



**PLANNING COMMISSION
MEETING MINUTES**

**March 12, 2024
6:30 PM
Civic Center**

City Council	Commissioner Cruger, Commissioner Anderson, Commissioner Marsh, Commissioner Morrison, Commissioner Tonggard
City Staff	Darla Reese
Consultants	Asher Schoepflin, Planning Intern

1. CALL TO ORDER

Commissioner Cruger called the meeting to order at 6:37 PM.

2. FLAG SALUTE

3. ROLL CALL

4. APPROVAL OF MINUTES

4.a Approval of February 13, 2024 Minutes

Moved to approve the minutes of February 13, 2024.

Moved by: Commissioner Marsh

Seconded by: Commissioner Anderson

Carried

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS

No one from the audience signed up or chose to speak during this portion of the meeting.

6. NEW BUSINESS

6.a Draft Housing Element

Planner Asher Schoepflin presented and explained the difference between Housing Element and the Housing Needs Assessment. The Element chapter is narrative based with some supporting data while the Needs Assessment is where the bulk of the housing data exists and will

ultimately be located in the appendices of the updated Comprehensive Plan.

Asher also discussed the Racially Disparate Impact Assessment process and recognized that the issue will be discussed later in the PC meeting.

The Housing Needs Assessment includes population figures for current levels as well as growth projections for the City's 20-year period 2024-2044. Asher explained all data is sourced from the US Census and County data figures.

Commissioners questioned the housing data for number of units from 2019-2022, and Asher confirmed that the available Census and County data was lagging in numbers from the current condition by up to 5 years. Staff and Planning Commissioners worked through the draft Housing Needs Assessment review comments. Darla shared that she had housing unit data as collected and reported with the OFM in her annual housing reports.

6.b Housing Needs Assessment

Racially Disparate Impact Assessment

The discussion turned back to the RDI Community engagement effort and the Commissioners agreed that it would be more beneficial to utilize an interview-based approach to gather useful and constructive feedback on issues surrounding actual and perceived impacts leading to racial disparity. Asher will work with Commissioners and City staff to identify appropriate community members who may be helpful in considering this work.

7. CURRENT BUSINESS

There are no Current Business items on this agenda.

8. REPORTS

8.a 03/12/2024 Community Development Director Staff Report

The commissioners had no questions regarding the Community Development Director's staff report.

8.b 03/12/2024 City Clerk Staff Reports

The commissioners had no questions regarding the City Clerk's staff report.

9. CORRESPONDENCE

Commissioner Marsh found out that Snohomish County Parks Department had their third meeting to find new locations for mountain bike trails, including O'Reilly Acres. He reached out to the Parks Department and sent a letter recommending O'Reilly Acres as a candidate for such a location. He received a letter back from

Thomas Hartsell at the County indicating that O'Reilly Acres is now considered one of three finalists for this location. A discussion with all Commissioners followed with Commissioner Marsh speaking to the issue as well as motorcycle/motocross facility needs in Snohomish County. General support from other Commissioners was expressed.

10. ADJOURN

Commissioner Cruger adjourned the meeting.