

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

July 19, 2023

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:30 p.m., July 19, 2023, in the North Branch meeting room at 54100 Broughton Road, Macomb, Michigan. The presiding officer was Ruth Cummins.
- A quorum was present, including the following: Cheryl Cannon; Ruth Cummins; Lynda Locke; Elizabeth Pugh; Lori Scharich; Camille Silda; James Veal, Jr.; and ex-officio, non-voting member Larry Neal.
- President Amy Wille was excused.
- Guest Gretchen Krug, Head of North Branch and Spatial Planning, was in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Cannon and seconded by Mr. Veal the agenda was adopted as amended to add item “III.B. Request to approve out-of-budget expenditure on furniture and fixtures from Library Design Associates totaling \$19,575” and to remove item “IX.B. Library Director’s employment agreement.”
- III. **Presentations** –
- Ms Krug provided an update about the North Branch and planning activities taking place across the library district. The Board thanked her for her outstanding work.
- On a motion from Mrs. Silda and seconded by Ms Pugh the Board authorized Mr. Neal to sign a purchase agreement with Library Design Associates in an out-of-budget amount not to exceed \$19,575 for furniture and shelving.
- Ms Krug left the meeting at 7:28 p.m.
- Mr. Neal provided an overview of the 2023 Community Survey results. The report was received and filed with gratitude from the Library Board to the staff for the high satisfaction ratings received from the 1,553 residents who responded to the survey.
- IV. **Approval of Consent Agenda Items** – On a motion from Ms Pugh and seconded by Mrs. Locke the Consent Agenda items were approved/received and filed:
- June 21, 2023 board meeting minutes
 - June 2023 treasurer’s report
 - July 2023 *Library Matters Monthly*
 - July 2023 *Digital Download*
 - July 2023 *Early Lit Tips*

- Thank you letter to Friends of CMPL regarding underwriting of 2023-24 FY programming
- Customer comment cards
- Press coverage

V. **Approval of Monthly Bills** – On a motion from Mrs. Cannon and seconded by Mrs. Silda the June 2023 checks totaling \$372,431.68 and electronic payments totaling \$479,551.77 were approved.

VI. **Public Comment** – There were no members of the public present.

VII. **Reports** –

Library Director – Mr. Neal will schedule a presentation from MERS of Michigan regarding the 401A and 457B retirement plans. The report was received and filed.

VIII. **Other Business** –

On a motion from Mrs. Cannon and seconded by Mrs. Scharich the Board approved the update to *GOV-3 Hours of Service* policy as presented.

On a motion from Mrs. Locke and seconded by Ms Pugh the *GOV-4 Library Board bylaws, public participation request form and tip sheet* were approved as amended.

IX. **Adjournment** – On a motion from Mrs. Locke and seconded by Mrs. Scharich the meeting was adjourned at 8:58 p.m.

Approved: August 16, 2023
Elizabeth Pugh, Secretary