

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

September 15, 2021

- I. **Call to Order of the Public Hearing** – The public hearing of the Board of Trustees of the Clinton-Macomb Public Library on the 2021-22 budget was called to order at 6:37 p.m., September 15, 2021 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Camille Silda.

A quorum was present, including the following: Cheryl Cannon; Fred Gibson, Jr.; Elizabeth Pugh; Camille Silda; Amy Wille (via telephone); and ex-officio member Larry Neal.

Trustees Barbara Brown and Michael Lotito were excused.

There were no guests in attendance.

On a motion from Ms Pugh and seconded by Mr. Gibson the proposed preamble and resolution for the proposed budget for fiscal year 2021-22 as amended were approved on a unanimous roll call vote.

- II. **Adjournment** – On a motion from Mrs. Cannon and seconded by Ms Pugh the public hearing was adjourned at 7:10 p.m.

- III. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 7:11 p.m., September 15, 2021 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Camille Silda.

A quorum was present, including the following: Cheryl Cannon; Fred Gibson, Jr.; Elizabeth Pugh; Camille Silda; Amy Wille (via telephone); and ex-officio member Larry Neal.

Trustees Barbara Brown and Michael Lotito were excused.

There were no guests in attendance.

- IV. **Adoption of the Agenda** – On a motion from Mr. Gibson and seconded by Mrs. Cannon the agenda was adopted as presented.

- V. **Approval of Consent Agenda Items** – On a motion from Mrs. Cannon and seconded by Mr. Gibson the Consent Agenda items were approved/received and filed:

- August 18, 2021 board meeting minutes
- August 2021 treasurer's report
- Letter thanking Cheryl and Robert Cannon for donation
- Letter to Clinton Township recommending candidate for Library Board vacancy
- Letter thanking BCB's of Macomb for donation
- Letter from Library of Michigan notifying of grant award

- Letter thanking Detroit Salt Company for donation
- Public notice of budget hearing
- Letter thanking Laurie Morris for donation
- Letter thanking anonymous donor for donation
- Letter thanking Lois Kabel, Donald Chadwick, Laura Allen, Patricia Pandya and Susan Miller for donation
- Letter thanking John King and Larry Neal for donation
- Summer Reading 2021 final report
- New North Branch welcome/dedication brochure
- Fall 2021 MLBPH *Reading Is for Everyone*
- Fall 2021 Friends of CMPL *Bookbinder*
- September 2021 *Digital Download*
- September 2021 *Library Matters Monthly*
- September 2021 *Tips for Top-Notch Teachers*
- Customer comment cards
- Press coverage

VI. **Approval of Monthly Bills** – On a motion from Mrs. Cannon and seconded by Ms Pugh the August checks totaling \$170,911.06, SLC centralized purchasing account charges totaling \$36,887.61 and electronic payments totaling \$299,872.03 were approved.

On a motion from Mrs. Cannon and seconded by Ms Pugh the August new North Branch bond fund checks totaling \$440,201.89 and electronic payments totaling \$452,215.28 were approved.

VII. **Public Comment** – There were no members of the public present.

VIII. **Reports** –

*Library Director* – The report was received, reviewed and filed.

IX. **Other Business**

On a motion from Mr. Gibson and seconded by Ms Pugh, on a unanimous roll call vote the Board entered into closed session at 7:43 p.m. for the purpose of discussing a confidential, written legal opinion.

On a motion from Mrs. Cannon and seconded by Ms Pugh the Board returned to open session at 8:08 p.m.

On a motion from Mrs. Cannon and seconded by Ms Pugh the Board authorized Mr. Neal to proceed as directed in closed session.

*2022 Planning Calendar* – On a motion from Mr. Gibson and seconded by Mrs. Cannon the Board approved the 2022 Planning Calendar as amended.

*Request to hire Andrews, Hooper, Pavlik, PLC for 2020-21 fiscal year audit* – On a motion from Mrs. Cannon and seconded by Ms Pugh the Board authorized Mr. Neal to hire Andrews, Hooper, Pavlik, PLC for the 2020-21 fiscal year audit as proposed in the audit engagement and scope

letters dated September 1, 2021.

*Election of Nominating Committee* – On a motion from Mr. Gibson and seconded by Mrs. Cannon the Board elected the following members to serve on the Nominating Committee to propose a slate of 2022 officers: Amy Wille, Chair; Cheryl Cannon; and Elizabeth Pugh.

*New North Branch project budget update* – On a motion from Mrs. Cannon and seconded by Ms Pugh the document was received, reviewed and filed.

*Director's employment agreement renewal* – In compliance with Michigan's Open Meetings Act, Mr. Neal's evaluation will be conducted in closed session as requested at the October board meeting. Mr. Gibson will share the evaluation discussion outline with the Board in advance.

- X. **Adjournment** – On a motion from Mr. Gibson and seconded by Mrs. Cannon the meeting was adjourned at 8:24 p.m.

Approved: October 20, 2021

Elizabeth Pugh, Secretary