

PLANNING COMMISSION MEETING

FEBRUARY 13, 2024

7:00 PM

MINUTES

1. CALL TO ORDER

Commissioner Cruger called the Planning Commission meeting to order at 7:00 p.m.

2. FLAG SALUTE

Commissioner Marsh led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL

Planning Commission
Commissioner Frederick Cruger – Present
Commissioner Chris Marsh – Present
Commissioner Scott Morrison – Present
Commissioner Jude Anderson - Present

City Staff
Darla Reese, City Clerk
Eric Jensen, Community Dev. Director

4. APPROVAL OF MINUTES

A. Approval of January 9, 2024 Meeting Minutes

Commissioner Marsh moved to approve the meeting minutes. Commissioner Morrison seconded. Motion carried.

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON-ACTION ITEMS

No one was present online to speak during this portion of the meeting, and no written correspondence had been received.

6. NEW BUSINESS:

**A. Comprehensive Plan – Draft Housing Element
Asher Schoepflin, Intern**

Mr. Schoepflin presented the Housing Needs Assessment. Topics and data covered included:

- Population Characteristics including *Population Count and Forecast, Population by Age Group, Household Types and Unit Count, Household Tenure, Household Income and Cost Burden, and Displacement Risk;*

- General Housing Inventory including *Household Size*;
- Special Housing Inventory including *Subsidized and Public Housing Units*, and *Group Home or Care Facilities*;
- Gap Analysis including *Quantity of Housing Units Available to Various Income Brackets*, and *Projection of Future Housing Demand*; and
- Land Capacity Analysis including *Land Available to Meet Housing Unit Demand*, and *Adequate Provisions to Accommodate Affordable Housing*

B. Discussion regarding Community engagement approach for Racial Disparity Impact analysis

Community Development Director Jensen spoke to the Commissioners regarding determining the preferred City effort to comply with State mandated community engagement process in evaluating racial disparity impacts in the local plans, development regulations and historic residential covenants. This analysis will be enveloped into the Housing Element chapter of the updated Comp Plan periodic update.

7. CURRENT BUSINESS

A. Continued Review/Discussion of Draft Historic Preservation Element Chapter

Planning Commission Suggestions:

- Add in information about our change of government
- Update dots on map (take off house that was demolished)

Community Development Director Jensen asked of the possibility of changing the meeting start time to 6:30 pm.

Commissioner Anderson moved to change the meeting start time to 6:30 pm instead of 7:00 pm. Commissioner Morrison seconded. Motion carried.

8. REPORTS:

A. Staff Reports

Community Development Director Jensen gave the planning commission a brief overview of his CD Staff report memo.

There were no questions of the staff reports.

9. CORRESPONDENCE:

Commissioner Cruger indicated he will be meeting with the city and American Legion tomorrow regarding the legion building.

Commissioner Marsh mentioned hiking groups are working to have Mt. Pilchuck open again in the winter. This includes the possibility of opening a ski resort, etc.

10. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.