



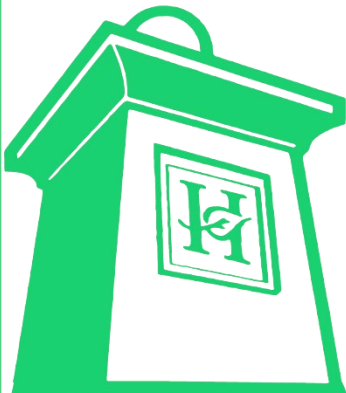
AMENDMENT: CITY'S GENERAL PLAN REQUIRED APPLICATION SUBMITTALS

Following Documents are Required for a Complete Submittal:

1. The following information shall be submitted to the Community Development Department:
 - Completed **General Land Use / Development Application** Form
 - Applicable fees as per 03.35
 - Narrative detailing the request
 - Section(s) requesting amended, in both current and proposed formats. If the Land Use Map is proposed to be amended, a vicinity map shall be submitted showing affected properties clearly marked by address..
2. The application should be filed no later than **3 weeks prior** to the desired public hearing date before the Planning Commission. The Planning Commission generally meets on the 1st and 3rd Tuesday of the month

Application Procedure and Process as per 13.07.020

1. Upon recommendation from the TRC, Community Development Director will notify you of the Planning Commission meeting date
2. The Community Development Department will publish/mail (10 days before first meeting) a Notice of Intent to all affected entities, the AGRC, WFRC and Utah public notice website. Also, a mailed notice will be sent affected properties.
3. The agenda on which this item will be considered will be available/posted 24hours prior to the meeting
4. The Planning Commission will hold a public hearing and make a recommendation to the City Council.
5. The City Council shall schedule a public hearing to discuss the proposed amendment a minimum of 15 days but not more than 45 days following the review by the Planning Commission. Notice of such hearing shall be published in at least one newspaper of general circulation
6. City Council, following public hearing, may approve, revise, remand back to the Planning Commission or deny the request. Their decision is final. If the request is approved, an official General Plan amendment will be signed and filed.
7. Re-submission. If an application for amendment is denied by City Council, re-submission of an application for same amendment shall not be allowed for a period of 12 months, unless totally new facts or information are presented.





GENERAL LAND USE/DEVELOPMENT APPLICATION

Name of Proposed Project:
Address of Project:

TYPE OF REQUEST: (mark all that apply)			
	ADMINISTRATIVE PROCEDURES APPLY (ORD. 13.08)		LEGISLATIVE PROCEDURES APPLY (ORD. 13.07)
<input type="checkbox"/>	SITE PLAN (<input type="checkbox"/>) PERMITTED of (<input type="checkbox"/>) CONDITIONAL	<input type="checkbox"/>	REZONE of PROPERTY
<input type="checkbox"/>	SUBDIVISION PLAT	<input type="checkbox"/>	GENERAL PLAN AMENDMENT
<input type="checkbox"/>	CONDOMINIUM PLAT	<input type="checkbox"/>	CODE AMENDMENT
<input type="checkbox"/>	CONDITIONAL USE PERMIT	<input type="checkbox"/>	PUBLIC STREET: NAME CHANGE, VACATION / CLOSURE or DESIGNATION
<input type="checkbox"/>	SPECIAL EXCEPTION	<input type="checkbox"/>	HISTORIC SITE DESIGNATION
<input type="checkbox"/>	NON-CONFORMING USE DECLARATION	<input type="checkbox"/>	DEVELOPMENT AGREEMENT AMENDMENT
<input type="checkbox"/>	OTHER:	<input type="checkbox"/>	ANNEXATION

Applicant Name: (Please Print)	Property Owners Name: (Please Print) **ATTACH SIGNED "OWNER AFFIDAVIT"***
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Applicant's Mailing:			
Address:	City:	State:	Zip:

Applicant Phone: ()	Applicant's Email Address:
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Main Contact Person (Please Print):		
Name:	Phone:	email:

Brief summary of proposal / request:

FILING FEES: (ORD 3.35)		OFFICE USE ONLY
SITE PLAN REVIEW	\$600.00	REZONE of PROPERTY
SITE PLAN AMENDMENT	\$250.00	CODE AMENDMENT
SUBDIVISION: <i>Final = 6% of the cost of improvements</i>	\$2,000.00 + \$100.00/lot	GENERAL PLAN AMENDMENT
CONDOMINIUM	\$1,000.00 + \$100.00/unit	HISTORIC SITE DESIGNATION
CONDITIONAL USE PERMIT - <i>COMMERCIAL</i>	\$1,000.00 + \$35.00/acre	PUBLIC STREET:
CONDITIONAL USE PERMIT - <i>RESIDENTIAL</i>	\$900.00 + \$50.00/unit	
CONDITIONAL USE PERMIT - <i>HOME BUSINESS</i>	\$100.00	ANNEXATION
CONVERSION TO CONDOMINIUM	\$50.00/unit	DEVELOPMENT AGREEMENT AMENDMENT
SPECIAL EXCEPTION	\$600.00	LOT LINE ADJUSTMENT / COMBINATION: \$75.00
SUBDIVISION AMENDMENT	\$500.00	OTHER:
		\$300.00 – vacation \$500.00 – dedication \$250.00 – namechange
		FINAL TOTAL DUE: <input style="width: 100px;" type="text"/>
		FILE NUMBER: _____ PARCEL NUMBER: _____ GENERAL PLAN: _____ ZONE: _____ ACREAGE: _____ PC ACTION: _____ DATE: _____ CC ACTION: _____ DATE: _____ FILE DATE: _____

NEXT STEPS FOR APPLICANTS:	
1. To be considered COMPLETE, this form must be accompanied by all applicable "project tracking" checklist(s)/submittals or it will not be accepted. 2. Complete applications must be submitted 3 weeks prior to the desired Planning Commission date 3. Applications are reviewed every Tuesday by the Holladay TRC. You will be notified of any deficiencies, decisions and/or meetings dates at that time 4. Planning Commission convenes each month on the 1st and 3rd Tuesday. City Council convenes the 1st and 3rd Thursday of each month 5. Your Attendance at the Planning Commission and/or City Council meetings is required by the applicant or a representative of the applicant.	
STAFF ACKNOWLEDGMENT OF COMPLETE APPLICATION: _____	DATE: _____