I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:30 p.m., June 19, 2024 in the Meeting Room at 35679 South Gratiot Avenue, Clinton Township, Michigan. The presiding officer was President Ruth Cummins.

A quorum was present, including the following: Cheryl Cannon; Ruth Cummins; Elizabeth Pugh; Lori Scharich; Camille Silda; James Veal, Jr.; Amy Wille; and ex-officio member Larry Neal, Library Director.

Trustee Lynda Locke was excused.

There were no guests in attendance.

II. **Adoption of the Agenda** – The agenda was adopted as amended to remove “Other Business - Item E. Request to update policies.”

III. **Public Comment** – There were no members of the public present.

IV. **Presentations** – There were no presentations.

V. **Approval of Minutes** – The May 15, 2024 minutes were approved as presented.

VI. **Consent Agenda Items** – On a motion from Mrs. Cannon the Consent Agenda items were received, reviewed and filed:

- May 2024 treasurer’s report
- Updated organizational chart
- June 2024 *Library Matters Monthly*
- June 2024 *Digital Download*
- June 2024 *Early Lit Tips*
- May 2024 *MLBPD Reading Is for Everyone Monthly*
- Customer comment cards
- Press coverage

VII. **Approval of Monthly Bills** – On a motion from Mrs. Cannon the May 2024 checks totaling $220,029.41 and electronic payments totaling $518,903.23 were approved.

VIII. **Reports** –

*Library Director* – The report was received, reviewed and filed.

IX. **Other Business**

*Request to purchase kiosk and laptops* – On a motion from Mrs. Silda the Board authorized the Library Director or a person authorized by the Library Director to purchase a Laptops Anytime Kiosk for $38,495.50 and 12 HP laptops from Insight Public Sector for $8,952.36.
Strategic plan 2022-23 progress report – On a motion from Mrs. Wille the report was received, reviewed and filed with appreciation to Jamie Morris, Head of Communications & Strategy and the entire staff for a job well done.

Resolution authorizing replacement of transfer agent – On a motion from Mrs. Wille on a unanimous roll call vote the following resolution was approved as presented:

“WHEREAS, Clinton-Macomb Public Library, County of Macomb, State of Michigan (the “Issuer”), by duly adopted bond authorizing resolutions and sale orders (collectively, the “Resolutions”) has authorized the issuance of its (i) Library Building and Site Bonds, Series 2013A (Limited Tax General Obligation), dated May 29, 2013; (ii) Library Building and Site Bonds, Series 2013B (Taxable) (Limited Tax General Obligation), dated May 29, 2013; (iii) 2016 Refunding Bonds (Limited Tax General Obligation), dated February 29, 2016; and (iv) 2019 Library Building and Site Bonds (Limited Tax General Obligation), dated July 11, 2019 (collectively, the “Outstanding Bonds”); and

WHEREAS, the current transfer agent for the Outstanding Bonds is The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan; and

WHEREAS, the Outstanding Bonds provide that the Issuer may designate a successor transfer agent by notice mailed to the registered owners of the Outstanding Bonds not less than sixty (60) days prior to any interest payment date on the Outstanding Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:


2. The President of the Board of Trustees and the Library Director are each authorized to execute any paying agent agreements or other documents with UMB Bank and to provide any necessary notices in connection with the replacement of the transfer agent.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.”

Request to use South Branch lease space – On a motion from Mrs. Scharich the Board approved the Clinton Township Goodfellows’ request to use the South Branch lease space from October 1 through December 15, 2024 subject to providing the required insurance coverage and upon agreeing to reimburse the library for the cost of any damage done to the space.
X. **Adjournment** – The meeting was adjourned at 7:17 p.m.

Approved: July 17, 2024

Elizabeth Pugh, Secretary