

**CONROE PARKS AND RECREATION DEPARTMENT
BOARD MEETING MINUTES**

Monday, January 9, 2023

Parks & Recreation Administration Conference Room

located at

1504 Parkwood West, Conroe, Texas 77301

MEMBERS PRESENT

Kent Hineman
Cil Steinkopf
Susan Law
Mary Tolbert, Chairperson
San Cheng

OTHERS PRESENT

Lauren Arnold, Asst. Director- Parks
LynnLi B. Joseph, Admin. Asst.
Mike Riggins, Director
Scott Perry, Asst. Director- Recreation
Josh Tuck, National Park Service

I. Approval of Minutes

At 4:30pm on Monday, January 9, 2023, Ms. Mary Tolbert called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. Kent Hineman made a motion to approve the minutes from the meeting on December 12, 2022. Mrs. Susan Law seconded the motion. The minutes were accepted unanimously.

II. National Park Service Presentation

Mr. Josh Tuck joined the meeting via Zoom and gave a short presentation about the Owen Park Project Grant and Plan. He proposed surveying the public to hear what they want in the park. Mr. Kent Hineman volunteered to survey people with National Park Service.

III. Monthly Activity Report

Mr. Lauren Arnold gave updates on Staff Development and Recognition, Upcoming Events, and reviewed Park Operations for the month of December. Mr. Scott Perry reviewed Recreation Operations for the month of December. Mr. Mike Riggins gave the Financial Overview.

IV. Other

- A) Mr. Scott Perry gave the status and announced the opening of the Westside Recreation Center on January 23 with tours the week prior. This will be a soft opening with a grand opening planned for some time this Spring, after construction projects are completed.
- B) Mr. Lauren Arnold gave the status of Owen Park projects.
- C) Mrs. Cil Steinkopf made a motion to adjourn the meeting. Mr. Kent Hineman seconded the motion. The meeting was adjourned.