Board of Trustees Meeting Agenda

Clinton-Macomb Public Library
40900 Romeo Plank Road, Clinton Township, Michigan

March 20, 2024 — 6:30 p.m.

Mission:
The Clinton-Macomb Public Library connects residents of all ages to resources that inform, educate, entertain and inspire.

I. Call to Order

II. Adoption of the Agenda

III. Public Comment

IV. Presentations
   A. 2022-23 fiscal year audit presentation – Greg Soule and Kate Farwell, Andrews Hooper Pavlik, PLC; Jeannie Rivers, Head of Finance & Benefits
      1. Board report [pp. 4-15]
      2. Audited financial statements [pp. 16-48]
      3. Acceptance of 2022-23 fiscal year audit

V. Approval of Consent Agenda Items
   A. February 21, 2024 board meeting minutes [pp. 49-51]
   B. February 2024 treasurer’s report [pp. 52-54]
   C. Updated 2024 planning calendar [pp. 55-56]
   D. Responses to Open the Books Michigan annual FOIA requests [pp. 57-58]
   E. Email response to customer Angela Cope [pp. 59]
   F. March 2024 Library Matters Monthly [pp. 60-61]
   G. March 2024 Digital Download [pp. 62-63]
   H. March 2024 Early Lit Tips [pp. 64-65]
   I. March 2024 Tips for Top Notch Teachers [pp. 66-69]
   J. February 2024 MLBPD Reading is for Everyone Monthly [pp. 70-72]
   K. Customer comment cards [p. 73-76]

1 Items may be added or removed prior to the adoption of the agenda. Unless requested to be removed for discussion, all items listed under Consent agenda are considered routine by the Board and will be enacted by one motion.
2 Public comment is limited to 2 minutes per person. To be called upon to speak, a Public Participation Request Form must be completed and submitted in the tray on the counter before the end of the public comment portion of the agenda. The Board listens to but does not respond to public comment.
L. Press coverage [pp. 77-103]

VI. Approval of Monthly Bills
   A. February 2024 checks totaling $450,823.95 and electronic payments totaling $359,018.84 [pp. 104-108]

VII. Reports
   A. Library Director [pp. 109-112]

VIII. Other Business [pp. 113-122]
   A. Proposed updates to personnel policies
      1. PAY-1 Wage and Salary Administration
      2. PAY-2 Schedules
      3. PAY-4 Holiday Pay
      4. PAY-5 Emergency Closing

IX. Adjournment