

**CONROE PARKS AND RECREATION DEPARTMENT  
BOARD MEETING MINUTES**

*Monday, March 11, 2024*

*Conroe Senior Center*

*located at*

*1202 Candy Cane Lane, Conroe, Texas 77301*

**MEMBERS PRESENT**

Kent Hineman  
Cil Steinkopf  
Don Williams  
Mary Ann Metcalf, Vice-Chairperson  
Mary Tolbert, Chairperson

**OTHERS PRESENT**

Lauren Arnold, Asst. Director- Parks  
Chuck Purvis, Community Development  
Mike Riggins, Director  
Scott Perry, Asst. Director- Recreation  
LynnLi B. Joseph, Admin. Asst.

**I. Approval of Minutes**

At 4:30pm on Monday, March 11, 2024, Ms. Mary Tolbert called the Conroe Parks and Recreation Advisory Board Meeting to order. Mr. Kent Hineman made a motion to accept and approve the minutes from the meeting on January 8, 2024 as written. Mrs. Cil Steinkopf seconded the motion. The minutes were accepted and approved unanimously.

**II. National Park Service**

Final report of master plan for Owen Park was given to members to review

**III. Monthly Activity Report**

Mr. Lauren Arnold gave updates on Staff Development and Recognition, Upcoming Events, and reviewed Park Operations for the month of February. Mr. Scott Perry reviewed Recreation Operations for the month of February. Mr. Mike Riggins gave the current Financial Overview.

**IV. Other**

Mr. Kent Hineman made a motion to adjourn the meeting. The motion was seconded by Mrs. Mary Ann Metcalf. The meeting was adjourned.