projects necessary to be built in the next 20 years
 - Other Park improvements may include:
 - Pickleball courts
 - Skatepark expansion
 - New pump track
 - Mountain bike trails
 - Tennis courts
 - Future = Frisbee golf course
 - Transportation
 - Sidewalk improvements
 - Asphalt overlays
 - Pedestrian improvements
 - Future transportation projects
 - Bike lanes
 - Traffic calming devices

- General Facilities
 - Park & Ride with EV charging stations
 - Public works building on Portage – looking to move to another location due to land values/zoning
 - Possible city hall addition/expansion at current site

 Capital Facilities Goals & Policies = please review and comment at next meeting

 Tomorrow Night = joint meeting on Middle Housing with the City Council

7. CURRENT BUSINESS

There are no Current Business items scheduled for this Agenda.

8. REPORTS:

A. Staff Reports

City Clerk Reese updated the planning commission that Councilmember Hartman will continue as the Mayor and Councilmember FitzGerald will be the Mayor Pro Tem for the next two years.

9. CORRESPONDENCE:

There were no correspondence items.

10. ADJOURNMENT:

Commissioner Marsh adjourned the meeting.