



BUILDING PERMIT APPLICATION

Community & Economic Development Department
425 N. Main Street, Clawson, MI 48017
(248) 435-4500 (ext. 121)

****OFFICE USE ONLY****

Date Distributed: _____

Fees Paid: _____

Project Information:

Job Address:		Suite:	Application Date:
		Lot:	
Parcel ID #:	Description of Work:		Cost of Construction:
Construct: ☐ Add To: ☐ Alter: ☐ Repair: ☐ Demolish: ☐ Fence: ☐ Other: ☐			
Industrial: ☐ Office: ☐ Commercial: ☐ New Building: ☐ Existing Structure: ☐			
Garage/Accessory Bldg.: ☐ Deck: ☐ Patio: ☐ Pool: ☐ Other: ☐			

Copy of Signed Contract must be submitted along with Certificate of Insurance.

Plan Review may take ten (10) business days (2 ½ weeks) to process and complete.

Fee schedule is on our web site at: www.cityofclawson.com by clicking on: **DEPARTMENTS → COMMUNITY & ECONOMIC DEVELOPMENT → FEES & PAYMENT OPTIONS → CLAWSON BUILDING DEPARTMENT FEE SCHEDULE**. Additional permits & fees are required for work in the public right-of-way. They may be obtained at the Engineering Department.

Applicant Information

Name:	Phone:	Fax:
Address:	City:	State: Zip:
Cont. License #:	Federal ID:	MESC #:
Ins. Carrier (Liability) #:	Worker's Comp #:	Email:

If Contractor is pulling the permit - A certificate of insurance copy must be submitted along with copy of contractor's license & driver's license.

Owner Information

Name:	Phone:
Address:	City: State: Zip:
Email:	

Plot Plans shall be submitted on separate sheets and shall show all easements and measurements (must be correct and in detail). Show all streets abutting lot, indicate front of lot, show all buildings, existing and proposed distances to lot lines.

I certify that the information on this application is true and correct and that I have reviewed all deed restrictions which may apply to this construction and am aware of my responsibility there under.

Homeowner Affidavit:

I hereby certify that the work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the City of Clawson Land Development Regulations and shall not be enclosed, covered up or occupied until it has been **inspected** and **approved**. I will cooperate with the Building Inspector and assume all responsibility to arrange for necessary inspections.

Section 23a of the state construction code act of 1972, 1972PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Note: Building Inspections are Monday-Thursday and require 24 hours' notice and must be scheduled by 3:00 PM the prior day.

For a time frame, please provide a contact name and phone number.

Note: If an inspection is canceled the day of the inspection, there will be a \$35.00 cancellation fee charged.

This fee must be paid before an inspection can be scheduled.

Note: Permit expires in six (6) months and fees are forfeited.

Signature of Applicant

Date

← SIGN HERE

(Owner's signature indicates compliance with Homeowner's Affidavit)

