

## Hours of Service Policy

### Policy Statement

In order to be accessible to as many customers as possible and to comply with state regulations, the Clinton-Macomb Public Library (CMPL) maintains regular service hours.

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### Regulations

1. All CMPL locations are open from 9 a.m. to 9 p.m., Monday through Thursday and from 9 a.m. to 6 p.m. on Fridays and Saturdays.
2. The Main Library is open on Sundays from noon to 6 p.m.
3. The library is closed on New Year's Day, Easter Sunday, Memorial Day weekend, Fourth of July, Labor Day weekend, Staff In-Service Day (varies), Thanksgiving Day, Christmas Eve Day, Christmas Day and New Year's Eve Day. The library may also be closed on other days as approved by the Library Board in the annual planning calendar.
4. The library closes at 6 p.m. on the Wednesday before Thanksgiving.
5. The Library Director or a person designated by the Library Director may close one or more library buildings when weather conditions deteriorate to the point where emergency situations prevail, when vital equipment in a building fails or when there is a general emergency impacting the community or a specific library building.
6. The Library Board reserves the right to change service hours as necessary.

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Approved: July 19, 2023  
Clinton-Macomb Public Library Board of Trustees