

Clinton-Macomb Public Library

Board of Trustees Special Meeting Minutes

March 27, 2024

- I. **Call to Order** – The special meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:31 p.m., March 27, 2024 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was President Ruth Cummins.

A quorum was present, including the following: Ruth Cummins; Lynda Locke; Elizabeth Pugh; Lori Scharich; Camille Silda; James Veal, Jr.; Amy Wille; ex-officio member Larry Neal; guests Aaron Phillips of McCarthy & Smith and Kyle Haning of Library Design Associates.

Trustee Cheryl Cannon was excused.

- II. **Adoption of the Agenda** – The agenda was adopted as presented.
- III. **Public Comment** – There were no members of the public present.
- IV. **Presentations** – Mr. Phillips provided the results and recommendations from the bidding process for the construction work related to the renovation of the Main Library. On a motion from Mrs. Wille the Board designated the Library Director as the owner’s authorized representative for the project and authorized the Library Director to sign, upon favorable review by the library’s legal counsel, an agreement with McCarthy & Smith for the renovation of the Main Library for a guaranteed maximum price of \$11,196,451.11 as presented in the Proposed Bid Award list / Project Cost Summary.

Mr. Haning provided an overview of the proposal for moving services for the five phases of the Main Library renovation project. On a motion from Mrs. Silda the Board authorized the Library Director to accept the proposal from Library Design Associates for moving services for the Main Library renovation in an amount not to exceed \$193,465.00.

Mr. Haning provided an overview of the proposed modifications to the service desks and furniture which will be re-upholstered, replaced, added and removed as related to the Main Library renovation. On a motion from Mrs. Wille the Board authorized the Library Director to accept the proposal from Library Design Associates for modifications to the service desks and furniture which will be re-upholstered, replaced, added and removed as related to the Main Library renovation in an amount not to exceed \$636,211.00.

Messers Phillips and Haning left the meeting at 7:36 p.m.

- V. **Reports** –
Library Director – The report was received, reviewed and filed.
- VI. **Other Business** – None.

VII. Adjournment – The meeting was adjourned at 7:38 p.m.

Approved: April 17, 2024
Elizabeth Pugh, Secretary