

**CONROE PARKS AND RECREATION DEPARTMENT  
BOARD MEETING MINUTES**

*Monday, April 10, 2023*

*Parks & Recreation Administration Conference Room*

*located at*

*1504 Parkwood West, Conroe, Texas 77301*

**MEMBERS PRESENT**

Kent Hineman  
Councilwoman Marsha Porter (by phone)  
San Cheng  
Mary Tolbert, Chairperson

**OTHERS PRESENT**

Lauren Arnold, Asst. Director- Parks  
LynnLi B. Joseph, Admin. Asst.  
Mike Riggins, Director  
Scott Perry, Asst. Director- Recreation  
Josh Tuck, Nat'l Park Service (Zoom)  
Gibran Lule, Nat'l Park Service  
Darin Martins, Nat'l Park Service  
Ron Saikowski, Rotary Club

**I. Approval of Minutes**

At 4:30pm on Monday, April 10, 2023, Ms. Mary Tolbert called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. Kent Hineman made a motion to accept and approve the minutes as written. Mr. San Cheng seconded the motion. The minutes were accepted and approved unanimously.

**II. National Park Service Presentation**

Mr. Josh Tuck, Mr. Gibran Lule, and Mr. Darin Martins from the National Park Service gave a presentation about the Owen Park Project Grant and Plan. They discussed the recommendations based on the survey of the public to hear what they want to see and do in Owen Park and the next steps. They will go live with a survey to explore more challenges and opportunities for plan amenities.

**III. Monthly Activity Report**

Mr. Lauren Arnold gave updates on Staff Development and Recognition, Upcoming Events, and reviewed Park Operations for the month of March. Mr. Scott Perry reviewed Recreation Operations for the month of March. Mr. Mike Riggins gave the Financial Overview.

**IV. Other**

- A) Mr. Ron Saikowski briefly described a plan to place a Rotary Club time capsule at Heritage Place with an inscribed granite marker. He asked to place the item on next month's agenda for discussion.
- B) Mr. Mike Riggins announced that the groundbreaking for the new Oscar Johnson, Jr. Community Center is set for May 25, 2023 at noon.
- C) Mr. Kent Hineman made a motion to adjourn the meeting. Mr. San Cheng seconded the motion. The meeting was adjourned.