

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

June 21, 2023

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:32 p.m., June 21, 2023, in the South Branch meeting room at 35679 South Gratiot Avenue, Clinton Township, Michigan. The presiding officer was Amy Wille.

A quorum was present, including the following: Cheryl Cannon; Ruth Cummins; Lynda Locke; Elizabeth Pugh; Lori Scharich; Camille Silda; James Veal, Jr.; Amy Wille; and ex-officio, non-voting member Larry Neal.

Guests David Conrad from Peter Basso Associates; Aaron Phillips from McCarthy & Smith; Benjamin Telian from Quinn Evans; and Katie LeBlanc, Head of Customer Care/System Administrator, were in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Silda and seconded by Mrs. Cannon the agenda was adopted as presented.
- III. **Other Business, Part I** –

Messers Conrad, Phillips and Telian provided an overview of the schematic design review of the two options for the replacement of the HVAC system for the Main Library. While each option would provide a solid solution for the building's needs for at least the next 20 years, the geothermal option offers the additional benefits of: there would be no large cooling tower surrounded by an 18' brick enclosure and the associated noise; a significant portion of the system would likely exceed multiple lifecycle replacements of the HVAC system in the future reducing long-term costs; the geothermal system meets the library's goal of becoming more environmentally sustainable; and it is anticipated that the library will receive direct payment from the IRS for up to 30% of the system under the Inflation Reduction Act.

On a motion from Mrs. Scharich and seconded by Mrs. Cummins the Library Board directed the team to proceed with design development of the HVAC system, to pursue the geothermal system option unless the results of the test well indicate it is not feasible, and to plan for a sufficient number of alternate bid options, such as the northwest parking lot improvement, to be able to keep the entire project budget at or below \$14.325M.

Messers Conrad, Phillips and Telian left the meeting at 7:35 p.m.

Ms LeBlanc provided an overview of the forthcoming Vega Discover catalog and LX customer communications systems. The Board thanked her for her outstanding work.

Ms LeBlanc left the meeting at 8:01 p.m.

IV. Approval of Consent Agenda Items – On a motion from Mrs. Cannon and seconded by Mrs. Silda the Consent Agenda items were approved/received and filed:

- May 17, 2023 board meeting minutes
- May 2023 treasurer's report
- Email from Holly Teasdale regarding North Branch tour
- Email from Stair Library about advice with outdoor instruments
- Banning of customer due to conduct
- June 2023 *Library Matters Monthly*
- June 2023 *Digital Download*
- June 2023 *Early Lit Tips*
- June 2023 *Tips for Top-Notch Teachers*
- Customer comment cards
- Press coverage

V. Approval of Monthly Bills – On a motion from Mrs. Cannon and seconded by Mrs. Locke the May 2023 checks totaling \$240,207.61 and electronic payments totaling \$333,314.26 were approved.

VI. Public Comment – There no members of the public present.

VII. Reports –

Library Director – Mr. Neal will send a thank-you letter to the Friends of CMPL for pledging \$79,180 to underwrite all 2023-24 fiscal year programming.

VIII. Other Business, Part II –

On a motion from Mrs. Silda and seconded by Mr. Veal the Board approved the update to *PERF-2 Professional Development* policy as presented.

Mrs. Wille will present a proposed draft to update the Library Director's employment agreement at the July regular meeting.

IX. Adjournment – On a motion from Mrs. Cannon and seconded by Mrs. Cummins the meeting was adjourned at 8:33 p.m.

Approved: July 19, 2023
Elizabeth Pugh, Secretary