

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

September 21, 2022

- I. **Call to Order of the Public Hearing** – The public hearing of the Board of Trustees of the Clinton-Macomb Public Library on the 2022-23 budget was called to order at 6:30 p.m., September 21, 2022 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Amy Wille.

A quorum was present, including the following: Cheryl Cannon; Ruth Cummins; Lynda Locke; Elizabeth Pugh; Camille Silda; Lori Scharich; James Veal, Jr.; Amy Wille; and ex-officio member Larry Neal.

Terri Dedischew, Head of Information Technology & Facilities was in attendance.

On a motion from Mrs. Silda and seconded by Ms Pugh the proposed preamble and resolution for the proposed budget for fiscal year 2022-23 was approved on a unanimous roll call vote.

- II. **Adjournment** – On a motion from Mrs. Cannon and seconded by Mrs. Cummins the public hearing was adjourned at 7:04 p.m.

- III. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 7:05 p.m., September 21, 2022 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Amy Wille.

A quorum was present, including the following: Cheryl Cannon; Ruth Cummins; Lynda Locke; Elizabeth Pugh; Camille Silda; Lori Scharich; James Veal, Jr.; Amy Wille; and ex-officio member Larry Neal.

Terri Dedischew, Head of Information Technology & Facilities was in attendance.

- IV. **Adoption of the Agenda** – On a motion from Mrs. Silda and seconded by Mrs. Scharich the agenda was adopted as presented.

- V. **Presentation** – Mrs. Dedischew provided an overview of the library's numerous information technology systems and applications.

The Board thanked Mrs. Dedischew for her excellent presentation and work for the library.

Mrs. Dedischew left the meeting at 7:55 p.m.

- VI. **Approval of Consent Agenda Items** – On a motion from Mrs. Cannon and seconded by Mrs. Locke the Consent Agenda items were approved/received and filed:

- August 17, 2022 board meeting minutes
- August 2022 treasurer's report

- Letter thanking Macomb Township for appointment of James L. Veal, Jr.
- Affidavit of publication of budget hearing in *Macomb Daily*
- Thank you note from Janice and Mike Maras regarding MLBPD service
- Thank you note from Ralph and Linda Lemieur
- Letter to Ralph and Linda Lemieur regarding memorial donation
- Letter to J. and Pat Tyro notifying of memorial donation
- September-October 2022 *American Libraries Magazine* Design Showcase issue featuring North Branch
- September 2022 *CMPL Early Lit Tips*
- September 2022 *CMPL Digital Download*
- Fall 2022 MLBPD *Reading Is for Everyone*
- September 2022 *Library Matters Monthly*
- Fall 2022 Friends of CMPL *Bookbinder* (distributed separately)
- Customer comment cards
- Press coverage

VII. **Approval of Monthly Bills** – On a motion from Mrs. Cannon and seconded by Mrs. Silda the August checks totaling \$143,419.86; Suburban Library Cooperative centralized purchasing account payments totaling \$44,397.32 and electronic payments totaling \$483,020.41 were approved.

VIII. **Public Comment** – There were no members of the public present.

IX. **Reports** –

*Library Director* – The report was received, reviewed and filed.

X. **Other Business**

*2023 Planning Calendar* – On a motion from Mrs. Silda and seconded by Mr. Veal the Board approved the 2023 Planning Calendar as presented.

*Request to award 2022-23 snow removal contract* – On a motion from Mrs. Scharich and seconded by Mrs. Cummins to Board authorized the Library Director or his designee to sign a contract with Big Lakes for 2022-23 snow removal.

*Request to hire Andrews, Hooper, Pavlik, PLC for 2021-22 fiscal year audit* – On a motion from Mrs. Cannon and seconded by Ms Pugh the Board authorized the Library Director to hire Andrews, Hooper, Pavlik, PLC for the 2021-22 fiscal year audit as proposed in the audit engagement and scope letters dated September 15, 2022.

*Election of Nominating Committee* – On a motion from Mrs. Cannon and seconded by Mrs. Scharich the Board elected the following members to serve on the Nominating Committee to propose a slate of 2023 officers: Camille Silda, Chair; Elizabeth Pugh; and Amy Wille.

*Director's evaluation process and employment agreement renewal* – In compliance with Michigan's Open Meetings Act, Mr. Neal's evaluation will

be conducted in closed session as requested at the October Board meeting. Mrs. Wille will compile the Board's evaluation at the October Board meeting.

- XI. **Adjournment** – On a motion from Mrs. Cannon and seconded by Mrs. Cummins the meeting was adjourned at 8:11 p.m.

Approved: October 26, 2022  
Elizabeth Pugh, Secretary