

**CONROE PARKS AND RECREATION DEPARTMENT
BOARD MEETING MINUTES**

Monday, June 12, 2023

Parks & Recreation Administration Conference Room

located at

1504 Parkwood West, Conroe, Texas 77301

MEMBERS PRESENT

Kent Hineman
Cil Steinkopf
San Cheng
Mary Ann Metcalf, Vice-Chairperson
Susan Law

OTHERS PRESENT

Lauren Arnold, Asst. Director- Parks
LynnLi B. Joseph, Admin. Asst.
Mike Riggins, Director
Scott Perry, Asst. Director- Recreation
Lillyan Molina, Intern
Eric Pineda, Intern

I. Approval of Minutes

At 4:30pm on Monday, June 12, 2023, Mrs. Mary Ann Metcalf called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. Kent Hineman made a motion to accept and approve the minutes from the last meeting on May 8, 2023 as written. Mrs. Cil Steinkopf seconded the motion. The minutes were accepted and approved unanimously.

II. Monthly Activity Report

Mr. Lauren Arnold gave updates on Staff Development and Recognition, Upcoming Events, and reviewed Park Operations for the month of May. Mr. Scott Perry reviewed Recreation Operations for the month of May. Mr. Mike Riggins gave the Financial Overview.

III. Other

- A. The board members received formal invitations to attend the Grand Opening of Owen Park and the Westside Recreation Center on Tuesday, June 20, 2023 at 10:30am.
- B. The Parks and Recreation Summer Interns were introduced to the board members
 - 1. Lillyan Molina who has just graduated from Sam Houston State University with a degree in Environmental Studies
 - 2. Eric Pineda who is a junior Business Administration major at University of the Incarnate Word
- C. Mrs. Susan Law made a motion to adjourn the meeting. The motion was seconded by Mr. Kent Hineman. The meeting was adjourned.